



## CITY OF DANBURY

HEALTH, HOUSING, & WELFARE DEPARTMENT  
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health & Housing Office  
203 - 797-4625  
Fax 796-1596

Central Welfare Office  
203 - 797-4569  
Fax 797-4566

Mayor Mark D. Boughton  
Common Council  
155 Deer Hill Avenue  
Danbury, CT 06810

January 27, 2009

Re: Department of Health, Housing & Welfare's Monthly Report

Dear Mayor Boughton and Members of the Common Council:

The December 2008 Department of Health & Housing monthly report is provided for your review. Detailed reports are attached for each Division, including the Housing & Food Service, Welfare and Environmental Health which identify specific inspections, tasks and hours provided by our staff. The Department also receives and responds to resident communications through the new *City Line* 311 customer service line and the electronic Q-Alert system. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

### Main Topics

The Food Service Inspection summary scores are continuously posted for public information on the City of Danbury web site. Current inspection results are available for public review, these results area added to the web site by City staff.

The Department of Health, Housing & Welfare supported the efforts of the Continuum of Care and the 10 Year Plan to End Homelessness by offering services at the second Project Homeless Connect in Danbury on December 3, 2008 at the Danbury Elk's Lodge, 346 Main St, Danbury, CT. Project Homeless Connect served 166 individuals that are homeless with 90 clients utilizing the housing caseworkers, 23 legal issues were referred, 82 Flu

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Eviction Prevention 797-4565  
Information-Referral 797-4569

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Administration 796-1504



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Vaccine shots were given by DVNA and the Community Health Center, 10 Dental issues were referred, 3 veterans benefit issues were resolved and 84 Vision screenings were completed by the Danbury Lions Club.

### Additional Topics

The Department also meet with First Light & Power to review the application and gain their support for the Grant to Control Invasive Species in Candlewood Lake submitted to CTDEP. The CTDEP review should be finished with the awardees announced sometime in February 2009.

You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Department of Health, Housing & Welfare the opportunity to serve the Citizens of Danbury and feel free to contact the Division Supervisors or myself with any questions you may have.

Sincerely,

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Scott T. LeRoy MPH, MS  
Director of Health, Housing & Welfare

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## HOUSING AND FOOD SERVICE REPORT

December 2008

### INSPECTIONS

#### NUMBER

This Month	Last Month	Number	Diff.	% Diff.	Last YTD	Number	% Diff.
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A.	315	299	16	5	2132	1774	358	20
B.	41	53	(12)	(23)	338	348	(10)	(3)
C.	54	61	(7)	(11)	494	483	11	2
D.	218	182	36	20	1280	918	362	39
E.	130	126	4	3	795	799	(4)	(1)
F.	21	22	(1)	(5)	188	193	(5)	(3)

- A. Total Housing Inspections
- B. Total Housing Inspections Common Areas
- C. Total Housing Inspections Dwelling Units
- D. Total Housing Inspections Nuisance
- E. Total Food Service Inspections
- F. Total General Nuisance/Miscellaneous Inspections

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Paul Schierloh  
Associate Director

(1)

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### NARRATIVE FOR MONTHLY REPORT HOUSING AND FOOD PROTECTION PROGRAM

The statistical report reflects field activities conducted in connection with housing, public health and food service functions undertaken by the department. This narrative report is intended to summarize administrative activities and enforcement actions initiated by these sections. The narrative also highlights tasks and initiatives that may be of special interest.

The Office of the Corporation Counsel processed seventeen housing/health code referrals in December. The inspectors made no court appearances but a number of cases were resolved by the City's attorneys prior to court hearings being held. While every effort is made to encourage cooperation to correct violations, non-compliance with department orders leads to court action and possible penalties for contempt of court.

The department continues to participate in systematic and complaint inspections with the UNIT program as needed. Senior Housing Inspector Don Melillo serves as the department's liaison to UNIT and participates in inspections as requested. The department also investigates complaints throughout the city referred through the Mayor's complaint line and from other departments in addition to complaints filed directly with the department. The department also receives complaints and service requests through the 311 system.

The department's lead poisoning prevention efforts for the month included monitoring of laboratory reports regarding blood lead levels in children in cooperation with the Connecticut Department of Public Health. Staff made contacts with clients in need of follow up tests according to State testing protocols. Preparations were also made to deal with the increased activity expected to result from the implementation of Connecticut's new law that mandates universal blood lead testing of all children in Connecticut. The law goes into effect on January 1, 2009 and will result in an increase in department activity in tracking and follow up of child blood lead test results. Increased testing may also result in the need for more mandatory environmental inspections by the department to address individual cases of elevated blood lead levels. The law also lowers the action level for triggering such investigations. The department also performed functions as a community partner in the LAMPP Program during the month. Participation makes Danbury property owners eligible to apply for grant funds to abate lead paint, replace windows and perform other repairs necessary to make units lead safe. One application involving a Danbury property is currently being processed by LAMPP.

The housing section also provides staff support for the Danbury Fair Rent Commission. The part-time fair housing officer received two fair rent inquiries during December and processed one formal complaint. The officer also received one housing discrimination inquiry. The officer also assisted with and participated in Danbury's Second Annual Project Homeless Connect event held at the Danbury Elks Lodge on December 3.

