



**CITY OF DANBURY**  
DANBURY, CONNECTICUT 06810

HEALTH AND HOUSING DEPARTMENT  
155 DEER HILL AVENUE

(203) 797-4625  
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January 19, 2005

TO : Danbury Common Council

FROM: Jack Kozuchowski, Coordinator of Environmental & Occupational Health Services

*J.K.*

RE: Monthly Status Report - Environmental Health Division  
December, 2004

<b>Key Indicators</b>	<b>This Month</b>	<b>Last Month</b>	<b># Difference</b>	<b>% Difference</b>	<b>YTD</b>
<i>Hazardous Materials Management (hours)</i>	84	71	13	18	488
<i>Wetlands / Water Resources Management (hours)</i>	136	116	20	17	709
<i>Natural Resource Management</i>	33	25	8	32	159
<i>Program Administration (hours)</i>	108	105	3	3	590
<i>Subsurface Disposal Evaluations (Septic Systems and Wells) (# of site visits)</i>	173	144	29	20	1080

**Current Projects**

Name	Status	Next Steps	Finish date
<p><b>Hazardous Materials Management</b></p>	<p>1) Environmental Assessment of properties at site of proposed Public Security complex.</p> <ul style="list-style-type: none"> <li>➤ Held kick-off meeting with consultant to discuss site design, legal and financial issues related to scope of environmental assessments</li> </ul> <p>2) Bioterrorism Preparedness</p> <ul style="list-style-type: none"> <li>➤ Directed work of regional committee of Health Directors in preparing Public Health Emergency Plan for Housatonic Area.</li> <li>➤ Conducted in-service session for staff to review planning efforts for conducting a smallpox clinic.</li> </ul>	<ul style="list-style-type: none"> <li>• Oversee work of Consultant in conduct of Phase I and Phase II Environmental Assessments</li> <li>• Develop risk communication component of Public Health Emergency Plan</li> <li>• Develop Local Health Alert Network (LHAN)</li> <li>• Participate in regional planning for BT preparedness and response</li> </ul>	<p>June, 2005</p> <p>On-going</p>
<p><b>Water Resource Management</b></p>	<ul style="list-style-type: none"> <li>• Assisted Kenosia Commission in the preparation of their budget.</li> <li>• Developed cost estimates for non-herbicide weed treatment demonstration project in Lake Kenosia</li> <li>• Prepared annual progress report to DEP on City stormwater management plan</li> </ul>	<ul style="list-style-type: none"> <li>• Continue to provide staff liaison services to Commission</li> </ul>	<p>On-going</p>
<p><b>Natural Resource Management</b></p>	<ul style="list-style-type: none"> <li>• Conducted meeting of Ives Trail Task Force</li> <li>• Selected Conway School of Environmental Design for environmental assessment of trail corridor that has been identified for the Ives Trail. Work to be conducted in Spring, 2005.</li> </ul>	<ul style="list-style-type: none"> <li>• Initiate negotiations with town of Bethel for incorporating Eureka reservoir / Mountain Pond / Terre Haute properties into Ives Trail Greenway</li> <li>• Work toward development of Trail blueprint and design</li> </ul>	<p>May, 2006</p>

## Future Projects

Name	Rationale	Effect
None	Complete current projects before taking on new undertakings.	No new projects to be taken on – except for emergency assignments – due to program overload

### Narrative

The major project activities of the Environmental Health Division (EHD) for December, 2004 can be summarized as follows.

- **Hazardous Materials Management.** The EHD's work in BT preparedness planning in November focused on developing in-service training modules for Health Department staff. The Environmental Health Division had previously committed to conducting monthly sessions for appropriate Health Department staff to develop a better state of readiness for Bioterrorism events that may affect Danbury, and to practice our role as the City's local lead agency in setting the stage for State and Federal investigations of the spread of disease. In December, we presented a video on the experience of other municipalities in setting up a smallpox vaccination clinic, which led to a discussion of our own plan and where it needs to be improved. Future training sessions will focus on use of our portable "go-bags" to obtain information on BT disease agents, use of our Laptop computer to connect to Internet sources of information on chemical and BT agents, while in the field, review of the tenets of the City's NBC Plan, and several field exercises to practice our response. The EHD also continued its role in directing the regional committee of local Health Directors in their charge of developing an inter-municipal "*Public Health Emergency Plan*" for the Housatonic Valley area.

The EHD also worked with other City officials in initiating the work of the environmental consultant selected to conduct Phase I and Phase II environmental assessments of the East Franklin Street/Main street properties proposed for the new Police Station.

