(19)

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

memorandum

Date: 7/24/2006

To: Hon. Mark D. Boughton via the Common Council

From: Dena Diorio, Director of Finance and Personnel

RE: FEMA Fire Grant

Attached please find a resolution allowing the City of Danbury Fire Department to apply for and accept funding from the Federal Emergency Management Agency(FEMA) for the purposes of securing adequate staffing levels. The amount of the grant is $1,242,000 and requires no local match.

The Common Council is requested to consider this resolution at its next meeting. Please contact me should you require any further information.

Attachments

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Federal Emergency Management Agency (FEMA) has made funds available to the Danbury Fire Department through the Staffing for Adequate Fire and Emergency Response (SAFER) grant program; and

WHEREAS, the total amount of said funding is $1,242,000.00 with no local match required; and

WHEREAS, the Danbury Fire Department would like to apply for and accept said grant to enhance the City of Danbury's ability to attain adequate staffing for fire related emergencies.

NOW, THEREFORE, BE IT RESOLVED THAT Mark D. Boughton, Mayor of the City of Danbury, or his designee, Danbury Fire Chief Peter Siecienski, be and hereby are authorized to apply for and accept said grant and to execute such additional documents as may be required to effectuate the purposes thereof.

Entire Application

Overview

Are you a member, or are you currently involved in the management of the fire department or organization applying for this grant with this application?

Yes, I am a member/officer of this applicant

If you answered No, please **complete** the information below and press the *Save and Continue* button. **If you answered Yes**, please do **not** complete the information requested below and press the *Save and Continue* button.

Note: If you answered **No** to the above question, the fields marked with an are required.

Preparer Information

* Preparer's Name	Peter J. Siecienski
* Address 1	19 New Street
Address 2	
* City	Danbury
* State	Connecticut
* Zip	06810 - 6511

* Is there a grant-writing fee associated with the preparation of this request?	No
If you answered yes above, what is the fee?	$

Contact Information

Alternate Contact Information Number 1

* Title	Fire Chief
Prefix	Mr.
* First Name	Peter
Middle Initial	J
* Last Name	Siecienski
* Business Phone	203-796-1555 Ext.
*Home Phone	203-743-5889 Ext.
Mobile Phone/Pager	203-948-3650
Fax	203-796-1533
*E-mail	p.siecienski@ci.danbury.ct.us

Alternate Contact Information Number 2

* Title	Communications Coordinator
Prefix	Mr.
* First Name	Patrick
Middle Initial	
* Last Name	Sniffin
* Business Phone	203-796-1550 Ext.
*Home Phone	203-792-8132 Ext.
Mobile Phone/Pager	
Fax	203-796-1533
*E-mail	p.sniffin@ci.danbury.ct.us

Applicant Information

EMW-2006-FF-04352
Originally submitted on 06/30/2006 by Peter Siecienski (Userid: pjsiecienski)

Contact Information:

Address: 19 New Street
City: Danbury
State: Connecticut
Zip: 06810
Day Phone: 2037961555X1555
Evening Phone: 2037435889
Cell Phone: 2037304618
Email: p.siecienski@ci.danbury.ct.us

Application number is EMW-2006-FF-04352

* Organization Name	City of Danbury Fire Department
* What kind of organization do you represent?	Combination (Majority Paid/Career)
If you answered combination, above, what is the percentage of career members in your organization?	51 %
* Type of Jurisdiction Served	City
If other, please enter the type of Jurisdiction	
* Employer Identification Number	06-6001868
* Are you sharing an EIN with another organization?	No
If yes, please enter the name of the entity with whom you share an EIN	
* Does your organization have a DUNS Number?	Yes
If yes, please enter the DUNS Number	072123250
Headquarters Physical Address	
* Physical Address 1	19 New Street
Physical Address 2	
* City	Danbury
* State	Connecticut
* Zip	06810 - 6511 Need help for ZIP+4?
Mailing Address	
* Mailing Address 1	19 New Street
Mailing Address 2	
* City	Danbury
* State	Connecticut
* Zip	06810 - 6511 Need help for ZIP+4?
Account Information	
* Type of bank account	Checking
* Bank routing number - 9 digit number on the bottom left hand corner of your check	221172241

