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CITY OF DANBURY
DEPARTMENT OF HEALTH & HOUSING
SCHOOL BASED HEALTH CENTERS (SBHC)

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

Melanie S. Bonjour
Clinic Administrator

(203) 797-4625
FAX:(203) 796-1596

DATE: May 23, 2007

TO: Honorable Members of the Danbury Common Council

THROUGH: Scott Leroy, Director of Health, Housing & Welfare Department 

FROM: Melanie Bonjour, SBHC Coordinator 

RE: **Acceptance of funding from the CT Association of School-Based Health Centers (Bioterrorism Preparedness Contract) to enable M. Bonjour to attend upcoming National Assembly on School-Based Health Center Convention "Healthy Students Healthy Nation"**

I am requesting your acceptance of funding from the Connecticut Association of School-Based Health Centers (CASBHC) which will enable me to attend National Assembly on School-Based Health Center Convention "**Healthy Students Healthy Nation**" to be held June 27th – 30rd, 2007, at the Renaissance Hotel, Washington, DC. CASBHC, through its 2007 Department of Public Health Bioterrorism Emergency Preparedness Project Grant, will cover all travel related expenses.

At the request of Mary Duley, Hospital Preparedness Coordinator/ State DPH Office of Public Health Preparedness, I will be one of a team of representatives chosen to showcase the work Connecticut's school-based health centers have accomplished during the past three years in the field of all hazards preparedness. Our health centers have received national recognition as visionary in their health and crisis management planning, and are a model for school-based health centers across the country who are developing their school and community emergency preparedness plans

In addition to sharing Connecticut's accomplishments with conference participants, the meeting will offer a plethora of workshops which will have information that can be brought back to the City and shared with those individuals responsible for development of our local planning efforts.

If you should have questions specific to this request, please do not hesitate to contact me. I appreciate your time and consideration. Thank you.

January 13, 2007

Executive Director

John Schlitt

Melanie Bonjour
Clinic Administrator
City of Danbury-SBHC
155 Deer Hill Ave
Danbury, CT 06810-7893

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Dear Sir or Madam:

On behalf of the National Assembly on School-Based Health Care, I am pleased to inform you that your proposal has been selected for the 2007 National School-Based Health Care Convention, June 28-30, 2007, Washington, DC

Abstract ID: 7325

Session ID: Cx12

Date: 6/28/07

Time: 2:30-3:45pm

Title: Preparing for a Crisis of a Different Magnitude - Bioterrorism - Are SBHCs Ready?

Objectives

- See attached Abstract to review description, objectives and content.

Please note that you are responsible for seeking permission to use slides, graphs, charts or any presentation materials that represent the work of others or previously copyrighted work.

DISCLOSURE REMINDER

Presenters are required to comply with the Accreditation Council for Continuing Medical Education *Standards for Commercial Support of Continuing Medical Education*.

- As a presenter in a CME activity you are required to disclose any significant financial interest or relationships that you may have with manufacturers of any commercial product/service, or with any commercial supporter(s) that is discussed as part of your presentation.
- Should your presentation include discussion of unlabeled/investigational use of a commercial product, you are required to disclose this to the participants.

The *Standards for Commercial Support* also requires that your presentation be free of commercial bias and that any information regarding commercial products/services be based on scientific methods generally accepted by the medical community. When discussing therapeutic options, it is our preference that you use only generic names. If it is necessary to use a trade name, then those of several companies must be used.

HANDOUTS

NASBHC will produce copies of handouts (maximum of 10 pages) if they are received by Monday, May 28, 2007. Materials for dissemination can be forwarded electronically to Deirdre Taylor at dtaylor@nasbhc.org or mailed to NASBHC, 666 11th St., NW, Washington, DC 20001.

Please note: NASBHC will not be responsible for any on-site copying

AUDIO VISUAL

AV will consist of an LCD panel and screen. You will be responsible for providing your own laptop.

Please note: Overhead projectors will not be available.

CONVENTION CD-ROM

Attendees will be provided with a CD-ROM consisting of an audio of workshop proceedings, copy of the presentation and handouts. To ensure all relevant materials are included, please bring a copy of your presentation and handouts on a floppy disk or CD-ROM labeled with the workshop title and session number to the convention. It will be collected at the presenter registration desk.

MEETING REGISTRATION/TRAVEL

All presenters are expected to cover the cost of transportation and conference registration. A special presenter rate of \$325.00 is available and will be noted in the registration packet you will receive in our next mailing.

Thank you for your important contribution and cooperation. We look forward to seeing you at the convention. If you have any questions, please contact Bernadette Badio at 888/286-8727, ext 215.

Sincerely,

Donna Behrens
2007 Program Chair

Jennifer Leonard
2007 Program Co-Chair

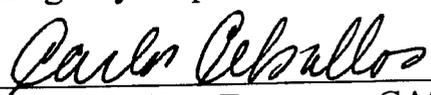
Estimated Travel Expense Report

Meeting: NASBHC Convention
Location: Renaissance Hotel, Washington DC
Date: June 27 – June 30, 2007

Registration Fee	\$325.00
Airfare: US Airways Westchester County to Regan Washington National Airport & Return	\$359.00
Lodging: Renaissance Hotel, Washington, DC 3 nights @ \$199/night + 14.5% tax	\$683.57
Ground Transportation, Mileage & Parking Fees:	
Newtown (Home) to Westchester County Airport @ Return 90 miles x \$.485/mile	\$43.65
Long Term Parking Rates 4 days @ \$20.00/day	\$80.00
Transportation from Airport to Hotel @ Return \$20.00 each way	\$40.00
*Meals: Approx. \$50/day @ 3 days	\$150.00
TOTAL	\$1,681.22

**All travel related expenses to be paid by CT Association of School-Based Health Centers- DPH BT Emergency Preparedness Contract Log # 2006-1041-1

Payment Authorization:



Carlos Ceballos, Treasurer, CASBHC