



3

**CITY OF DANBURY**  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

**DENA DIORIO**  
DIRECTOR OF FINANCE

(203)797-4652  
FAX: (203)796-1526

---

**M E M O R A N D U M**

---

**TO:** Hon. Mark D. Boughton via the Common Council  
**FROM:** Dena Diorio, Director of Finance and Personnel *Dena*  
**RE:** **RESOLUTION - AIRPORT IMPROVEMENT PROGRAM**  
**DATE:** December 27, 2004

---

Attached for your review is a resolution that allows the Danbury Municipal Airport to apply for and accept grant funding from the Federal Aviation Administration for the "Airport Improvement Program, Obtain Easements in Runway 8 Approach". This grant in the amount of \$1,039,900 requires a local match of \$12,999.00. The funding for the local match is available in the 2004-2005 Capital Notes.

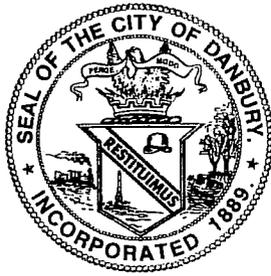
Attached is a copy of the budget received by this office for your review. The Common Council is requested to consider this resolution at its next meeting.

If you have any questions, feel free to give me a call.

DD/jgb

Attach.

Cc: Paul Estefan



## RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 200\_

RESOLVED by the Common Council of the City of Danbury:

**WHEREAS**, the City of Danbury wishes to apply to the Federal Aviation Administration for grant funding, which if approved, will enable the City to obtain easements for the runway 8 approach in connection with the Airport Improvement Program; and

**WHEREAS**, pursuant to the Federal Aviation Administration grant application process, 95% of the grant funds will be committed by the Federal Aviation Administration, 3.75% of the grant funds will be committed by the State of Connecticut and the City will be responsible to fund 1.25% of the total grant amount, if the City ultimately secures said grant and proceeds to obtain said easements.

**NOW THEREFORE BE IT RESOLVED**, that the Common Council hereby authorizes Mayor Mark D. Boughton and Paul D. Estefan, Airport Administrator, to apply to the Federal Aviation Administration to obtain grant funding to acquire the above mentioned easements; to obtain the appraisals as are necessary to file the grant application; to appropriate the 1.25% of the total grant amount, if the grant is approved; to execute any necessary documents; and to take any additional actions necessary to effectuate the purposes hereof.

# APPLICATION FOR FEDERAL ASSISTANCE

<b>1. Type of Submission:</b> Application <input type="checkbox"/> Construction <input type="checkbox"/> Non-Construction		<b>2. DATE SUBMITTED</b> March 2004		Applicant Identifier										
		<b>3. DATE RECEIVED BY STATE</b>		State Application Identifier										
<input checked="" type="checkbox"/> Non-Construction <input type="checkbox"/> Construction		<input checked="" type="checkbox"/> Non-Construction <input type="checkbox"/> Construction		<b>4. DATE RECEIVED BY FEDERAL AGENCY</b>										
<b>5. APPLICANT INFORMATION</b>		<b>4. DATE RECEIVED BY FEDERAL AGENCY</b>		Federal Identifier										
<b>Legal Name:</b> City of Danbury			<b>Organization Unit:</b> Danbury Municipal Airport											
<b>Address (give city, county, state, and zip code):</b> 155 Deer Hill Avenue Danbury, Connecticut 06810			<b>Name and telephone number of the person to be contacted on matters involving this application (give area code)</b> Paul Estefan, Airport Administrator (203) 797-4624											
<b>6. EMPLOYER IDENTIFICATION NUMBER (EIN):</b> <table border="1" style="width:100%; text-align:center;"> <tr> <td>0</td><td>6</td><td>6</td><td>0</td><td>0</td><td>1</td><td>8</td><td>6</td><td>8</td> </tr> </table>			0	6	6	0	0	1	8	6	8	<b>7. TYPE OF APPLICANT: (enter appropriate letter in box)</b> A. State B. County C. Municipal D. Township E. Interstate F. Intermunicipal G. Special District H. Independent School Dist. I. State Controlled Institution of Higher Learning J. Private University K. Indian Tribe L. Individual M. Profit Organization N. Other (Specify):		
0	6	6	0	0	1	8	6	8						
<b>8. TYPE OF APPLICATION:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es): <input type="checkbox"/> <input type="checkbox"/> A. Increase Award    B. Decrease Award    C. Increase Duration D. Decrease Duration    Other (specify):			<b>9. NAME OF FEDERAL AGENCY:</b> Federal Aviation Administration											
<b>10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:</b> <table border="1" style="width:100%; text-align:center;"> <tr> <td>2</td><td>0</td><td>1</td><td>0</td><td>6</td> </tr> </table>			2	0	1	0	6	<b>11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:</b> Obtain Easements Runway 8 Approach						
2	0	1	0	6										
<b>TITLE:</b> Airport Improvement Program														
<b>12. AREAS AFFECTED BY PROJECT: (cities, counties, states, etc.):</b> Danbury & Fairfield County, Connecticut														
<b>13. PROPOSED PROJECT:</b>		<b>14. CONGRESSIONAL DISTRICTS OF:</b>												
Start Date 1/05	Ending Date 12/05	a. Applicant 5th		b. Project 5th										
<b>15. ESTIMATED FUNDING:</b>		<b>16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?</b>												
a. Federal	\$ 987,905.00	a. YES    THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON:  DATE												
b. Applicant	\$	b. NO <input checked="" type="checkbox"/> PROGRAM IS NOT COVERED BY E.O. 12372 <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW												
c. State	\$ 38,996.00													
d. Local	\$ 12,999.00													
e. Other	\$													
f. Program Income	\$	<b>17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?</b>												
g. TOTAL	\$ 1,039,900.00	<input type="checkbox"/> Yes If "Yes," attach an explanation. <input checked="" type="checkbox"/> No												
<b>18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED</b>														
<b>a. Typed Name of Authorized Representative</b> Mark Boughton		<b>b. Title</b> Mayor, City of Danbury		<b>c. Telephone Number</b> (203) 797-4511										
<b>d. Signature of Authorized Representative</b>		<b>e. Date Signed</b>												

