CITY OF DANBURY
DANBURY, CONNECTICUT 06810

HEALTH AND HOUSING DEPARTMENT
155 DEER HILL AVENUE

(203) 797-4625
FAX (203) 796-1596

HOUSING AND FOOD SERVICE REPORT

May, 2005

INSPECTIONS

NUMBER

	This Month	Last Month	Number Diff.	% Diff.	YTD	Last YTD	Number Diff.	% Diff.
A.	318	471	(153)	(32)	3262	3140	122	4
B.	75	100	(25)	(25)	830	713	117	16
C.	114	142	(28)	(20)	1283	1303	(20)	(2)
D.	127	224	(97)	(43)	1116	1089	27	2
E.	58	72	(14)	(19)	890	1155	(265)	(23)
F.	23	15	8	53	231	240	(9)	(4)

A. Total Housing Inspections
B. Total Housing Inspections Common Areas
C. Total Housing Inspections Dwelling Units
D. Total Housing Inspections Nuisance
E. Total Food Service Inspections
F. Total General Nuisance/Miscellaneous Inspections

Paul Schierloh
Associate Director

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NARRATIVE FOR MONTHLY REPORT

HOUSING AND FOOD SERVICES SECTION

Field activities for housing and food service functions conducted during the reporting period are reflected in the statistical summary attached. In addition to the normal administrative, inspection and enforcement activities associated with these functions, the section undertook the initiatives outlined below which would be deemed to be of special interest or importance.

Three members of the housing and food sections volunteered to begin participation in bioterrorism and hazmat response training as part of Dr. Draper's initiative to expand the capability of the department to respond to emergency incidents. A slight decrease in inspection numbers for the housing and food sections will be more than off-set by the increased flexibility offered to the department to respond to unexpected events. Three members of the section completed the 3-day HAZWHOPPER training and certification course in May.

Planning also continued for section personnel to be trained in pool inspections to join Environmental Health Section personnel in implementing a comprehensive pool inspection program. Four members of the section attended a pool safety training course in Meriden and commenced in-house training under the direction of the senior environmental inspector.

Food service inspection totals for the month were lower than prior years due to the food inspector position vacancy. The new public health inspector started employment on May 23. The inspector cannot conduct food service inspections until passing the State exam and concluding field certification. In the interim, the inspector has commenced training in other disciplines within the department and began assisting with housing and nuisance inspections. The department has initiated the food service license renewal process for fiscal year 2005-06 with application packet mailings to over 550 currently licensed establishments in Danbury.

The Office of the Corporation Counsel processed thirteen housing/ health code referrals in May. The housing section made court appearances on six cases while several other cases were resolved prior to court appearances. Every effort is made to encourage cooperation in making needed improvements, but non-compliance leads to court action and possible penalties for contempt of court orders. The section also appeared at one formal appeals hearing in Hartford.

The department has continued nuisance sweeps in downtown neighborhoods. This effort also involves distribution of pamphlets on mosquito control and prevention of West Nile Virus. The Department continues to investigate complaints throughout the city referred through the Mayor's Blight Hotline and from other

departments in addition to complaints made directly to the department. The department also participates in investigations by the Illegal Apartment Enforcement Team. The department has also received complaints and service requests through the City's Q-Alert program and the CityScan program.

The department has also continued working with the LAMPP Project, the entity sub-contracted by the State to administer lead poisoning prevention and remediation funds awarded to Connecticut by the Federal government. The City has been working with LAMPP to identify tenants and property owners who would be eligible to receive risk assessments as well as funds to abate lead hazards. This enables Danbury property owners to access funds available to abate lead paint, replace windows, doors and perform other repairs to make units lead safe. The department has continued outreach efforts in cooperation with the Mayor's Office. Danbury's first LAMPP-funded project (consisting of four units) was completed in April. A second project (involving three units) funded by LAMPP partner agency Community Renewal Team (CRT) was also completed in April. The department has made a total of 4 referrals to LAMPP for lead assessments/education for Danbury families since LAMPP opened up the referral process.

The housing section also provides staff support for the Danbury Housing Partnership and the Danbury Fair Rent Commission. The part-time fair housing officer handled one housing discrimination inquiry, 4 fair rent inquiries and processed one formal complaint. The fair housing officer also attended a housing workshop on accessible housing. The associate director participated in full meetings and subcommittee meetings of the Danbury Homeless Taskforce during the reporting period.

