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**CITY OF DANBURY**  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

**DENA DIORIO**  
DIRECTOR OF FINANCE

(203)797-4652  
FAX: (203)796-1526

**MEMORANDUM**

TO: Hon. Mark D. Boughton via the Common Council

FROM: Dena Diorio, Director of Finance & Personnel *Dena*

DATE: September 26, 2005

**CERTIFICATION**

SUBJECT: Bear Mountain Hiking Trail

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I hereby certify the availability of \$6,000 to support the mowing of the hiking trails and three meadows at Bear Mountain Reservation.

The funds will come from the property rentals paid for the Bear Mountain Cottage. The accrued balance in this account is approximately \$24,700. The funds will be placed in line item 1260.5334 – Conservation Commission/Outside Services.

Please feel free to contact me should you require any additional information.

Thank you.



## CITY OF DANBURY

CONSERVATION COMMISSION  
155 DEER HILL AVENUE  
DANBURY, CT 06810

(203) 797-4625

September 19, 2005

Honorable Mayor Mark Boughton and Members of the Danbury Common Council  
155 Deer Hill Avenue  
Danbury, Connecticut

Dear Mayor Boughton and Members of the Common Council:

Consistent with our funding activities from prior years for stewardship over Bear Mountain Reserve, the Danbury Conservation Commission respectfully requests the release of \$6000 from the Reserve Account for Conservation Improvements. The use of this funding will be for a transfer to the Conservation Commission's "Outside Services" account, to arrange for the mowing of the meadow trails at Bear Mountain Reservation. This mowing service will allow hiker access through the meadow trails and will protect hikers from tick-infested grass. The full mowing at the end of the season will also allow the long-term maintenance of the meadow to prevent its loss to a woodland.

Thank you for your consideration of this request.

Respectfully Yours,

Matt Antonetti

Chairman



**CITY OF DANBURY**  
**DANBURY, CONNECTICUT 06810**

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**SEP. 21 2005**

**HEALTH AND HOUSING DEPARTMENT**  
**155 DEER HILL AVENUE**

**(203) 797-4625**  
**FAX (203) 796-1596**

September 21, 2005

To: Dena Diorio, Director of Finance

From: Jack Kozuchowski, Coordinator of Environmental & Occupational Health Services

Re: Request for release of funds from Bear Mountain Reserve

I have attached a memo request to the Danbury Common Council from the Chairman of the Conservation commission for funds from the Bear Mountain reserve fund to subsidize mowing of the meadows in 2005 and early 2006. This request is specifically to transfer \$6000 in the Reserve account to the Conservation Commission budget for outside services.

As you may recall, an identical request was submitted to the Council in the spring and approved at their May, 2005 meeting. However, we were not able to obtain competitive quotes prior to the end of the fiscal year and were, therefore, unable to secure a purchase order to encumber this funding by the end of fiscal year 2004-2005. Hence, the funding rolled back into the Reserve account.

This request, if authorized by the Council would provide us with enough lead time to select a landscaping contractor to provide the annual mowing services in the next few months, so that the work can be done for a complete mowing of the meadows in the late fall and mowing of the trails next spring and summer. I have also advised the Conservation Commission that they submit future requests to the Council for the Reserve funding no later than March 1, so that we can avoid the end of the year rush to secure a purchase order.

Please let me know if you have any questions regarding this request. If not, I would request that the attached letter be submitted to the Common Council for their October, 2005 meeting.

Thank you.

Jack Kozuchowski