



28.

CITY OF DANBURY

HEALTH, HOUSING & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

January 26, 2007

Mayor Mark D. Boughton
Common Council
155 Deer Hill Avenue
Danbury, CT 06810

RE: Increased funding for Bioterrorism / Emergency Preparedness Grant

Please note that the current Bioterrorism / Emergency Preparedness Grant, provided through the Connecticut Department of Public Health (CTDPH), for the contract years August 2005 to August 2007 has been increased from \$187,400 to \$203,195.00. The additional \$28,500 increase in funding is earmarked for providing the City of Danbury with a specific Pandemic Influenza Response Plan in accordance with Federal & CTDPH directives.

A separate budget was revised and prepared to provide the services required by the CTDPH grant and is consistent with the previous grant year requirements. If you have any questions concerning the planning process, feel freed to contact me at any time.
Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott LeRoy", written over a horizontal line.

Scott LeRoy MPH, MS
Director of Health, Housing & Welfare

28-1

Approved Revised Budget

**Approved Budget Year One
 Budget Period: 8/31/05 – 8/30/06**

Program: Public Health Emergency Preparedness

| Category | Amount |
|--|-----------------|
| Personnel: | |
| 1. Name & Position: Jill Olejniczak, BT Facilitator | |
| Calculation: \$31.50/hr x 25 hrs/week x 25.94 weeks | \$20,430 |
| Fringe Benefit: 7.39% | 1,510 |
| 2. Name & Position: Elizabeth Benjamin, HazMat Planner | |
| Calculation: | 1,260 |
| Fringe Benefit: 9.36% | 118 |
| 3. Name & Position: TBD, Full time Salary Reimbursement For BT-related training/participation | |
| Fringe Benefit: 15.08% | 2,300 |
| | 347 |
| 4. Public Liability – Fringe | 395 |
| 5. Travel .405 per mile x 370 miles | 150 |
| 6. Training | 500 |
| 7. Educational Materials | 1,000 |
| 8. Office Supplies | 1,000 |
| 9. Medical Materials | 2,000 |
| 10. Contractual (Subcontracts) | 13,882 |
| 11. Cellular Phone Service | 5,000 |
| 12. Advertising | 400 |
| 13. Other Expenses | |
| a. Muratec Maintenance Contract/Supplies | 500 |
| b. Ancillary Supplies | 500 |
| c. Conferences | 500 |
| d. Equipment | 29,520 |
| 14. Administrative Costs (up to 10% of total award) | 3,388 |
| Total Year One | \$84,700 |

Subcontractor Detail Form

Subcontractor Name: **To Be Determined**

Address:

Telephone:

Select One: **A** Budget Basis **B** Fee-for-Service **C** Hourly Rate

Indicate One: MBE WBE Neither

| Line Item | Amount |
|--|-----------------|
| Plan update, after action reports preparation, drill/exercise planning and participation | \$13,882 |
| approx. \$100/hr x 2.77 hrs/wk x 50wks | |
| Total Subcontract Amount: | \$13,882 |

28.2

Approved Budget Year Two
Budget Period: 8/31/06 – 8/30/07
Program: Public Health Emergency Preparedness

| Category | Amount |
|--|-----------------|
| Personnel: | |
| 1. Name & Position: Tara Wargel, BT Facilitator | |
| Calculation: \$24.50/hr x 25 hrs/week x 33 weeks | \$20,430 |
| Fringe Benefit: 7.39% | 1,510 |
| 2. Name & Position: Elizabeth Benjamin, HazMat Planner | |
| Calculation: | 1,260 |
| Fringe Benefit: 9.36% | 118 |
| 3. Name & Position: TBD, Full time Salary Reimbursement For BT-related training/participation | |
| Fringe Benefit: 15.08% | 347 |
| 4. Public Liability – Fringe | 395 |
| 5. Travel .405 per mile x 370 miles | 150 |
| 6. Training | 500 |
| 7. Educational Materials | 1,000 |
| 8. Office Supplies | 1,000 |
| 9. Medical Materials | 2,000 |
| 10. Contractual (Subcontracts) | 13,882 |
| 11. Cellular Phone Service | 5,000 |
| 12. Advertising | 400 |
| 13. Other Expenses | |
| a. Muratec Maintenance Contract/Supplies | 500 |
| b. Ancillary Supplies | 500 |
| c. Conferences | 500 |
| d. Equipment | 29,520 |
| 14. Administrative Costs (up to 10% of total award) | 3,388 |
| Total Year Two | \$71,995 |

Subcontractor Detail Form

Subcontractor Name: **To Be Determined**

Address:

Telephone:

Select One: A Budget Basis B Fee-for-Service C X Hourly Rate

Indicate One: MBE WBE

Neither

| Line Item | Amount |
|--|-----------------|
| Plan update, after action reports preparation, drill/exercise planning and participation | \$13,882 |
| approx. \$100/hr x 2.77 hrs/wk x 50wks | |
| Total Subcontract Amount: | \$13,882 |

28-3

**Pandemic Influenza Planning
 Approved Budget
 Budget Period: 6/1/06 – 8/30/07
 Program: Public Health Emergency Preparedness**

| Category | Amount |
|--|-----------------|
| 1. Training | 1,300 |
| 2. Educational Materials | 1,000 |
| 3. Medical Materials | 1,000 |
| 4. Contractual (Subcontracts) | 12,000 |
| 5. Other Expenses | |
| a. Ancillary Supplies | 1,000 |
| b. Conferences | 4,000 |
| c. Equipment | 13,007 |
| 6. Administrative Costs (up to 10% of total award) | 1,860 |
| 7. Name & Position: Tara Wargel, BT Facilitator | |
| Calculation: \$24.50/hr x 25 hrs/week x 17 weeks | \$10,413 |
| Fringe Benefit: 7.39% | 770 |
| 8. Travel .405 per mile x 370 miles | 150 |
| | |
| | |
| | |
| Total | \$46,500 |

Subcontractor Name: **Mary L. Bevin, R.D., M.P.H.**

Address: 8 Oak Tree Lane, New Fairfield, CT 06812

Telephone: (203) 746-3436

Select One: Budget Basis Fee-for-Service Hourly Rate

Indicate One: MBE WBE Neither

| Line Item | Amount |
|--|-----------------|
| Plan update, after action reports preparation, drill/exercise planning and participation | \$10,000 |
| approx. \$100/hrx 2 hrs/wk x 50wks | |
| Total Subcontract Amount: | \$10,000 |