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# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

**DENA DIORIO**  
DIRECTOR OF FINANCE

(203)797-4652  
FAX: (203)796-1526

## MEMORANDUM

TO: Mark D. Boughton via the Common Council

FROM: Dena R. Diorio, Director of Finance & Personnel *Jena*

DATE: March 27, 2006

### **CERTIFICATION**

SUBJECT: Request for Funds – Park Maintenance

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Pursuant to the attached request from William J. Buckley, Director of Public Works, I hereby certify the availability of funds as follows:

Transfer from:

8006.5233-Emp. Health & Life Ins./Cont to Employee Group Ins.: \$37,000

Transfer to:

Parks Maintenance

3005.5334 – Outside Services: \$37,000

Please feel free to contact me should you require any additional information.

Thank you.



# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT  
(203) 797-4641  
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.  
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

March 27, 2006

Honorable Mark D. Boughton, Mayor  
Common Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

RECEIVED  
FINANCE DEPT.

MAR 27 2006

Dear Mayor Boughton and Common Council Members:

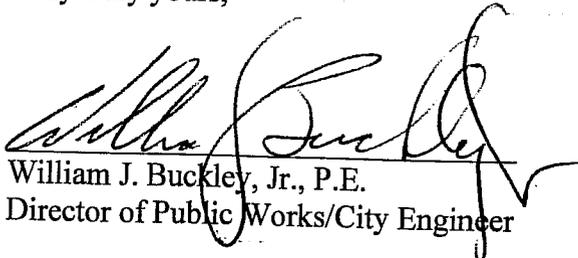
Request for Funding, Parks Maintenance Division, Public Works Department

We recently received bids for landscaping services relative to a number of locations in the City of Danbury, including Elmwood Park, the Library Plaza, and the planting and maintenance of all of the planters on the ornamental light poles throughout the City (a total of 87). The last time we bid these services, we did not have the Library Plaza and we had less than 25% of the ornamental light poles with planters that we have currently. Needless to say, the bid price increased significantly, and there was only one bidder. Dreamscapes LLC, Gleissner Brothers was the low bidder.

While we have budgeted adequately for this service in our 2006-2007 Budget submittal, we are short \$37,000 in the current fiscal year covering the months of April, May and June 2006. With the concurrence of and proper certifications from the Finance Director, I respectfully request that you appropriate \$37,000 to the Parks Maintenance account #3005.5334 (Outside Services).

Thank you for your consideration of this matter. If you should have any questions, please do not hesitate to contact me.

Very truly yours,



William J. Buckley, Jr., P.E.  
Director of Public Works/City Engineer

C: Dena R. Diorio, Finance Director  
Joe Pacific, Parks Maintenance Foreman