*Your account number	690029627

Additional Information

* For this fiscal year (Federal) is your jurisdiction receiving Federal funding from any other grant program that may duplicate the purpose and/or scope of this grant request?	No
* If awarded this grant, will your jurisdiction expend greater than $500,000 in Federal share funds during the Federal fiscal year in which the grant was awarded?	No
* Is the applicant delinquent on any federal debt?	No

If you answered yes to any of the additional questions above, please provide an explanation in the space provided below:

Applicant Characteristics (Part I)

* Are you a member of a Fire Department or authorized representative of a fire department?	Yes
* Are you a member of a Federal Fire Department or contracted by the Federal government and solely responsible for suppression of fires on Federal property?	No
* Does your organization protect critical infrastructure of the state?	Yes
* Please indicate the type of community your organization serves.	Suburban
* How many commercial, industrial, residential, or institutional structures in your jurisdiction are more than four stories tall?	100
* What is the permanent resident population of your Primary/First-Due Response Area or jurisdiction served?	79500
* Please indicate if your department has an automatic/mutual aid agreement with another community or fire department and the type of agreement that exists.	Automatic aid

The goal is for SAFER grantees to enhance their ability to attain 24-hour staffing and thus assuring their communities have adequate protection from fire and fire-related hazards. The following questions are designed to help us understand the changes that will occur in departments receiving grants.
For the following 4 questions only list the number of "firefighter" positions. Do not include company or command officer positions.

* At the time of application, how many authorized and funded active, full-time firefighter positions are in your department?	59
* At the time of application, how many active volunteer firefighters are in your department?	50
* If awarded this grant, how many authorized and funded active full-time firefighter positions will be in your department?	67
* If awarded this grant, how many active volunteer firefighters will be in your department?	50
* How many stations are in your organization?	16
* Do you currently report to the National Fire Incident Reporting System (NFIRS)?	Yes

Applicant Characteristics (Part II)

	2005	2004	2003
* What is the total number of fire-related civilian fatalities in your jurisdiction over the last three years?	1	0	0
* What is the total number of fire-related civilian injuries in your jurisdiction over the last three years?	3	6	8
* What is the total number of line of duty member fatalities in your jurisdiction over the last three years?	0	0	0
* What is the total number of line of duty member injuries in your jurisdiction over the last three years?	10	7	11

* What is your department's operating budget(including personnel costs) for your current fiscal year and what was your budget for the last three fiscal years?	9500000 8750000 8000000 7500000

* What percentage of your annual operating budget is derived from:
Enter numbers only, percentages must sum up to 100%

Taxes?	99 %
Grants?	1 %
Donations?	0 %
Fund drives?	0 %
Fee for Service?	0 %
Other?	0 %

If you entered a value into Other field (other than 0), please explain

Department Call Volume

* How many responses per year by category? (Enter whole numbers only; If you have no calls for any of the categories, enter 0)	2005	2004	2003
Structural Fires	90	102	76
Vehicle Fires	46	51	61
Vegetation Fires	24	69	23
EMS	7900	7605	7200
Rescue	3183	2605	2781
Hazardous Condition/Materials Calls	433	463	401
Service Calls	487	426	473
Good Intent Calls	910	395	969
False Alarms	1200	1150	1100
Other Calls and Incidents	1169	1733	1284

* Please indicate the number of times your department provides or receives mutual aid. Do not include first-due responses claimed above.

In an average year, how many times does your organization receive mutual/automatic aid?	25
In an average year, how many times does your organization provide mutual/automatic aid?	25

Request Details

The activities for your organization are listed in the table below.

