



9

CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810-7769

DAVID ST. HILAIRE
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

TO: Mayor Mark D. Boughton via the Common Council

FROM: David W. St. Hilaire, Director of Finance *DWS*

DATE: August 6, 2009

CERTIFICATION

SUBJECT: Certification of Funds – Historic Document Reserve Account

Pursuant to the attached request, I hereby certify the availability of \$19,942 to be transferred into the Town Clerk's Printing and Binding line item, account 1160.5324 for printing land record indexes. The appropriation will come from the Reserve-Historic Documents, account 2.2129.

The status of the Reserve Account is as follows:

Beginning Balance:	\$216,914.40
This Request	- 19,942.00
Balance after Transfer:	\$196,972.40

Please feel free to contact me should you require any additional information.

DWS/dg
Attachment
cc: Lori Kaback, Town Clerk



9-1

CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

LORI A. KABACK
TOWN CLERK

(203) 797-4531 PHONE
(203) 796-8087 FAX

Memorandum

To: Hon. Mark D. Boughton via the Common Council
From : Lori A. Kaback, Town Clerk *LK*
Date: August 5, 2009
Re: Historic Document Reserve Account

I would like to request \$19,942.00 be appropriated from Historic Document Reserve Account 2.2129 to Printing and Binding 1160.5324 to print land record indexes from January 1, 1999-December 31, 2004 and from January 1, 2005-December 31, 2008. The volumes will be printed in archival style which is required by State Statutes.

Please note that the Historic Document Reserve Account is for the Town Clerk's Office and must be used for the "preservation and management of historic documents".

I would appreciate you considering this on the September 2009 agenda.

cc: David W. St. Hilaire, Director of Finance
Jean Natale, City Clerk