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June 27, 2005

TO : Danbury Common Council

FROM: Jack Kozuchowski, Coordinator of Environmental & Occupational Health Services J.K.

RE: Monthly Status Report - Environmental Health Division
May, 2005

Key Indicators	This Month	Last Month	# Difference	% Difference	YTD
Hazardous Materials Management ***(hours)***	229	207	22	11	1137
Wetlands / Water Resources Management ***(hours)***	129	106	23	22	1334
Natural Resource Management	20	46	(26)	(51)	320
Program Administration ***(hours)***	96	144	(48)	(33)	1130
Subsurface Disposal Evaluations (Septic Systems and Wells) ***(# of site visits)***	222	156	66	42	1860

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Current Projects

Name	Status	Next Steps	Finish date
Hazardous Materials Management	1) Bioterrorism (BT) Preparedness ➢ Directed regional committee of Health Directors in conducting regional crisis communications tabletop exercise for Housatonic Area. ➢ Conducted in-service session for EHD staff on meteorological monitoring and dispersion modeling demonstration at Tarrywile park ➢ Directed meetings to plan drill for smallpox vaccination clinic (planned for 6/7/05)	• Develop risk communication component of Public Health Emergency Plan • Develop Local Health Alert Network (LHAN) • Participate in regional planning for BT preparedness and response	On-going
	2) Directed meetings to plan for exercise of Community emergency Response Plan (CERP) (planned for September, 2005)	• Continue planning meetings for exercise of CERP	September 2005
Water Resource Management	• Assist EMS in planning and organizing Still River clean-up	• Direct City responsibilities in facilitating National Rivers Day clean-up of the Still River.	May 21, 2005
	• Developed internal policy and staff training program for inspection and evaluation of public bathing areas	• Initiate training of EHD staff in pool inspections	On-going
Natural Resource Management	• Directed work of Conway School of Landscape Design in conducting an environmental assessment of Ives Trail corridor • Reviewed statistics of alternative runs of vacant land inventory model for Conservation Commission	• Work toward development of Trail blueprint and design. • Construct trail.	May, 2006
		• Select most appropriate model and complete report to Mayor and Common Council on open space inventory with recommendations	September, 2005

Future Projects

Name	Rationale	Effect
None	Complete current projects before taking on new undertakings.	No new projects to be taken on – except for emergency assignments – due to program overload

Narrative

The major project activities of the Environmental Health Division (EHD) for May, 2005 can be summarized as follows.

- **Hazardous Materials Management**. In May, the EHD directed the "Public Health Emergency Committee (regional council of health directors in the Housatonic Area) in their participation in the a National Incident Management System training program on May 10, 2005. This training included a tabletop exercise that practiced regional public health communications systems during a fictitious release of smallpox in the region. Along with the April TOPOFF drill, this work will fulfill Danbury's deliverable for exercising the Public Health Emergency Plan for 2005.

  The EHD also continued its work in directing the planning for the Health Department's annual exercises of its Community Emergency Response Plan, its Public Health Emergency Plan and the smallpox vaccination clinic plan.

- **Water Resource Management**. The EHD continued its management of multiple water resource projects, including Lake Kenosia, the Still River, Tarrywile Lake and Rogers Park Pond. Additionally, the EHD worked with other staff of the Department in developing an annual program for inspection and evaluation of public bathing areas and pools that will be initiated in July, 2005.

- **Natural Resource Management**. Work continued on planning for the Ives Trail. In May, a workshop was held with the graduate students from Conway School landscape design, to plan their work to inventory the presence of sensitive habitats and rare, endangered or threatened species that coincide with the proposed trail corridor and to develop mitigative measures to avoid the impacts of passive recreation on these areas . Following the workshop, representatives of the Ives Task Force and the Health Department's staff ecologist accompanied the Conway School team in conducting field surveys of the prioritized locations on the Ives Trail where sensitive species and environments have been documented by DEP. Field work was completed by the end of May, and the team will complete its inventory by documenting its findings in a "Map Set" that will be delivered to the Task Force in early July. The results of the inventory and the recommended mitigative measures, combined with the production of the "trail maintenance handbook" by the National Park Service will lead to the production of a final trail design and a proposed budget for creating the Ives Trail.