



CITY OF DANBURY

HEALTH, HOUSING & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

Mayor Mark D. Boughton
Common Council
155 Deer Hill Avenue
Danbury, CT 06810

June 26, 2007

Re: Department of Health & Housing Monthly Report to the Common Council

Dear Mayor Boughton and Members of the Common Council:

The May 2007 Department of Health & Housing monthly report is provided for your review. Detailed reports are attached for each Division, including the Housing & Food Service, Welfare and Environmental Health which identify specific inspections, tasks and hours provided by our staff. The Department also receives and responds to resident communications through the new *City Line* 311 customer service line and the electronic Q-Alert system. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

Main Topics

The Food Service Inspection summary scores are continuously posted for public information on the City of Danbury web site. Current inspection results are available for public review, these results area added to the web site by City staff.

On May 3, 2007, the Community Health Coordinator, Ms. Maureen Singer R.N., was awarded the Nightingale Award for Excellence in Public Health Nursing for her service to the Danbury Community for the past 20 years in the prevention of communicable disease.

Medical Outreach 797-4567
Eviction Prevention 797-4565
Information-Referral 797-4569

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Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
Administration 796-1504

Additional Topics

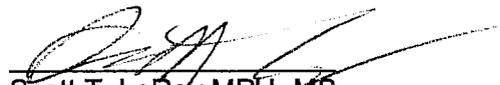
Transition meetings were conducted with the New Welfare Director, Ms. Aimee Budnik, Paul Schierloh, Welfare staff and I to ensure a proper transition of duties and assignments.

The Tribuna CT Newspaper offered to hold a fund raiser for Danbury's School Based Health Centers and worked with the Department's staff to obtain donations from local business and organize the event schedule for June 1, 2007.

The Department and City wide Response staff (Fire Dept. Police Dept., School Nurses, etc...) attended a "Table Top" exercise on May 17, 2007, to examine the potential impacts and demands on the emergency response system if an outbreak (such as Pandemic Flu) was to occur in the Department of Emergency Management & Homeland Security Region 5.

You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Department of Health, Housing & Welfare the opportunity to serve the Citizens of Danbury and feel free to contact the Division Supervisors or myself with any questions you may have.

Sincerely,


Scott T. LeRoy MPH, MS
Director of Health, Housing & Welfare



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HOUSING AND FOOD SERVICE REPORT

May, 2007

INSPECTIONS

NUMBER

	This Month	Last Month	Number Diff.	% Diff.	YTD	Last YTD	Number Diff.	% Diff.
A.	400	230	170	43	3607	2958	649	22
B.	41	45	(4)	(9)	1040	941	99	10
C.	82	71	11	15	1273	1284	(9)	(1)
D.	272	114	158	138	1259	680	579	85
E.	93	112	(19)	(17)	1386	965	421	44
F.	13	35	(22)	(63)	323	315	8	2

- A. Total Housing Inspections
- B. Total Housing Inspections Common Areas
- C. Total Housing Inspections Dwelling Units
- D. Total Housing Inspections Nuisance
- E. Total Food Service Inspections
- F. Total General Nuisance/Miscellaneous Inspections

Paul Schierloh
Associate Director

NARRATIVE FOR MONTHLY REPORT

HOUSING AND FOOD PROTECTION PROGRAM

Field activities for housing and food service functions conducted during the reporting period are reflected in the statistical summary attached. In addition to the normal administrative, inspection and enforcement activities associated with these functions, the section undertook the initiatives outlined below which would be deemed to be of special interest or importance. Food service inspection activities were affected during May by the extended leave of a public health inspector.

The department has initiated the re-licensure process for food services for the new license period that commences on July 1, 2007. Renewal mailings were sent to 560 licensed establishments and 30 itinerant food vendors. As of May 31, 2007, a total of 125 applications had been reviewed and approved. Approvals of six additional applications were being withheld: three due to past-due reinspection fees, two due to inspection issues and one due to lack of documentation of the required designated alternate person in charge.

