



CITY OF DANBURY
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DENA DIORIO
DIRECTOR OF FINANCE

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MEMORANDUM

TO: Mark D. Boughton via the Common Council

FROM: Dena R. Diorio, Director of Finance & Personnel *Dena*

DATE: August 28, 2006

CERTIFICATION

SUBJECT: Year-End Budget Adjustments

As we prepare to close the City's financial records for FY 2005-2006, an approval of the Common Council is necessary to adjust the expense budget for the Animal Control Fund.

The budget for the following line items need to be adjusted to reflect year-end expenditures that were posted during the accounts payable period that runs from July 1 through August 31st each fiscal year:

Heating Fuel/60000.5615:	\$500
State of CT Animal Fees/60000.5321:	\$2,000

The increase in the heating fuel account reflects a fuel delivery that was made on June 30, 2006 for which the invoice was recently received and paid. The State of CT Animal Fees account reflects the anticipated payment that the City will make to the state for animal licenses in September. Since all animal licenses are renewed in June and accounts payable remains open until the end of August, we are unable to prepare the final dog report before June 30th.

The appropriation will be funded through revenue received from town clerk licensing fees and adoption fees. These two revenue sources in addition to the City's contribution of approximately \$214,000 bring total revenue collections to \$229,373. Projected expenditures total \$223,707 ensuring the fund is not overdrawn for the fiscal year.

Please feel free to contact me should you require additional information.

C: Alan D. Baker, Chief of Police