

City of Danbury
 155 Deer Hill Avenue
 Danbury, CT 06810-7769

DIRECTOR OF FINANCE

(203)797-4652
 FAX (203)796-1526

MEMORANDUM

DATE: 5/21/07
 TO: HON. MARK D. BOUGHTON VIA THE COMMON COUNCIL ✓
 FROM: DAN GARRICK, ASSISTANT DIRECTOR OF FINANCE *DG*
 RE: RESOLUTION-WIC GRANT-ADDITIONAL FUNDING

Attached for your review is a revised resolution that will allow the City of Danbury Health, Housing and Welfare Department to accept additional funds for its WIC Program from the State of Connecticut Department of Public Health.

These additional funds, in the amount of \$7,500, will be used for the time period of 10/1/06-9/30/07. With these funds, the total amount of the 2 year WIC grant will be \$250,500 covering 10/1/05-9/30/07. No local cash match is required.

The Common Council is requested to consider this resolution at its next meeting.

cc: A. Evans

S. LeRoy



RESOLUTION

31-1

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Department of Public Health has made available additional funding to the City of Danbury Health, Housing and Welfare Department for its Women, Infants and Children's (WIC) Program; and

WHEREAS the additional funding, in the amount of \$7,500, will bring the total of the two year grant to \$493,500 and requires no matching funding from the City of Danbury; and

WHEREAS, this funding covers October 1, 2005 through September 30, 2006 in the amount of \$243,000 and October 1, 2006 through September 30, 2007 in the amount of \$250,500.

NOW, THEREFORE, BE IT RESOLVED THAT Mark D. Boughton, Mayor of the City of Danbury, or Scott LeRoy, Director of Health, Housing and Welfare, as his designee, is authorized to accept this additional funding and execute on behalf of the City of Danbury all contracts, agreements or amendments and to take all actions necessary to accomplish the purposes of this additional funding.



31-2

CITY OF DANBURY

HEALTH, HOUSING & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

Re: Additional funding for FY 2006-2007 and Farmers' Market Grant
To: Mayor Mark D. Boughton & Members of Common Council
Through: Scott LeRoy, Director of Health, Housing & Welfare

Due to an increased participant caseload the City of Danbury WIC Program requested and additional \$7,500.00 from the Connecticut State WIC Program for FY 2006-2007 (see attached).

The State approved the \$7,5000.00 to be used to supplement salary and benefits of the part-time nutritionist position. The additional funds increased the total FY 2006-2007 funding amount to \$250,500.00 (see attached). The revised budget was submitted to the State on May 14th 2007, and is attached for review by the common council.

Also, the Danbury WIC Program participates annually in the Farmers' Market Program. The funding will be \$736.50 for FY 2007 and needs approval by the common council.

Attached is the "Letter of Agreement," which requires the Mayor's signature. Also attached is this years "Impact Statement" for FY 2007.

Please feel free to call me at 797-4638 if you have any additional questions or comments.

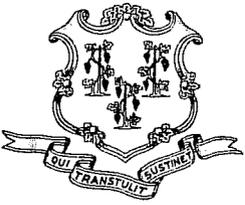
Sincerely,

Ann Marie Evans
Acting Coordinator, Women, Infant's and Children Program

Medical Outreach 797-4567
Eviction Prevention 797-4565
Information-Referral 797-4569

Dial 2-1-1 for all
Connecticut Services!

Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
Administration 796-1504



STATE OF CONNECTICUT

DEPARTMENT OF PUBLIC HEALTH

Public Health Initiatives
Health Education, Management and Surveillance Section
WIC PROGRAM

31-3

Ms. Ann Marie Evans
Danbury WIC Program
13 Main Street
Danbury 06810

Dear Ms. Evans: *Ann Marie*

We have reviewed your amendment request for fiscal year 2007 for the Danbury WIC Program. We are approving the amount of \$7,500 to be used to supplement the salary and benefits of your part-time nutritionist position.

