



18

**CITY OF DANBURY**  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

**DAVID W. ST. HILAIRE**  
DIRECTOR OF FINANCE

(203)797-4652  
FAX: (203)796-1526

---

**M E M O R A N D U M**

---

**DATE:** 1/25/2010  
**TO:** HON. MARK D. BOUGHTON VIA THE COMMON COUNCIL  
**FROM:** DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DWS*  
**RE:** RESOLUTION-WIC GRANT- ADDITIONAL FUNDING

---

Attached for your review is a resolution that will allow the City of Danbury Health, Housing and Welfare Department to accept additional funding for it's WIC (Women, Infants and Children) Program from the State of Connecticut Department of Public Health.

This additional funding, not to exceed \$45,276, will increase the final year of the current 3-year contract that covers 10/1/07-9/30-10. Total funding will increase from \$864,108 to \$909,384, allocated as follows: 10/1/07-9/30/08, \$263,900; 10/1/08-9/30/09, \$300,104, and 10/1/09-9/30/10, not to exceed \$345,380. There is no local match required for this program.

The Common Council is respectfully requested to consider this resolution at the next Common Council meeting. Please contact me should you require any additional information.

DWS/sk

cc: S. LeRoy  
P. Mascoli



# RESOLUTION

18-1

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A.D. 2010

**RESOLVED** BY THE CITY COUNCIL OF THE CITY OF DANBURY

**WHEREAS**, the State of Connecticut Department of Public Health has made available additional funding to the City of Danbury Health and Human Services Department for its Women, Infants and Children's (WIC) Program; and

**WHEREAS**, if awarded, this additional funding request, not to exceed \$45,276 for the final year of the contract, will increase the total of the three (3) year (10/1/07 - 9/30/10) grant contract from \$864,108 to \$909,384 and requires no matching funding from the City of Danbury; and

**WHEREAS**, this funding has been allocated as per the following: 10/1/07-9/30/08 in the amount of \$263,900; 10/1/08-9/30/09 in the amount of \$300,104 and 10/1/09-9/30/10 not to exceed \$345,380.

**NOW, THEREFORE BE IT RESOLVED, THAT** Mark D. Boughton, Mayor of the City of Danbury, or Scott LeRoy, Director of Health, as his designee, is hereby authorized to accept this additional funding and execute on behalf of the City of Danbury all contracts, agreements or amendments and to take all actions necessary to effectuate purposes thereof.



18.2

# CITY OF DANBURY

HEALTH & HUMAN SERVICES DEPARTMENT  
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health Office  
203 - 797-4625  
Fax 796-1596

Social Services Office  
203 - 797-4569  
Fax 797-4566

TO: Mayor Mark Boughton & City Council  
FROM: Scott LeRoy, Director of Health  
DATE: 12/10/09  
RE: WIC BUDGET AMENDMENT

The State of CT WIC Program requested a budget amendment for our program for the following line items: fringe, salary, accounting and audit fees. The justification for the amendment is based on the need to cover fringe for a full time employee whom is not in need of medical insurance, as well as salary for part time staff to cover satellite sites and Saturday work hours. In addition, money was requested to cover the increased cost of accounting and audit fees.

If you have any questions about the program, please call Patricia Mascoli our WIC Coordinator at 203-797-4638.

Sincerely,

  
Scott T LeRoy MPH, MS  
Direct of Health

Local Agency: Danbury, CT 13 Main Street  
 Program Coordinator: Patty Mascoli

Location where funds are to be used (e.g. Main Agency or Subcontracted WIC Site)	Amount Requested	Line Item or Category for the Additional Funding (e.g. salary and fringe, equipment, etc)	Justification for the additional funding and any additional information
13 Main Street, Danbury	\$13,000	Salary	To cover the cost for staffing at main site and satellite site locations. To maintain staffing on Saturdays.
13 Main Street, Danbury	\$30,000	Fringe	To cover the cost of a full time employee whom currently does not have health and dental insurance but now needs the insurance. In addition the fringe to account for the increase hours for PT staff at satellite and Saturdays.
13 Main Street, Danbury	\$2,276.00	Accounting/Audit Fees	1% additional accounting fees for the increase in Grant amount and increase to 3% of total Grant for Audit fees
Total Amount Requested \$45,276			

18.3