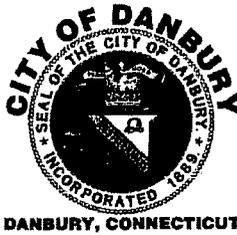


13



City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810-7769

David W. St. Hilaire
DIRECTOR OF FINANCE

Phone (203)797-4652
FAX (203)796-1526

M E M O R A N D U M

DATE: 8/28/07
TO: HON. MARK D. BOUGHTON VIA THE COMMON COUNCIL
FROM: DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DWS*
RE: RESOLUTION-UNION SAVINGS BANK FOUNDATION-SHELTER

Attached for your review is a resolution that will allow the City of Danbury Health Housing and Welfare Department to accept funding from the Union Savings Bank Foundation.

This funding request, in the amount of \$10,000, will be used to support educational training services to assist clients of the Emergency Shelter. There is no local match required.

The Common Council is respectfully requested to consider this resolution at its next meeting

DWS/sk

cc: Scott Leroy

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:



WHEREAS the Union Savings Bank Foundation has provided the City of Danbury Health, Housing and Welfare Department the opportunity to apply for funding; and

WHEREAS the purpose of this funding is to support educational training services to assist clients of the Emergency Shelter; and

WHEREAS the funding amount requested is \$10,000 and requires no local match.

NOW, THEREFORE, BE IT RESOLVED THAT Mark D. Boughton, Mayor of the City of Danbury, or Scott Leroy, Director of Health, Housing and Welfare, as his designee, is authorized to apply for and accept this funding and execute on behalf of the City of Danbury all contracts, agreements or amendments and to take all actions necessary to accomplish the purposes of this funding.



13-2

CITY OF DANBURY

HEALTH, HOUSING & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

August 16, 2007

To: The Honorable Mayor Mark Boughton and the Common Council
Through: Scott LeRoy, Director of Health, Housing & Welfare 
Re: Union Savings Bank Foundation Grant

I am writing to request approval to apply for and accept funds from the Union Savings Bank(USB) Foundation for the City's Homeless Shelter. The USB Foundation Grant is a competitive grant and does not require local match. The Lion's Club of Danbury has agreed to be the fiscal agent for the grant because the funding requires a 501 (c) 3.

This Grant Program will allow the City of Danbury's Homeless Shelter to expand its current programming to include regular job training and life skills training programs while meeting current operational needs.

If you have any additional comments or questions, please contact me at 796-1504. Thank you.

Sincerely,



Aimee H. Budnik, MS, RD
Welfare Director, City of Danbury's Health, Housing and Welfare

Rec'd Finance 8/29/07 4:30pm


Medical Outreach 797-4567
Eviction Prevention 797-4565
Information-Referral 797-4569

Dial 2-1-1 for all
Connecticut Services!

Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
Administration 796-1504



2007 Grant Application Form

Eligibility Requirements Include:

- Completed Grant Application, and the following supporting materials;
 - Budget for the program in need of funding
 - Most recent financial statement
 - List of Board of Directors

All of the above should be submitted to usbfoundation@unionsavings.com or mailed to Union Savings Bank Foundation, Inc., PO Box 647, Danbury, CT 06813-0647.

All requests must be received by August 31, 2007

Organization Background:

Organization Name

Tax Identification Number

Name of Executive Director

Street Address

City State Zip

Telephone Fax

E-mail Address

What geographical territory does your non-profit serve?

Please provide us the names of any Union Savings Bank's employees who currently volunteer with your agency.

Grant Information:

Amount Requested

Purpose of Organization*

The Department of Health, Housing & Welfare was created to centralize health related services for the Danbury community. Specifically, the Department of Welfare seeks to provide the community and its residents with access to municipal and community social services in an expeditious, cost effective and comprehensive manner. The department's efforts at this time are focused on improving access to housing and emergency shelter; improving access to medical care and coverage and improving social conditions for residents via collaboration and advocacy at the local, state and federal level by identifying needs and working to create systems of access that are inclusive of all residents in need.

