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CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DAVID W. ST. HILAIRE
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

M E M O R A N D U M

DATE: 3/30/09
TO: HON. MARK D. BOUGHTON VIA THE COMMON COUNCIL
FROM: DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DWS*
RE: RESOLUTION-SBHC-DENTAL HEALTH CARE FUNDING

Attached for your review is a resolution that will allow the City of Danbury Health, Housing and Welfare department to apply for funding from the State of Connecticut Department of Social Services. This funding, in the amount of \$176,926, will be used to improve the quality and access of dental services through on-site dental care at the City's School-Based Health Centers. The grant period is 7/1/09-6/30/10, contingent on State funding, and requires no City Match.

The Common Council is respectfully requested to consider this resolution at the next Common Council meeting.

DWS/sk

cc: S. LeRoy
M. Bonjour

**IMPACT STATEMENT
Dental Improvements Initiative Grant**

Amount Requested: \$176,926

Contract Period: July 1, 2009 to June 30, 2010

Program Impact

This grant will enable the City of Danbury to improve access to dental services and/or improve the quality of dental care for the community's adolescent population through the enhancement of the City's School-Based Health Center services to include on-site dental health care. The primary beneficiaries of these services will be students enrolled in Danbury High School, Broadview Middle School and Rogers Park Middle School.

Further benefits will be achieved through the removal of potential barriers to education, namely untreated dental disease and dental pain, which can lead to increased school absenteeism and interfere or hinder an adolescent's capacity to learn.

This impact will be achieved through a sub-contractual partnership with the Danbury Public Schools Oral Health Collaborative. A licensed Dentist, Dental Hygienist and Dental Assistant will provide on-site preventive and restorative services on a rotating basis including the following:

Preventive Services:

- ❖ Dental exam
- ❖ Prophylaxis (cleaning)
- ❖ Fluoride
- ❖ Sealants
- ❖ Oral health education
- ❖ Bite wings

Restorative Treatment:

- ❖ General restorations/dental fillings
- ❖ Pulpotomy (treatment of nerve or pulp tissue of a primary or permanent tooth if infected, in order to prevent possible dental abscess and loss of tooth, ultimately to save tooth)
- ❖ Extraction

Utilizing the *Open Wide* program the SBHC nurse practitioners identify students in greatest need for oral health services. All students are required to have a signed SBHC parental enrollment form on file. School nursing personnel are also engaged in the identification process and refer students they deem needing oral health care services to the SBHC for evaluation.

A part-time Care Coordinator will be at each school site one day per week to assist with patient scheduling, reminder calls, patient follow-up and handle billing processes.

Program oversight will be carried out by the School-Based Health Center Clinic Administrator. Duties will include grant administration, monitoring of project budget, report preparation, community advocacy and staff management.

Fiscal Impact

This grant is available through the Connecticut State Department of Social Services. One-year funding totaling \$176,926 is being requested. No local match is required.

This grant provides funding for part-time sub-contractual positions including dentist, dental hygienist, dental assistant and care coordinator. The grant has budget for two hours per week salary and fringe benefit costs for the SBHC Clinic Coordinator who will provide grants management and general oversight of program activities. The grant also includes funding for a portable dental operator, hand pieces and dental supplies and patient education materials. A 2% Administration Fee and 2% Audit Fee are budgeted under this grant.

Anticipated Grant Lifetime

The proposed contract covers a one-year funding cycle, initiating July 1, 2009 and commencing on June 30, 2010, and is contingent on availability of State funds.

Attachment 1: Dental Improvements Initiative Budget Request

City of Danbury School Based Health Centers		
Dental Initiative Budget: July 1, 2009 - June 30, 2010		
Dental Initiative Project: Total Budget Request	\$176,926	
Subcontractors:		
Dentist: 1 day/wk @ 3 sites @ 6 hrs/day @ \$70/hr x 44 wks	\$55,440	
Dental Hygienist: 5 days @ 6 hrs/day @ \$34/hr x 44 wks	\$44,880	
Dental Assistant: 1 day/wk @ 3 sites @ 6 hrs/day @ \$17/hr x 44 wks	\$13,464	
Care Coordination/Billing Support: 1 day/wk @ 3 sites @ 4 hrs/day @ \$15/hr x 44 weeks	\$7,920	
Salary & Fringe Benefits:		
Program Director/Project Oversight 2 hrs/wk @ \$33.25/hr x 52 wks	\$3,458	
Fringe Benefit Rate @ 29%	\$104	
Printing/Copying/Mailing:		
Informational letters to parents/in-house flyers , program brochures, Patient care flyers, etc.	\$2,500	
Office Supplies:		
Charting materials, copy paper, billing forms, misc. office supplies	\$2,500	
Educational Supplies & Materials:		
Patient Educational Materials, Incentives for School-wide Outreach Activities (i.e. stickers, pencils, etc.)	\$2,500	
Dental/Medical Supplies:		
Toothbrushes, toothpaste, floss, mouthwash	\$3,000	
Dental Equipment:**:	\$33,566	
Portable Operatory, light, x-ray/handpieces, etc.		

Grant Administration Fee:		
2% of Program Budget \$169,332 x 2%	\$3,387	
Audit Fee:		
2% of Program Budget \$169,332 x 2%	\$3,387	
Public Liability:		
4.657/\$1,000 Total Expenditures	\$820	

- Includes Grants Administration and Audit Fees & Public Liability
- **Itemized cost included as attachment