Activity	Number of Entries
Hiring Firefighters	1
Recruitment and Retention of Volunteer Firefighters	0

Hiring Firefighters

* 1. The Hiring of FF activity requires a considerable cost-share on behalf of the applicant and/or its governing body. As such, it is imperative that the local governing body be aware of and support this application. Have you, as the applicant, discussed this application and its long-term obligations with your governing body and is your governing body willing to accept this long term commitment?	Yes
* 2. If awarded a hiring grant, will the newly added firefighters be trained to at least Firefighter I or equivalent within 6 months of employment?	Yes
* 3. If awarded a hiring grant, will the newly added firefighters be trained to at least Firefighter II or equivalent within 24 months of employment?	Yes
* 4. If awarded a hiring grant, will the newly added firefighters be trained within 24 months of employment to at least the minimum level of EMS certification as established by the local fire department?	Yes
* 5. Given the number of structure fires indicated in the "Call Volume" screen of your application for 2005, how many times did you assemble the minimum number of firefighting personnel at the scene in compliance with either NFPA 1710 or NFPA 1720 (whichever applies to your department)?	10
* 6. With staffing requested in this application, how many times would you estimate you would have been able to assemble the minimum number of firefighting personnel at the scene in compliance with either NFPA 1710 or NFPA 1720 (whichever applies to your department)?	50
* 7a. Given the number of structure fires indicated in the "Call Volume" screen of your application, what is the average actual staffing level on your first arriving engine company or vehicle capable of initiating suppression activities?	3
* 7b. With staffing requested in this application and given the number of structure fires indicated in the "Call Volume" screen of your application, what would be the average actual staffing level on your first arriving engine company or vehicle capable of initiating suppression activities?	3
* 8. Is your request for hiring firefighters based on a risk analysis and/or a staffing needs analysis?	Yes
If Yes, describe how the analysis was conducted.	Geographic analysis done to checke compliance with NFPA 1710. Addition of this company allows further compliance with standard for response times and assembled personnel.

* 9. If awarded a grant for hiring additional firefighters, will you provide them with an entry-level physical in accordance with NFPA 1582, Standard on Comprehensive Occupational Medical Program for Fire Departments 2003 Edition, Chapter 6?	Yes

Budget Item

* How many full-time firefighter positions, including job-shares, are you requesting?	12
If you are requesting assistance to fund a position that would be "shared" by more than one individual, i.e., for job-share, please indicate how many individuals would fill that position and provide an explanation as to why the position is shared.	
* What is the annual starting salary for firefighters in your department?	47191
* What is the average benefit rate for your department (as calculated as a percentage of the annual salary)?	58%
* If awarded, what is your estimate of the average annual increase in salary for these firefighting positions as a result of step increases, cost-of-living adjustments, incentive pay, etc.? Show this figure as a percentage of the annual salary.	3%

Recruitment and Retention of Volunteer Firefighters

* 1. What is the ideal number of active volunteer firefighters needed by your department or organization to adequately comply with NFPA 1710 or 1720?

* 2. What is the current number of active volunteer firefighters in your department or organization?

* 3. How many active volunteer firefighters joined your department or organization over the last three years?

* 4. How many active volunteer firefighters left your department or organization over the last three years?

* 5. Will your department or organization periodically evaluate your proposed program's impact?
If "yes" provide in the Narrative an explanation of how the evaluation will be conducted.

* 6. Do you currently have a recruitment and/or retention volunteer coordinator's position?

* 7. Do you currently have a marketing plan as part of your recruitment and/or retention program?

* 8. Does your department currently offer AD&D (accidental death/dismemberment) and disability (loss of wages) protection for active volunteer firefighters?

* 9. Will your program have a regional impact?

If Yes, please explain the extent of impact on the communities/population.

* 10. Do you currently provide entry-level physicals in accordance with NFPA 1582, Standard on Comprehensive Occupational Medical Program for Fire Departments 2003 Edition, Chapter 6?

* 11. Will the personnel recruited meet the minimum local or State fire and EMS training and certification requirements for firefighters within 12 months of appointment?