The department has sent sending non-renewal warnings to establishments identified by the tax collector as being delinquent for more than one year in their personal property tax payments. Of the twenty-one establishments on the tax delinquency list, a total of nine had made their required tax payments by May 31. Non-renewal warnings have also been sent to establishments identified as having outstanding well maintenance or water quality violations by the Connecticut Department of Public Health. Warnings have also been sent to establishments who owe past-due reinspection fees. In addition to these issues, compliance with the State's Qualified Food Operator and Designated Alternate provisions is required prior to approval of license renewals.

The Office of the Corporation Counsel processed eleven housing/health code referrals in May. The department made court appearances on three cases in May. Every effort is made to encourage cooperation in making needed improvements, but non-compliance leads to court action and possible penalties for contempt of court orders.

The department has been asked to participate in systematic inspections with the UNIT program as needed. Senior Housing Inspector Don Melillo has been designated to be the department's liaison with UNIT and will participate in inspections as requested. The department continues to investigate complaints throughout the city referred through the Mayor's Blight Hotline and from other departments in addition to complaints made directly to the department. The department also receives complaints and service requests through Q-Alert and 311.

The department continued working with the LAMPP Project, the entity sub-contracted by the State to administer lead poisoning prevention and remediation funds awarded to Connecticut by the Federal government. This enables Danbury property owners to apply for funds available to abate lead paint, replace windows, doors and perform other repairs to make units lead safe. Danbury currently has one two-family home under contract by LAMPP to provide lead abatement assistance. Supplemental funds are being provided through the City's Community Development Block Grant Program to assist with the correction of additional non-lead code violations found at this property.

The housing section also provides staff support for the Danbury Fair Rent Commission. The part-time fair housing officer was on leave in May, but one new fair rent complaint was received.



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To: City of Danbury Common Council
From: Aimee H. Budnik, MS, RD, CLC
Re: May 2007 Monthly Report

The following are the highlights of the division's activities:

- The attached report and data tables have been modified to include the previous month's statistics in addition to consolidating some of the information into a tabular format. The information also includes utilization, duplicated clients and unduplicated clients.
- The City Employees and other organizations donated 224# of ensure and meals in a box for the City Food Drive.
- The shelter operated this month with an 84% occupancy rate with an average of 17 persons utilizing the night shelter. An average of 20 people used the day center for a total of 509 day center service visits.
- The City Shelter received generous donations from American Legion Auxiliary #60, Brookfield Social Services, Betty Baptista-Warrington, and Ms. Yvette Benjamin for the Emergency Shelters veterans.
- Held another shelter staff meeting to review operations and enhance client services.
- Director attended a Health Literacy Conference at New York Medical College.
- Director attended the Reaching Home Campaign's Awards Dinner in New Haven where Mayor Boughton and Continuum of Care Co-Chair, Milena Sangut received awards and the School-based Health Center's Fundraiser Event with La Tribuna.
- Director attended the Housing Partnership meeting and participated in an Audio Web call about 10 Year Planning Communities throughout the country.
- Worked with Medical Case Worker for a new approach to the "Dress for Success" Program wherein the City Employees "adopt" an elementary school aged children. This program identifies children most in need and provides a list of school supplies that is most needed by the child.
- In efforts to prevent homelessness, the Case Worker has assisted 7 families with housing retention.

May 2007 was a month for celebrating what our partners have done in our community. The Reaching Home Campaign's Supportive Housing Awards Dinner reinvigorated all in attendance, re-focused our vision for those most in need and celebrated what our community and other communities in Connecticut have accomplished. The work to help those in need is very challenging and extremely rewarding. Thank you to all of our frontline staff and community partners.

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City of Danbury

Division of Welfare and Social Services

May 2007 Report

Service Activities:

Service Activity Category	This month	Last month	% Difference	YTD
Medical Case Management	239	198	21%	1176
Housing Case Management				
<i>Total new cases</i>	28	33	-15%	129
Energy Assistance	0	0	0%	16
Evictions that occurred	2	1	100%	12
Food Assistance	34	10	240%	120
Housing	28	5	460%	294
<i>Back rent assistance</i>	8 • 6 denied • 2 pending	13 • 7 denied • 3 pending • 1 granted	-38%	100
<i>Housing search assistance</i>	5	5	0%	55
<i>Housing retention services</i>	7	1	600%	42
<i>Other housing assistance</i>	8	8	0%	48
Home Visits	4	5	-20%	35
Indigent Prescription applications	177	156	13%	1674
Legal Issues	0	0	0%	6
Medical assessments for WOW and AmeriCares	62	42	48%	775
Neighborhood	0	0	0%	8
Social Security	0	1	-100%	21
State DSS	34	42	-19%	345
Substance Abuse	0	0	0%	6
Vocational	0	0	0%	4
Other	0	8	-800%	189

