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**CITY OF DANBURY**  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

**DENA DIORIO**  
DIRECTOR OF FINANCE

(203)797-4652  
FAX: (203)796-1526

**MEMORANDUM**

TO: Hon. Mark D. Boughton via the Common Council

FROM: Dena Diorio, Director of Finance & Personnel *lewa*

DATE: March 27, 2006

**CERTIFICATION**

SUBJECT: Funding Request for Town Clerk

I hereby certify the availability of \$5,440.60 to fund shelving units and map cabinets for the Town Clerk's Office.

The funds will come from the Historic Document Reserve Account. The accrued balance in this account is \$93,622. The funds will be placed in line item 1160.5601 – Town Clerk/Office Supplies.

Please feel free to contact me should you require any additional information.

Thank you.



## CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

LORI A. KABACK  
TOWN CLERK

(203) 797-4531 PHONE  
(203) 796-8087 FAX

March 21, 2006

Dena Diorio  
Director of Finance & Personnel  
155 Deer Hill Avenue  
Danbury, CT 06810

Dear Ms. Diorio:

Our current Historical Document Grant from the CT State Library has a balance of \$4970.00. We have budgeted for 2 map cabinets; the total price of the cabinets is \$5060.60. I am requesting that the balance of \$90.60 be appropriated from Historic Document Reserve Account 2.2129 to Office Equipment 1160.5701 in order to cover the balance of the expenditure.

I would also like to appropriate \$5350.00 from Historic Document Reserve Account 2.2129 to Office Equipment 1160.5701 to purchase two shelving units to hold the land record books.

Therefore, the total amount I am requesting is \$5440.60.

Thank you.

Lori A. Kaback  
Town Clerk