Budget

Budget Matrix

	First 12-Month Period	Second 12-Month Period	Third 12-Month Period	Fourth 12-Month Period	Fifth 12-Month Period	**Total**
Personnel	566,292	583,281	600,779	618,803	637,367	**3,006,522**
Fringe Benefits	328,449	338,303	348,452	358,906	369,673	**1,743,783**
Travel	0	0	0	0	0	**0**
Equipment	0	0	0	0	0	**0**
Supplies	0	0	0	0	0	**0**
Contractual	0	0	0	0	0	**0**
Other	0	0	0	0	0	**0**
Indirect Charges	0	0	0	0	0	**0**
Federal Share	447,120	397,440	248,400	149,040	0	**1,242,000**
Applicant Share	**447,621**	**524,144**	**700,831**	**828,669**	**1,007,040**	**3,508,305**
Total:	**894,741**	**921,584**	**949,231**	**977,709**	**1,007,040**	**4,750,305**

Narrative Statement

Project Description

* Please attach your narrative statement using no more than six single-spaced pages.

Problem Statement
Our problem is simple yet needs critical attention. Out current staffing in the Danbury Fire Department does not allow us to respond to the areas in the City in a timely manner. The assembling of staff and the delay in response causes additional danger to the constituents and firefighters of our community.
Funds from this grant will be used to hire an additional 12 firefighters that will comprise a new response company. NFPA1710 was used to conduct a study to geographically locate a new station and response area to meet recommended response times. The company will operate 24 hour per day, 7 days a week.
The risk level for the community and firefighters will improve immediately. We have documented cases where members of our community have suffered and even died prior to emergency assistance. These firefighters will assist in expediting our response. The benefit to our firefighters is specifically measurable. Earlier arrival times means minimizing fire extension, reducing collapse hazards and most importantly minimize the additional hazards to our firefighters. The addition of these firefighters will assist in assembling response crews compliant to NFPA 1710.
The City of Danbury has contributed greatly to funding and staffing the fire department, we maintain minimum staffing levels and fill vacancies immediately via overtime. The City of Danbury continues to fund improvements to the Fire Department on an annual basis. Unfortunately, the increase in our tax base has not offset the drastic and devastating State budget cuts that have negatively impacted our municipality. This lack of funding has placed a heavier burden on local taxpayers and their already high per capita tax rate. The City's previous support to the Fire Department, increases in capital expenditures and the proposed financial match are endorsements of the commitment and serious concern that the City has taken with this issue. However, local tax dollars have fallen short in our ability to bring this initiative to fruition, hence the request for federal assistance for this critical safety program. Without Federal assistance it will be difficult if not impossible to achieve the addition of these 12 individuals.
The City of Danbury continues to recruit minority candidates through the Personnel and Civil Service departments. Recruitment committees, residency points and credit for volunteer training are in place currently to assist candidates in their quest to be employed by the Danbury Fire Department.
The City of Danbury is committed to the matching funds for this grant and to continue with the employment of these individuals after grant funding expires. The budgeted expense of hiring these firefighters will be included in the annual operating budget. The approval of this grant will save the municipality in excess of one million dollars allowing us to proceed with the staffing increases.
Current firefighters do participate with communities outside of the City of Danbury at the present time, with members concentrating their abilities in the field of Emergency Medical Service.
The City of Danbury, the seventh largest municipality in Connecticut supports the largest combination Department in the State. We are the focus of increased mutual aid and regional participation as we are located at the gateway to New England. We are the guardians of a major Interstate Highway into New England, a primary evacuation route for our neighbors in New York City.
The City serves a resident population of 78,000. Transient population estimates place over 200,000 individuals within the City limits (44 square miles).
Thank you for your consideration of this grant application.

* Please describe any grants that your department has received from DHS including the AFG. For example: 2002 AFG Fire Engine, 2003 UASI Equipment... (Enter "N/A" if Not Applicable).

2002 fire act grant for rescue equipment
2004 fire act grant for radio communication

Assurances and Certifications

Form 20-16A

You must read and sign these assurances by providing your password and checking the box at the bottom of this page.

Note: Fields marked with an * are required.

