



CITY OF DANBURY
DANBURY, CONNECTICUT 06810

HEALTH AND HOUSING DEPARTMENT
155 DEER HILL AVENUE

(203) 797-4625
FAX (203) 796-1596

August 30, 2005

Mayor Mark D. Boughton
Common Council
155 Deer Hill Avenue
Danbury, CT 06810

Re: Department of Health & Housing Monthly Report to the Common Council

Dear Mayor Boughton and Members of the Common Council:

The July 2005 Department of Health & Housing monthly report is provided for your review. Detailed reports are attached for both the Housing & Food Service and the Environmental Health Divisions which identify specific inspections and hours provided by our staff. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

Main Topics

The Food Service Inspection summary scores are being posted for public information on the City of Danbury web site. These reports are available review and are added to the web site by City staff. Current inspection results are available for public review.

Informal / individual meetings were conducted with all Health Department employees to help identify ways to improve to facilitate job improvement and satisfaction. The identification and sharing of our employees' ideas will help improve service to City residents.



Meetings were also conducted with the State Department of Public Health, the Connecticut Public Health Foundation, and the City of Danbury Health & Housing Department to facilitate a new one-year grant funded lead poisoning prevention program titled "A Healthy Neighborhood is a Lead Safe Neighborhood." The details are identified in the Resolution prepared for the Councils review for this months meeting.

Additional Topics

In addition to the Department's year round workload, the seasonal issues have added educational and regulatory tasks. These include the continued treatment of catch basins to prevent mosquito breeding in catch basins, the collection of deceased birds as directed by the DPH to test for West Nile Virus, the data collection and reporting of deceased birds to the DPH Epidemiology Department for data analysis statewide, and the sampling and testing of bathing waters at the City of Danbury's beaches (Lake Kenosia and the Town Park at Candlewood Lake). A tour of the Still River Greenway was conducted during the Chamber of Commerce's Leadership Danbury day to help facilitate the service provided and the recreational opportunities afforded to our business and residents of Danbury.

You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Department of Health & Housing the opportunity to serve the Citizens of Danbury and feel free to contact the Division Supervisors or myself with any questions you may have.

Sincerely,


Scott T. LeRoy MPH, MS
Director of Health



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August 23, 2005

TO: Danbury Common Council

FROM: Jack Kozuchowski, Coordinator of Environmental & Occupational Health Services

J.K.

RE: Monthly Status Report - Environmental Health Division
July, 2005

Key Indicators	This Month	Last Month	# Difference	% Difference	YTD
<i>Hazardous Materials Management (hours)</i>	160	238	(78)	(33)	160
<i>Wetlands / Water Resources Management (hours)</i>	75	129	(54)	(42)	75
<i>Pool Inspections</i>	62	49	13	27	62
<i>Natural Resource Management Program Administration (hours)</i>	11	23	(12)	(52)	11
<i>Subsurface Disposal Evaluations (Septic Systems and Wells) (# of site visits)</i>	38	82	(44)	(54)	38
	172	205	(33)	(16)	172

Future Projects

Name	Rationale	Effect
None	Complete current projects before taking on new undertakings.	No new projects to be taken on – except for emergency assignments – due to program overload

Narrative

The major project activities of the Environmental Health Division (EHD) for July, 2005 can be summarized as follows.

- **Hazardous Materials Management.** In July, the EHD continued its work with directing the regional “Public Health Emergency Committee”, facilitating the development of a draft of the Housatonic Valley’s first regional Public Health Emergency Plan for Bioterrorism preparedness and response. The plan summarizes the work for the period of July, 2004- August, 2005, with its focus on the four priority functions that were selected by the committee for inclusion in the first plan: public health surveillance, risk communications, surge capacity and incident command. Other functional areas of preparedness and response will be developed during the next cycle, starting in September 2005. Additionally, the EHD conducted an in-service training for all of the Danbury Health Department staff that would be involved in response to a Bioterrorism incident, facilitating a self-assessment of the department’s response capabilities as required by the Connecticut Department of Public Health (as per the on-line “Public Health 101, Part 2” course).

The national “Phytoremediation demonstration project at Barnum Court is drawing to a close. In July, the project team formulated plans for conducting the final air monitoring on the site, conducting microbiological research on factors affecting mercury uptake from the soil and collecting and analyzing the soil from the root zone of the cottonwood trees at the end of the growing season. All of these activities should take place in September and October of 2005, which will lead to analysis and reporting of the project results.

- **Water Resource Management.** The EHD continued its management of multiple water resource projects, including Lake Kenosia, the Still River, Tarrywile Lake and Rogers Park Pond. Additionally, the EHD continued the pool inspection program, evaluating 62 pools for public health code compliance. Finally, the Division continues its staff support of the EIC, which will continue as best as it can, until the Senior Environmental Inspector position is appointed.
- **Natural Resource Management.** Work continued on planning for the Ives Trail. In July, the “map set” was submitted by the Conway School of Landscape Design, which illustrates the conceptual design of the Trail. Following evaluation and final revisions to this design a community forum will be conducted in October to unveil the project design.

