



CITY OF DANBURY
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DAVID W. ST. HILAIRE
DIRECTOR OF FINANCE

MEMORANDUM

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TO: Hon. Mark D. Boughton via the Common Council
FROM: David W. St. Hilaire, Director of Finance *DWS*
DATE: October 13, 2009
SUBJECT: Danbury Train Station Lease Proposed Budget

Pursuant to the Metro North Railroad Station lease agreement between the City and the State, all revenues received by the Parking Authority from permits and parking meters are to be turned over to the City of Danbury and shall only be used to offset the maintenance costs of the railroad station. The following budget is being proposed for fiscal year 2009-2010 based upon revenues received from last fiscal year and allocating the available fund balance.

FY 09-10 Proposed

Revenue

Parking Revenue:	\$34,000
Fund Balance:	<u>3,000</u>
Total Revenue:	\$37,000

Expenditures

Administrative Overhead:	\$23,400
Cleaning Services:	5,850
Building Maintenance:	4,250
Alarm Service:	500
<u>Grounds Maintenance Salaries:</u>	<u>3,000</u>
Total Expenditures:	\$37,000

Please feel free to contact me should you require any additional information. Thank you.

cc: Debbie Pacific, Danbury Parking Authority
Rick Palanzo, Superintendent of Public Buildings
Sue Kaminski, Accountant