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CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DENA DIORIO
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: Mark D. Boughton via the Common Council

FROM: Dena R. Diorio, Director of Finance & Personnel *Dena*

DATE: May 30, 2006

CERTIFICATION # 11

SUBJECT: Request for Funds – Equipment Maintenance

Pursuant to the attached request from Bill Buckley, I hereby certify the availability of funds as follows:

3020.5506/Maintain Automotive Equipment: \$25,000

The appropriation will come from the City's Contingency Account.

The status of the Contingency Account is as follows:

Budgeted Contingency:	\$1,611,283
Appropriations to Date:	(\$1,466,425)
This Request:	<u>(\$25,000)</u>
Balance in Contingency:	\$119,858

Please feel free to contact me should you require any additional information.

Thank you.



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FINANCE DEPT.

CITY OF DANBURY

MAY 24 2006

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

May 23, 2006

MEMO TO: Dena R. Diorio, Finance Director

FROM: William J. Buckley, Jr., P.E., Director of Public Works/City Engineer

RE: **Request for Additional Funding, Equipment Maintenance Division**

Dear Dena:

As you are aware, we are doing almost all of the sweeping of City roads this year with City of Danbury crews and equipment. While this has resulted in savings on outside services, we have incurred additional expenses for the maintenance of automotive equipment. We have purchased extra brooms and maintenance items, such as drag boards and tow bars. I am requesting that you forward to the Common Council the certification that will allow them to authorize the transfer of an additional \$25,000 into the Equipment Maintenance Division's Maintain Automotive account (3020.5506).

Additionally, the Equipment Maintenance Division's Outside Services account (3020.5334) is low on funds as a result of this same sweeping service that the City is providing. We have been more aggressive with that service this year, and have had to tow vehicles parked in no parking zones, while we are sweeping. I am requesting that you also forward a certification to the Common Council that would authorize the transfer of \$3,000 into this Outside Services account.

Thanks for your consideration of this matter.

Very truly yours,

William J. Buckley, Jr., P.E.