Current Projects

Name	Status	Next Steps	Finish date
<p>Hazardous Materials Management</p>	<p>1) Bioterrorism (BT) Preparedness</p> <ul style="list-style-type: none"> ➤ Conducted meeting of "Regional Health Emergency Plan" Committee to develop a working draft of a regional BT plan for the Department of Public Health, addressing four functional areas (health surveillance, risk communications, surge capacity, incident command) for BT incidents ➤ Conducted in-service session for EHD staff to facilitate completion of Public Health 101, Part 2 for Department. ➤ Reviewed revisions to City's mass vaccination plan <p>2) Prepared strategy for completion of 2005 phytoremediation demonstration project with Western Connecticut State University, EPA, University of Connecticut, University of Georgia and SAIC Corporation</p>	<ul style="list-style-type: none"> • Develop risk communication component of Public Health Emergency Plan • Develop Local Health Alert Network (LHAN) • Participate in regional planning for BT preparedness and response • Continue in-service training sessions <ul style="list-style-type: none"> • Continue planning meetings for exercise of CERP <ul style="list-style-type: none"> • Continue training EHD in Bioterrorism preparedness and response. <p>Conduct air monitoring, soil sampling/analysis, analyze all results and prepare manuscript for publication of results.</p>	<p>On-going</p> <p>September 2005</p> <p>On-going</p> <p>December, 2005</p>
<p>Water Resource Management</p>	<ul style="list-style-type: none"> • Facilitated weed harvesting operation at Lake Kenosia Town Park • Monitored weed and algae at Tarrywile Lake • Screened applications for Environmental Impact Commission 	<ul style="list-style-type: none"> • Continue staff liaison work with Kenosia Commission • Continue staff liaison work with Tarrywile Lake Task Force • Continue staff liaison work with EIC 	<p>On-going</p> <p>On-going</p> <p>On-going</p>
<p>Natural Resource Management</p>	<ul style="list-style-type: none"> • Reviewed map Set from Conway School as a conceptual design of the Ives Trail. Conducted monthly meeting of Ives Trail Task Force. 	<ul style="list-style-type: none"> • Work toward development of Trail blueprint and design. • Construct trail. 	<p>May, 2006</p>



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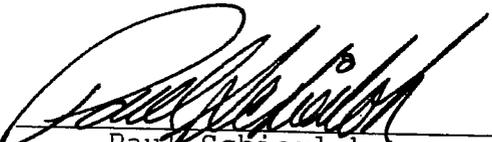
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HOUSING AND FOOD SERVICE REPORT

July, 2005

INSPECTIONS

	NUMBER							
	This Month	Last Month	Number Diff.	% Diff.	YTD	Last YTD	Number Diff.	% Diff.
A.	362	297	65	22	362	336	26	8
B.	116	75	41	55	116	48	68	141
C.	160	138	22	16	160	65	95	146
D.	82	83	(1)	(1)	82	220	(138)	(63)
E.	68	59	9	15	68	116	(48)	(41)
F.	34	32	2	6	34	20	14	70
A.	Total Housing Inspections							
B.	Total Housing Inspections Common Areas							
C.	Total Housing Inspections Dwelling Units							
D.	Total Housing Inspections Nuisance							
E.	Total Food Service Inspections							
F.	Total General Nuisance/Miscellaneous Inspections							



Paul Schierloh
Associate Director

NARRATIVE FOR MONTHLY REPORT

HOUSING AND FOOD SERVICES SECTION

Field activities for housing and food service functions conducted during the reporting period are reflected in the statistical summary attached. In addition to the normal administrative, inspection and enforcement activities associated with these functions, the section undertook the initiatives outlined below which would be deemed to be of special interest or importance.

Three members of the housing and food sections volunteered to participate in bioterrorism and hazmat response training as part of the department's initiative to expand the capability of the department to respond to emergency incidents. A slight decrease in inspection numbers for the housing and food sections will be more than off-set by the increased flexibility offered to the department to respond to unexpected events.

Section personnel continued training in pool inspections to join Environmental Health Section personnel in implementing a comprehensive pool inspection program. Four members of the section have received in-house training.

Food service inspection totals for the month were lower than prior years due to the food inspector position vacancy. The new public health inspector started employment on May 23. The inspector cannot conduct food service inspections until passing the State exam and concluding field certification. In the interim, the inspector has commenced training in other disciplines within the department and has been conducting housing, nuisance and pool inspections.

The department continued the food service license renewal process for fiscal year 2005-06 during July. As of August 1, 490 of the approximately 550 food establishments in Danbury had submitted applications. A total of 470 applications received were approved, with the remainder being held for documentation of compliance with the State's Qualified Food Operator and designated alternate requirements, payment of past-due reinspection fees or inspection/code compliance issues. Establishments that do not renew their licenses on or before August 1, 2005 are subject to a late payment fee of \$100.00. Hearings will be scheduled in August and September for all establishments that have not renewed their licenses as a final step prior to taking enforcement action.

The Office of the Corporation Counsel processed twelve housing/health code referrals in July. The housing section made court appearances on two cases while several other cases were resolved prior to court appearances. Every effort is made to encourage cooperation in making needed improvements, but non-compliance leads to court action and possible penalties for contempt of court orders. The housing section also appeared at two formal