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January 26, 2008

TO : Danbury Common Council

FROM: Daniel Baroody, Senior Inspector, Environmental Health Division

RE: Monthly Status Report - Environmental Health Division  
December, 2008

<b>Key Indicators</b>	<b>This Month</b>	<b>Last Month</b>	<b># Difference</b>	<b>% Difference</b>	<b>YTD</b>
<i>Hazardous Materials Management &amp; Public Health Preparedness (hours)</i>	161	166	(5)	(3)	1,634
<i>Wetlands / Water Resources Management (hours)</i>	136	142	(6)	(4)	1,493
<i>Program Administration (hours)</i>	42	41	1	2	514
<i>Subsurface Disposal Evaluations (Septic Systems and Wells) (# of site visits)</i>	59	81	(22)	(27)	1,089

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## **Program Status Report**

The status of major project and program activities of the Environmental Health Division (EHD) for December, 2008 can be summarized as follows.

### **Wetlands / Water Resource Management:**

The EHD continued to provide technical support staff to the Environmental Impact Commission (EIC). EHD staff has conducted review of permit documentation and site plans, site inspection of on going construction of EIC Permitted Projects, attended EIC Meeting and discussed environmental issues related to future projects by organizing pre-application meetings with developers and their consultants.

The EHD continued its management of water resource projects, including Tarrywile Lake.

The EHD continued to provide staff support and liaison to the Environmental Impact Commission. (EIC), conducting oversight, environmental monitoring and inspection of public and private construction projects.

The EHD conducted site investigations of complaints and construction activities along the shore front of Candlewood Lake in cooperation with The Candlewood Lake Authority (CLA),

The EHD receives and processes complaints, service requests and inquiries through the 311 “City Line” and Q-Alert systems.

### **Program Planning and Administration:**

The Director of Health (DOH) and Senior Inspector continued to coordinate various environmental programs

### **Subsurface Sewage Disposal & Private Water Supply Wells Compliance Program:**

The on-site sewage disposal and well permitting program staff continued to perform plan review, site soil suitability testing and inspection.

### **Land Use:**

The EHD continued administration of the Grading Permit Program, conducting permit application review, site inspection and enforcement.

### **Hazardous Materials Management & Public Health Preparedness:**

The Environmental Health Division (EHD) continues in planning, training and preparedness activities for all hazard events as well as completion of annual contract deliverables required by the Connecticut Department of Public Health (DPH) Public Health Emergency Preparedness and Pandemic Influenza Grants.

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To: City of Danbury Common Council  
From: Caitlin Reese, M.S.W., Director of Welfare

Re: December 2008 Monthly Report

The following are the highlights of the division's activities:

- Our Medical Caseworker and Clerk Typist collected gift cards and gifts for our annual Holiday Drive. They collected \$1300 in gift cards and distributed gifts to 192 individuals and 46 families.
- Our Housing Caseworker managed 70 active cases with 18 new requests for service in December.
- The Day Center Caseworker managed 124 unduplicated active cases at our Emergency Shelter for the month of December with 20 new cases added. 371 total units of service were provided at our Day Center. The Day Center had a total of 518 visits from homeless individuals.
- 28 individuals were assessed for social service needs at the AmeriCares Free Clinic, 109 Indignant Drug Program applications were completed and processed as well as 21 individuals on the Wellness on Wheels van received services from our Medical Caseworker.
- Our Emergency Shelter provided 41 new homeless individuals with services and had 491 stays from homeless individuals.
- 21 homeless individuals were successful in finding employment and 19 were assisted in completing job searches.
- 10 homeless individuals were placed in permanent housing, and 5 homeless individuals were placed into transitional housing. 1 homeless individual was placed into residential housing.

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City of Danbury-Welfare Division

December 2008 Report

<u>Social Service Category</u>	<u># Served</u>	<u>Day Center Service Category</u>	<u># Served</u>
Medical Case Management	158	Unduplicated Active Cases	124
Emergency Prescriptions	9	Initial Assessments Completed	34
Holiday Drive (# of clients served)	238	Housed (persons placed into housing)	16
Indigent Rx Applications	109	Mental Health Referrals	24
Medical Assessments (WOW)	21	Substance Abuse Referrals	37
Medical Assessments (Americares)	28	Employed w/ Assistance from Caseworkers	21
Education & Employment	2	Clothing Vouchers	17
Housing Case Management	70	Meals Served (breakfast & lunch)	1200
Housing Requests for Service	18	Total # (different services)	371
Back Rent Assistance	3	Total # Served (clients at Day Center)	518
Housing Search Assistance	5	<u>Night Shelter Program Service Category</u>	<u># Served</u>
Housing Retention Services	2	Total # Served (unduplicated)	41
Housing Admissions/Leases	1	Total # Served (duplicated)	491
Housing Related Home Visits	6	Referred to Dorothy Day (duplicated)	528
Other Housing Assistance	8	Total # Served (Day Center + Night Program)	1009

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