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# CITY OF DANBURY

DANBURY, CONNECTICUT 06810

Fire Department  
19 New Street

Geoffrey R. Herald, Chief  
(203)796-1550  
Fax (203) 796-1533

**DATE:** NOVEMBER 13, 2007

**TO:** MARK D. BOUGHTON, MAYOR  
& COMMON COUNCIL MEMBERS

**FROM:** GEOFFREY R. HERALD, FIRE CHIEF

**RE:** SPECIAL SERVICE ACCOUNT #2010.5052

**CC:** DAVID ST. HILAIRE, DIRECTOR OF FINANCE  
OFFICE OF THE COMMON COUNCIL

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I am requesting \$20,000.00 be transferred into the Special Services Account #2010.5052 due to ongoing events. This item, as detailed in our budget narrative, is a wash item and the funds are returned as invoices are paid. The unencumbered balance as of week ending 11/10/07 is \$5,000.00.

If further information is needed, please contact.

  
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Geoffrey R. Herald, Fire Chief

GRH/ft  
SpecialServsTrans