



21

CITY OF DANBURY

CONSERVATION COMMISSION
155 DEER HILL AVENUE
DANBURY, CT 06810

(203) 797-4625

May 29, 2007

Honorable Mark Boughton and Honorable Common Council Members
City of Danbury
155 Deer Hill Ave.
Danbury, CT 06810

Dear Mr. Mayor and Common Council Members:

You have previously approved the rental of the Bear Mountain Reservation cottage to a Danbury police officer, which is a very successful arrangement. Furthermore, you have previously stipulated that the rental fees be deposited in the Bear Mountain Reservation reserve fund to be applied to property management, for which our commission has responsibility.

The reserve fund currently has approximately \$20,000. Would you please approve transfer of \$7,000 from the reserve fund, account 2.2107, to the conservation commission outside services fund, account 1260.5334, as of July 1, 2007, to cover mowing services for the reservation trails and fields during the 2007-2008 fiscal year.

If you or your staffs have any questions, I would be happy to hear from you. I can be reached on 744-2795.

Thank you for your consideration.

Sincerely,

William S. Montgomery

William S. Montgomery
Chairman

Copy to: Ms. Jean Natale – City Clerk
Mr. Dan Garrick – Assistant Director of Finance



21-1

CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DAN GARRICK
ASSISTANT DIRECTOR OF FINANCE

(203)797-4650
FAX: (203)796-1526

MEMORANDUM

TO: Mayor Mark D. Boughton via the Common Council ✓
FROM: Dan Garrick, Assistant Director of Finance *Dan*
DATE: May 29, 2007
SUBJECT: Certification of Funds – Conservation Commission

Pursuant to the attached request, I hereby certify the availability of \$7,000 to be transferred into the following line item:

1260.5334 Conservation Commission – Outside Services \$7,000

The appropriation will come from 2.2107 – Reserve – Conservation Improvements. The balance in the reserve account before this transfer is \$22,846.11.

Thank you.