Assurances Non-Construction Programs

Note: Certain of these assurances may not be applicable to your project or program. If you have any questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. Section 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. Sections 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. Section 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. Sections 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290-dd-3 and 290-ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Acts of 1968 (42 U.S.C. Section 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Title II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or Federally assisted programs. These requirements apply to all interest in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply with provisions of the Hatch Act (5 U.S.C. Sections 1501-1508 and 7324-7328), which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. Sections 276a to 276a- 7), the Copeland Act (40 U.S.C. Section 276c and 18 U.S.C. Sections 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. Sections 327-333), regarding labor standards for Federally assisted construction sub agreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in flood plains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. Section 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. Section 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. Section 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. Section 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.
19. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act (29 U.S.C. 201), as they apply to employees of institutions of higher education, hospitals, and other non-profit organizations.

Signed by **Peter Siecienski** on **06/30/2006**

Form 20-16C

You must read and sign these assurances by providing your password and checking the box at the bottom of this page.

Note: Fields marked with an * are required.

Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters and Drug-Free Workplace Requirements.

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 44 CFR Part 18, "New Restrictions on Lobbying" and 44 CFR Part 17, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Homeland Security (DHS) determines to award the covered transaction, grant, or cooperative agreement.

1. Lobbying

A. As required by the section 1352, Title 31 of the US Code, and implemented at 44 CFR Part 18 for persons (entering) into a grant or cooperative agreement over $100,000, as defined at 44 CFR Part 18, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement and extension, continuation, renewal amendment or modification of any Federal grant or cooperative agreement.

(b) If any other funds than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all the sub awards at all tiers (including sub grants, contracts under grants and cooperative agreements and sub contract(s)) and that all sub recipients shall certify and disclose accordingly.

2. Debarment, Suspension and Other Responsibility Matters (Direct Recipient)

A. As required by Executive Order 12549, Debarment and Suspension, and implemented at 44 CFR Part 67, for prospective participants in primary covered transactions, as defined at 44 CFR Part 17, Section 17.510-A, the applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency.

(b) Have not within a three-year period preceding this application been convicted of or had a civilian judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or perform a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

(c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. Drug-Free Workplace (Grantees other than individuals)

As required by the Drug-Free Workplace Act of 1988, and implemented at 44 CFR Part 17, Subpart F, for grantees, as defined at 44 CFR part 17, Sections 17.615 and 17.620:

(A) The applicant certifies that it will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
(b) Establishing an on-going drug free awareness program to inform employees about:

(1) The dangers of drug abuse in the workplace;
(2) The grantee's policy of maintaining a drug-free workplace;
(3) Any available drug counseling, rehabilitation and employee assistance programs; and
(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant to be given a copy of the statement required by paragraph (a);
(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) Abide by the terms of the statement; and
(2) Notify the employee in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.

(e) Notifying the agency, in writing within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the applicable awarding office.
(f) Taking one of the following actions, against such an employee, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement or other appropriate agency.

(g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

(B) The grantee may insert in the space provided below the site(s) for the performance of work

done in connection with the specific grant:

Place of Performance

Street	City	State	Zip	Action

If your place of performance is different from the physical address provided by you in the Applicant Information, press *Add Place of Performance* button above to ensure that the correct place of performance has been specified. You can add multiple addresses by repeating this process multiple times.

Section 17.630 of the regulations provide that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for DHS funding. States and State agencies may elect to use a Statewide certification.

Signed by **Peter Siecienski** on **06/30/2006**

FEMA Standard Form LLL

Only complete if applying for a grant for more than $100,000 and have lobbying activities. See Form 20-16C for lobbying activities definition.

If this lobbying form is not applicable, check "**This form is not Applicable.**" and include this page with your application submission

This form is not applicable

Reply

To: pjsiecienski
Date: 06/30/2006
Subject: FY 2006 Staffing for Adequate Fire and Emergency Response Grant Program
From: firegrants@dhs.gov

Congratulations! Your application for the FY 2006 Staffing for Adequate Fire and Emergency Response Grant Program has been received.

Go Back