Description of the program in need of funding *

The City Shelter is a 20 bed emergency shelter for homeless adults. The emergency shelter program provides assistance to over 150 people/month, with services ranging from information, referral and case management to housing and employment placement. The day center offers clients a place to shower, do laundry, prepare food that has been donated, use the telephone and meet with the case managers. The emergency shelter will be expanding its employment readiness services and life skills workshops to include weekly on-site training sessions with clients including qualified food handler's training, computer training and other life skills training such as money management, budgeting, and job/home searches. The City Shelter is requesting funds that will pay for all shelter staffing, travel, even food and refreshments, materials and supplies for the training sessions, such as video and audio equipment purchase and maintenance. The emergency shelter provides not only a safe place for clients to sleep at night, but also day center services to assist people in improving their situation and becoming more self-sufficient. The City Shelter has worked with agencies such as Department of Labor, Department of Mental Health and Cooperative Education to provide educational sessions on-site for minimal fee or free per session. This grant would enable the shelter to enhance its current program and tailor it more specifically for the needs of individuals that are experiencing homelessness.

*Please attach additional sheet if necessary

Application Submitted by Scott Leroy

Has the organization received funding from the Union Savings Bank Foundation in the past 5 years? If so, please provide the amount and year received.

Amount	Year	Amount	Year
--------	------	--------	------

**City of Danbury's Emergency Shelter
Est. Budget 2007-2008 for Shelter Employment Readiness & Life Skills Workshops**

Budget Amount	Budget Item	Justification
\$2,000	Supplies	Items needed for sessions (educational materials, pens, paper, printer ink, food, etc)
\$1,500	Fee for test for food handler's study materials, test and certifications.	Some clients may need a "grant" to pay for the test at the end of the program
\$2,000	Operational Supplies	day to day operational supplies (personal hygiene, toiletries, interview clothes, etc) Clients preparing for job searches and employment need basic necessities to prepare for employment experience, etc...
\$3,000	Stipends & Salaries	Staff salary and Outside agencies to provide on-site training for fiscal management, life skills training, etc
\$1,500	Equipment	Purchase, rent or maintenance of all video & audio equip.
\$10,000	Total	

Other funding sources:

Department of Social Services-monthly educational sessions, staffing costs, transportation, operational supplies, and costs.

United Way Federal Emergency Management Act (FEMA)-emergency repairs and operational supplies.

Community Development Block Grant (CDBG)-staffing and operational costs.

Meserve Memorial Fund grant- operational supplies.

13-6

**UNION SAVINGS BANK****click Here to Learn How.**

PERSONAL SERVICES

BUSINESS SERVICES

MORTGAGES

WEALTH MANAGEMENT SERVICES

USBonline.

LEARN MORE ENROLL



USB Foundation

The Foundation, established in 1998, provides charitable donations to non-profit organizations in the communities that are served by Union Savings Bank. The bank has made a commitment to make periodic contributions to the Foundation in order to grow the endowment. This is an opportunity for the bank to support local non-profit activities regardless of the fluctuation in the local economy or bank earnings.

2006 Grants Awarded

Grant Application

Consistent with the bank's mission, the Foundation will make annual donations to 501(c)(3) organizations and other non-profit causes that meet health and human service needs of the residents who reside in the markets we serve. Particular focus will be placed on funding activities that support youth development and education. To ensure the greatest return on our donation investments in the community, direct donations to individual recipients will not be considered with the exception of scholarship programs.

If you are interested in applying for a grant for the Union Savings Bank Foundation, please review the guidelines to determine eligibility. Please review the process prior to applying for a grant.

Applications are:

- [Available online](#) - Applications must be received by August 31, 2007.
- May be requested by contacting Maureen Powers at (203) 830-4202.
- Applications submitted without all required documentation will not be eligible for an award.

Foundation Guidelines

The foundation rarely, if ever, approves grants for:

- Public entities
- Municipalities
- Sectarian organizations
- Capital Expenses
- Multi-year requests
- Requests from individuals or endowments

Please Note: Organizations awarded a USB Foundation grant in 2006 are not eligible to apply in 2007.

CONTACT US :: SECURITY :: PRIVACY POLICY  EQUAL HOUSING LENDER. MEMBER FDIC