



CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810-7769

DAVID ST. HILAIRE
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

TO: Mayor Mark D. Boughton via the Common Council

FROM: David St. Hilaire, Director of Finance *DSH*

DATE: April 27, 2009

CERTIFICATION #6

SUBJECT: Certification of Funds – New Police Headquarters

Pursuant to estimates prepared by the Public Buildings Department for the operational expenses for the new Police Headquarters, I hereby request a transfer of \$77,690 from the Contingency account. I certify the availability of these funds to be transferred into the following line items:

1371.5326 Utility Service	\$ 33,000
1371.5327 Cleaning Service	\$ 32,600
1371.5502 Maintain Buildings	\$ 1,500
1371.5513 Maintain Fire Alarms	\$ 90
1371.5608 Custodial Supplies	\$ 1,500
1371.5615 Heating Fuel	\$ 9,000
Total	\$ 77,690

The status of the Contingency Account is as follows:

Budgeted Contingency:	\$500,000
Previous Requests:	\$394,805
This Request	\$ 77,690
Balance in Contingency:	\$ 27,505

Please feel free to contact me should you require any additional information.

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RICHARD M. PALANZO
SUPERINTENDENT

Department of Public Buildings
Telephone: (203)797-4584
Facsimile: (203)796-1528
Email: r.palanzo@ci.danbury.ct.us

To: David St.Hilaire
From: Richard M.Palanzo
Subj: New Police Department Account Set Up

Per this request, please set up the New Police Department accounts to show the following information;

Account code 1371 New Police HQ Building

1371-5326	Utility Service	\$33,000.00
1371-5327	Cleaning Service	\$32,600.00
1371-5502	Maintain Buildings	\$ 1,500.00
1371-5513	Maintain Fire Alarms	\$ 90.00
1371-5608	Custodial Supplies	\$ 1,500.00
1371-5615	Heating Fuel	\$ 9,000.00

Thank you,

RMP/cav/g/publdgs/NewPoliceStationAccountSetUp