- **Environmental Impact Commission.** The staff of the Environmental Health Division continues to do the best it can to staff the EIC, splitting screening reports, conducting reviews of complex applications and inspecting problem sites that are in construction. The EHD staff is doing the best they can to maintain a reasonable turn-around period for reports, permits and site inspections.
- **Natural Resource Management.** Work continued on planning for the Ives Trail. The Ives Trail Task Force selected the Conway School of Environmental Design to conduct an environmental assessment and final trail design in 2005. Also, the National Park Service announced Danbury as a recipient of their annual service contract to assist the City in developing a "Trail Management and Maintenance Plan" for the Ives Corridor. Finally, an inter-local negotiating committee was established to negotiate the inclusion of the three Bethel owned properties (Eureka Reservoir, Mountain Pond and Terre Haute) into the Ives Trail Corridor as permanent conservation areas for passive recreation.



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**HOUSING AND FOOD SERVICE REPORT**

December, 2004

**INSPECTIONS**

	NUMBER							
	This Month	Last Month	Number Diff.	% Diff.	YTD	Last YTD	Number Diff.	% Diff.
A.	324	227	97	43	1633	1717	(84)	(5)
B.	101	60	41	68	402	381	21	5
C.	146	88	58	66	592	621	(29)	(5)
D.	73	78	(5)	(6)	626	700	(74)	(11)
E.	69	66	3	4	618	499	119	24
F.	18	17	1	6	130	135	(5)	(4)
A.	Total Housing Inspections							
B.	Total Housing Inspections Common Areas							
C.	Total Housing Inspections Dwelling Units							
D.	Total Housing Inspections Nuisance							
E.	Total Food Service Inspections							
F.	Total General Nuisance/Miscellaneous Inspections							



Paul Schierloh  
Associate Director

## NARRATIVE FOR MONTHLY REPORT

### HOUSING AND FOOD SERVICES SECTION

Field activities for housing and food service functions conducted during the reporting period are reflected in the statistical summary attached. In addition to the normal administrative, inspection and enforcement activities associated with these functions, the section undertook the initiatives outlined below which would be deemed to be of special interest or importance.

Three members of the housing and food sections volunteered to begin participation in bioterrorism and hazmat response training as part of Dr. Draper's initiative to expand the capability of the department to respond to emergency incidents. A slight decrease in inspection numbers for the housing and food sections will be more than off-set by the increased flexibility offered to the department to respond to unexpected events.

Food service inspection totals for the month were lower due to the resignation of a full-time food service inspector. A request for personnel to fill the vacancy has been submitted. Conversion of the food service computer database to Access software was completed in December and staff began training and data processing using the new software.

The housing section attended one State appeals hearing in Hartford in December. Assistant Corporation Counsel Vicki Hutchinson processed several referrals for legal action in December. Several cases were resolved prior to court appearances. Every effort is made to encourage cooperation in making needed improvements, but non-compliance leads to court action and possible penalties for contempt of court orders.

The department has discontinued nuisance sweeps in downtown neighborhoods for the winter season and will resume them in the spring. The Department continues to investigate complaints throughout the city referred through the Mayor's Blight Hotline and from other departments in addition to complaints made directly to the department. The department also participates in investigations by the Illegal Apartment Enforcement Team. The department has also received complaints and service requests through the City's Q-Alert program and the CityScan program.

The department has also continued working with the LAMPP Project, the entity sub-contracted by the State to administer lead poisoning prevention and remediation funds awarded to Connecticut by the Federal government. The City has been working with LAMPP to identify tenants and property owners who would be eligible to receive risk assessments as well as funds to abate lead hazards. This enables Danbury property owners to access funds available to abate lead paint, replace windows, doors and perform other repairs to make units lead safe. The department has continued outreach efforts in cooperation with the Mayor's Office. One

Danbury property owner has received approval for assistance from LAMPP. The required environmental review for this property was completed in December. A second application from Danbury received preliminary approval by LAMPP in December. Another Danbury property has received approval for funding from a LAMPP partner agency, the Community Renewal Team. The department has made a total of 4 referrals to LAMPP for lead assessments/education for Danbury families since LAMPP opened up the referral process.

The housing section also provides staff support for the Danbury Housing Partnership, the Community Reinvestment Taskforce, the Non-Profit Development Corporation of Danbury (NPDCD, Inc.) and the Danbury Fair Rent Commission. During the reporting period, the part-time fair housing officer handled 4 fair rent inquiries, processed 1 fair rent complaint, conducted 2 site investigations and attended 2 formal hearings. The fair housing officer also attended a quarterly meeting of the Fair Housing Association of Connecticut.