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CITY OF DANBURY
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MEMORANDUM

TO: HON. MARK D BOUGHTON VIA THE COMMON COUNCIL
FROM: DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DST*
SUBJECT: RESOLUTION-CT STATE LIBRARY-LANGUAGE OUTREACH GRANT
DATE: 6/23/2009

Attached for your review is a resolution which would allow the City of Danbury to apply for and accept funding from the Connecticut State Library.

This funding, not to exceed \$588, will be used by the City of Danbury Library to purchase materials to provide computer instruction to the Spanish-speaking population. It must be expended by 11/30/2009 and there is no local match required.

The Common Council is respectfully requested to consider this resolution at its next meeting. If you have any questions or should require any additional information, please contact my office at 203-797-4652.

DWS/sk

Attach.

9-1

RESOLUTION

CITY OF DANBURY. STATE OF CONNECTICUT

_____ A. D., 200_



RESOLVED by the Common Council of the City of Danbury:

WHEREAS the Connecticut State Library has offered the City of Danbury Public Library the opportunity to apply for funding for a Language Outreach Project; and

WHEREAS this funding, in the amount of \$588.00, will allow the Danbury Library to purchase materials to provide computer instruction to the Spanish-speaking population; and

WHEREAS if awarded, these funds must be expended by November 30, 2009, and require no local match.

NOW, THEREFORE, BE IT RESOLVED THAT Mark D. Boughton, Mayor of the City of Danbury, or Mark P. Hasskarl, Library Director, as his designee, is authorized to apply for and accept this funding and execute on behalf of the City of Danbury all contracts, agreements or amendments and to take all actions necessary to accomplish the purposes of this funding.

DANBURY LIBRARY

9-2

MEMO TO: Mark D. Boughton, Mayor, via the Common Council
FROM: Mark P. Hasskarl, Library Director *MPH*
DATE: June 10, 2009
RE: Impact Statement for Spanish Language Outreach Project Remainder Funds

In 2005, the Danbury Library was the recipient of a Spanish Language Outreach Project grant from the CT State Library. The State Library recently discovered that there were unspent funds remaining from the original project, and the library is eligible to receive a portion of that balance (\$588).

In recent years, the Danbury Library has seen a noticeable increase in attendance at its computer classes in Spanish and Portuguese. In order to complement these classes, in 2008 we purchased a 7-volume multimedia set entitled "Computación sin Barreras" ("Computing without Barriers") for our Spanish-speaking population to learn computers. This series proved to be so popular that we feel the need to purchase a second set for our collection using the balance from the original Spanish Language Outreach grant mentioned above. We hope that by providing both classes and self-study materials, our Spanish-speaking customers will be better equipped to cope with the current economic conditions.

There is no matching fund requirement for this grant.

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CONNECTICUT STATE LIBRARY
Hartford, Connecticut 06106

SPANISH LANGUAGE OUTREACH PROJECT
GRANT CONTRACT

This agreement made between the State of Connecticut, Connecticut State Library Board (hereinafter "State Library") and the City of Danbury. (hereinafter "Contractor") pursuant to Connecticut General Statutes §§11-1a.

WHEREAS, the State Library has funds for a Spanish Language Outreach Program follow-up; and

WHEREAS, the Contractor previously received a grant from the State Library for the purpose of Spanish Language Outreach,

NOW THEREFORE, in consideration of the aforesaid and the mutual promises hereinafter contained the parties do hereby agree as follows:

1. The State Library hereby authorizes a grant for the amount not to exceed \$588 (hereinafter "Grant Funds") for the Spanish Language Outreach Project (hereinafter the "Project"). Grant Funds are to be used to purchase Spanish language library materials. The Contractor is responsible for any project expenses greater than the Grant Funds.
2. The Contractor shall expend Grant Funds for the Project above from **June 1, 2009**, through **November 30, 2009**. Any Grant Funds remaining unexpended on **November 30, 2009**, must be returned to the State Library.
3. The Contractor agrees that while performing services specified in this agreement that he shall carry sufficient insurance (liability and/or other) as applicable according to the nature of the service to be performed so as to "save harmless" the State of Connecticut from any insurable claim whatsoever. If requested, certificates of such insurance shall be filed with the contracting State agency prior to the performance of services.
4. The Contractor agrees to indemnify and hold the State, its officials, agents, and employees harmless from and against any and all claims, suits, actions, costs, and damages resulting from the negligent performance or non-performance by the Contractor or any of its officials, agents, or employees of the Contractor's obligations under this agreement. It is further understood that such indemnity shall not be limited by any insurance coverage which is required herein paragraph 3.
5. The State of Connecticut shall assume no liability for payment of services under the terms of this agreement until the Contractor is notified that the State Library and the Attorney General have accepted this agreement.
6. Payment to the Contractor shall be processed upon approval of this contract or upon the first day of this contract period, whichever is later.