City of Danbury

Division of Welfare and Social Services

May 2007 Report

City's Emergency Shelter

Day Center			
	This month	Last Month	% Difference
Cases homeless people were active during the month	124	136	9%
Initial assessments were completed	28	29	-3%
Persons found housing or were placed in housing programs	3	0	300%
Mental Health Referrals	25	30	-17%
Persons found employment	19	12	58%
Substance Abuse Referrals	32	26	23%
A total of different services were provided during this month in addition	394	330	19%
<i>Total # of clients served at the day center</i>	<i>509</i>	<i>574</i>	<i>-11%</i>
<i>Total # of unduplicated persons receiving services</i>	<i>124</i>	<i>136</i>	<i>-9%</i>

Night Shelter			
	This month	Last Mont	% difference
different people utilized the night shelter	45	45	0%
people were turned away for reasons other than lack of bed space	3	3	0%
persons turned away for lack of beds	1	4	-75%
# of beds occupied (bednights=sum of nights each bed was used)	521	535	-3%
overall occupancy rate for the month (based on 20 beds)	84%	89%	-6%
<i>Total # of clients served at the night shelter</i>	<i>521</i>	<i>535</i>	<i>-3%</i>

Please note that the information from the DSS demographic report is now included in the above table.

Shelter utilization (day+night)	This month
Utilization (total # people for the month)	1031
Average # clients per day	20
Average # clients per night	17



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June 20, 2007

TO : Danbury Common Council
FROM: Daniel Baroody, Senior Inspector, Environmental Health Division
RE: Monthly Status Report - Environmental Health Division
May, 2007

Key Indicators	This Month	Last Month	# Difference	% Difference	YTD
<i>Hazardous Materials Management & Public Health Preparedness (hours)</i>	236	220	16	7	1,047
<i>Wetlands / Water Resources Management (hours)</i>	154	136	18	13	760
<i>Program Administration (hours)</i>	45	42	3	6	231
<i>Subsurface Disposal Evaluations (Septic Systems and Wells) (# of site visits)</i>	109	77	32	42	458

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Program Status Report

Narrative

The status of major project and program activities of the Environmental Health Division (EHD) for May, 2007 can be summarized as follows.

Wetlands / Water Resource Management: The EHD continued to provide technical support staff to the Environmental Impact Commission (EIC). EHD staff has conducted review of permit documentation and site plans, site inspection of on going construction of EIC Permitted Projects, attended EIC Meeting and discussed environmental issues related to future projects by organizing pre-application meetings with developers and their consultants.

The EHD continued its management of water resource projects, including Tarrywile Lake.

The EHD continued to provide staff support and liaison to the Environmental Impact Commission. (EIC), conducting oversight, environmental monitoring and inspection of public and private construction projects:

The EHD conducted site investigations of complaints and construction activities along the shore front of Candlewood Lake in cooperation with The Candlewood Lake Authority (CLA),

The EHD receives and processes complaints, service requests and inquiries through the 311 "City Line" and Q-Alert systems.

Program Planning and Administration: The Director of Health (DOH) and Senior Inspector continued to coordinate various environmental programs

Subsurface Sewage Disposal & Private Water Supply Wells Compliance Program: The on-site sewage disposal and well permitting program staff continued to perform plan review, site soil suitability testing and inspection.

Land Use: The EHD continued administration of the Grading Permit Program, conducting permit application review, site inspection and enforcement.

Hazardous Materials Management & Public Health Preparedness: The EHD completed required contract deliverables due June 1, 2007 for Connecticut Department of Public Health (DPH) Bioterrorism and Pandemic Influenza Grants. The EHD participated in a school closure exercise held in Southbury by State of Connecticut Department of Emergency Management and Homeland Security (DEMHS) Region 5. The EHD continued in planning, training and preparedness activities for all hazard events required by the Connecticut Department of Public Health (DPH) Bioterrorism and Pandemic Influenza Grants