## PREAPPLICATION FOR FEDERAL ASSISTANCE

### PART II

1. Does this assistance request require State, local, regional or other priority rating? \_\_\_ Yes X No
2. Does this assistance require State or local advisory, educational or health clearance? \_\_\_ Yes X No
3. Does this assistance request require Clearinghouse review? \_\_\_ Yes X No
4. Does this assistance request require State, local, regional or other planning approval? X Yes \_\_\_ No
5. Is the proposed project covered by an approved comprehensive plan? X Yes \_\_\_ No Airport Master Plan
6. Will the assistance requested serve a Federal installation? \_\_\_ Yes X No
7. Will the assistance requested be on Federal land or installation? \_\_\_ Yes X No
8. Will the assistance requested have an effect on the environment? \_\_\_ Yes X No
9. Will the assistance requested cause the displacement of individuals, families, businesses or farms? \_\_\_ Yes X No
10. Is there other related assistance for this project previous, pending or anticipated? \_\_\_ Yes X No

### PART III - PROJECT BUDGET

FEDERAL CATALOG NUMBER (a)	TYPE OF ASSISTANCE LOAN, GRANT, ETC. (b)	FIRST BUDGET PERIOD (c)	BALANCE OF PROJECT (d)	TOTAL (e)
1. 20.106	Grant			\$ 987,905.00
2.				
3.				
4.				
5.				
6. Total Federal Contribution		\$	\$	\$ 987,905.00
7. State Contribution				38,996.00
8. Applicant Contribution				12,999.00
9. Other Contributions				
10. Totals		\$	\$	\$ 1,039,900.00

### PART IV - PROGRAM NARRATIVE STATEMENT

(Attach per instruction)

**DANBURY MUNICIPAL AIRPORT  
DANBURY, CONNECTICUT**

**OBTAIN EASEMENTS IN RUNWAY 8 APPROACH**

**PRE-APPLICATION FOR FEDERAL FUNDS**

**PART IV - PROGRAM NARRATIVE STATEMENT**

**PROJECT DESCRIPTION**

This project will involve obtaining aviation easements in the approach to Runway 8 including the appraisals and the review appraisals.

**NEEDS, OBJECTIVES AND BENEFITS**

New revisions to the document used by FAA to establish the procedures into the airport and to determine the published minimums for takeoff and landings are a great concern to Danbury Municipal Airport. The implementation of these new revisions could have a major impact on nighttime Instrument Flight Rule (IFR) operations if the surfaces are not free from obstructions.

In a letter dated August 23, 2002, FAA notified the City that these surfaces would need to be cleared by September of 2005. As stated in the letter, "Current FAA guidance for the Flight Procedures Office would require eliminating nighttime instrument approach procedures three years from the time the airport is made aware of the mandatory TERPS 20:1 clearing requirement."

**ESTIMATED PROJECT COST**

Purchase Easements	\$794,800
Appraisals & Review Appraisals	\$45,000
Assistance with Easement Acquisition	\$39,100
Attorney fees	\$25,000
Subtotal	\$903,900
Contingencies	\$136,000
Total	\$1,039,900
95% Federal	\$987,905
3.75% State	\$38,996
1.25% Local	\$12,999

**PROJECT SCHEDULE**

Project Begin .....	January 2005
Appraisals and review appraisals complete.....	February 2005
Negotiations with property owners.....	March 2005
Submit grant app to FAA for funding .....	May 1, 2005