Your total fiscal year 2007 funding amount is \$250,500. We hope that this grant figure enables your agency to at least maintain participant services to September 30, 2007.

This amount is based on our final grant award from USDA, with any additional reallocations that we have been able to receive; the participant levels at each local agency, performance results from previous fiscal years, and staffing levels during the current year.

Please submit a final WIC Program Budget (WIC-21) form to my attention as soon as possible for this grant amount. The entire 13-page budget is due no later than May 18, 2007.

Sincerely,

John Frassinelli
John Frassinelli
State WIC Co-Director

Phone:



Telephone Device for the Deaf: (860) 509-7191
410 Capitol Avenue - MS # _____
P.O. Box 340308 Hartford, CT 06134

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CITY OF DANBURY

HEALTH, HOUSING & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

John Frassinelli, State WIC Director
CT WIC Program
Public Health Initiatives Branch
410 Capital Avenue, MS # 11 WIC
PO Box 340308
Hartford, CT 06134-0308

February 26, 2007

Dear Mr. Frassinelli,

The City of Danbury WIC Program is requesting an additional \$7,500 from the Connecticut State WIC Program for fiscal year October 1, 2006 to September 30, 2007. These funds will prevent the Danbury WIC Program from eliminating the part-time nutritionist position due to insufficient funds. Currently, the Danbury WIC Program has 4 full-time staff positions and one part-time staff position (nutritionist).

The Danbury WIC Program has increased its caseload by almost 12% since August 2006 with specific increases in the number of pregnant women. There has been a 66% increase in the number pregnant women enrolled in the program from December 2005 to December 2006. The current caseload of enrolled clients is 1810 with an average of 96% check redemption.

The initial contract from 2005-2007 did not take into account the current caseload and in order to meet contractual services and outcomes, the Danbury WIC Program is requesting additional funding to support the current part-time nutritionist position.

If you have any additional questions or concerns, please feel free to contact me at 203-797-4638.

Sincerely,

Aimee H. Budnik, MS, RD, CLC
Local WIC Program Coordinator

Medical Outreach 797-4567
Eviction Prevention 797-4565
Information-Referral 797-4569

Dial 2-1-1 for all
Connecticut Services!

Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
Administration 796-1504

of Local WIC Program
Agency Name WIC Program
 Danbury WIC Program

Fiscal Year
 2007

Submission Status	
Submission No. 2	Dated
Original Submission Date	

315

SUMMARY OF JUSTIFICATION									
	General Admin. 8%	0.00	Client Services 29%	0.00	Nutrition Education 36%	0.00	Breastfeeding 27%	0.00	Line Item Total
Salaries	15320	0.00	55535	0.00	68940	0.00	51705	0.00	191500
Fringe Benefits	3192	0.00	11570	0.00	14363	0.00	10772	0.00	39897
Equipment	-0-	0.00	-0-	0.00	-0-	0.00	-0-	0.00	-0-
Contracted Services	-0-	0.00	-0-	0.00	-0-	0.00	-0-	0.00	-0-
Space Rental	760	0.00	2755	0.00	3420	0.00	2565	0.00	9500
Supplies	40	0.00	145	0.00	180	0.00	135	0.00	500
Postage	8	0.00	29	0.00	36	0.00	27	0.00	100
Telephone	36	0.00	131	0.00	162	0.00	121	0.00	450
Printing and Reproduction	-0-	0.00	-0-	0.00	-0-	0.00	-0-	0.00	-0-
Travel, In-state	82	0.00	297	0.00	369	0.00	277	0.00	1025
Travel, Out-of-state	-0-	0.00	-0-	0.00	-0-	0.00	-0-	0.00	-0-
Other	602	0.00	2183	0.00	2710	0.00	2033	0.00	7528
TOTAL	20040	0.00	72645	0.00	90180	0.00	67635	0.00	250,500

Special conditions or restrictions may apply in addition to those contained in the State Plan.

Budget Approved by: _____
 Signature State WIC Director/Date