



CITY OF DANBURY

HEALTH, HOUSING, & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

Mayor Mark D. Boughton
Common Council
155 Deer Hill Avenue
Danbury, CT 06810

October 28, 2008

Re: Department of Health, Housing & Welfare's Monthly Report

Dear Mayor Boughton and Members of the Common Council:

The September 2008 Department of Health & Housing monthly report is provided for your review. Detailed reports are attached for each Division, including the Housing & Food Service, Welfare and Environmental Health which identify specific inspections, tasks and hours provided by our staff. The Department also receives and responds to resident communications through the new *City Line* 311 customer service line and the electronic Q-Alert system. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

Main Topics

The Food Service Inspection summary scores are continuously posted for public information on the City of Danbury web site. Current inspection results are available for public review, these results area added to the web site by City staff.

The City's third school-based health center at the Rogers Park Middle School is now open and providing services to the students. A public Open House and Ribbon cutting was advertised and held on October 27, 2008. If you have any questions feel free to contact Ms. Melanie Bonjour, Health Promotion/School-Based Health Center Coordinator, at the Health, Housing & Welfare Department at 797-4625.

Medical Outreach 797-4567
Eviction Prevention 797-4565
Information-Referral 797-4569

Dial 2-1-1 for all
Connecticut Services!

Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
Administration 796-1504



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Additional Topics

A Regional Pandemic Flu Drill & Flu Clinic was organized by the Danbury Health, Housing, and Welfare Department in collaboration with the Danbury Visiting Nurse Association and Danbury Hospital. Many of our Community Partners and volunteers exercised their roles and gained valuable experience in preparation for emergencies like a real time Pandemic Flu event. The Drive through Flu Clinic / Emergency Drill is an innovative way to deliver vaccination services in the event of an infectious disease outbreak. In addition to exercising our emergency plans, everyone was encouraged to receive their seasonal flu shot as part of the Danbury VNA's Flu Prevention Services.

Over 90 local volunteers helped make the exercise a success, with many residents acting as drive through ill patients as part of this landmark Influenza Drive-Through Clinic & Point of Dispensing (POD) Exercise. In addition, over 170 residents also received their seasonal flu shot while attending the DVNA Flu Clinic & Regional Drill held at Rogers Park Middle School on Saturday, October 11th, 2008.

You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Department of Health, Housing & Welfare the opportunity to serve the Citizens of Danbury and feel free to contact the Division Supervisors or myself with any questions you may have.

Sincerely,

Scott T. LeRoy MPH, MS
Director of Health, Housing & Welfare

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HOUSING AND FOOD SERVICE REPORT

September 2008

INSPECTIONS

NUMBER

This Month	Last Month	Number	Diff.	% Diff.	Last YTD	Number	% Diff.
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A.	377	371	6	2	1186	1089	97	9
B.	58	47	11	19	167	203	(36)	(18)
C.	90	85	5	6	291	284	7	2
D.	220	238	(18)	(8)	715	588	127	22
E.	131	102	29	28	354	375	(21)	(6)
F.	30	52	(22)	(42)	125	112	13	12

- A. Total Housing Inspections
- B. Total Housing Inspections Common Areas
- C. Total Housing Inspections Dwelling Units
- D. Total Housing Inspections Nuisance
- E. Total Food Service Inspections
- F. Total General Nuisance/Miscellaneous Inspections

Paul Schierloh
Associate Director

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NARRATIVE FOR MONTHLY REPORT

HOUSING AND FOOD PROTECTION PROGRAM

The statistical report reflects field activities conducted in connection with housing, public health and food service functions undertaken by the department. This narrative report is intended to summarize administrative activities and enforcement actions initiated by these sections. The narrative also highlights tasks and initiatives that may be of special interest.

The Office of the Corporation Counsel processed eleven housing/health code referrals in September. The department made court appearances on one case. While every effort is made to encourage cooperation to correct violations, non-compliance with department orders leads to court action and possible penalties for contempt of court.

The department continues to participate in systematic and complaint inspections with the UNIT program as needed. Senior Housing Inspector Don Melillo serves as the department's liaison to UNIT and participates in inspections as requested. The department also investigates complaints throughout the city referred through the Mayor's complaint line and from other departments in addition to complaints filed directly with the department. The department also receives complaints and service requests through the 311 system.

The department's lead poisoning prevention efforts for the month included monitoring of laboratory reports regarding blood lead levels in children in cooperation with the Connecticut Department of Public Health. Staff made contacts with clients in need of follow up tests according to State testing protocols. The department also performed functions as a community partner in the LAMPP Program. Participation makes Danbury property owners eligible to apply for grant funds to abate lead paint, replace windows and perform other repairs necessary to make units lead safe. One application involving a Danbury property is currently being processed by LAMPP.

The housing section also provides staff support for the Danbury Fair Rent Commission. The part-time fair housing officer received one fair rent inquiries during September, processed one formal complaint and conducted one site investigation. The officer also handled one housing discrimination inquiry.

The department has completed the re-licensure process for the almost 600 permanent and itinerant food service establishments in Danbury. The department held enforcement hearings in September for the remaining establishments that had not complied with licensing requirements. The department issued a total of nine closure orders to establishments for failure to comply with licensing requirements. All establishments have since been brought into compliance and re-opened.

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October 21, 2008

TO : Danbury Common Council

FROM: Daniel Baroody, Senior Inspector, Environmental Health Division

RE: Monthly Status Report - Environmental Health Division
September, 2008

Key Indicators	This Month	Last Month	# Difference	% Difference	YTD
<i>Hazardous Materials Management & Public Health Preparedness (hours)</i>	195	98	97	99	1,110
<i>Wetlands / Water Resources Management (hours)</i>	140	141	(1)	(.007)	1,068
<i>Program Administration (hours)</i>	51	42	9	21	387
<i>Subsurface Disposal Evaluations (Septic Systems and Wells) (# of site visits)</i>	118	90	28	31	847

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Program Status Report

Narrative:

The status of major project and program activities of the Environmental Health Division (EHD) for September, 2008 can be summarized as follows.

Wetlands / Water Resource Management:

The EHD continued to provide technical support staff to the Environmental Impact Commission (EIC). EHD staff has conducted review of permit documentation and site plans, site inspection of on going construction of EIC Permitted Projects, attended EIC Meeting and discussed environmental issues related to future projects by organizing pre-application meetings with developers and their consultants.

The EHD continued its management of water resource projects, including Tarrywile Lake.

The EHD continued to provide staff support and liaison to the Environmental Impact Commission. (EIC), conducting oversight, environmental monitoring and inspection of public and private construction projects:

The EHD conducted site investigations of complaints and construction activities along the shore front of Candlewood Lake in cooperation with The Candlewood Lake Authority (CLA),

The EHD receives and processes complaints, service requests and inquiries through the 311 “City Line” and Q-Alert systems.

Program Planning and Administration:

The Director of Health (DOH) and Senior Inspector continued to coordinate various environmental programs

Subsurface Sewage Disposal & Private Water Supply Wells Compliance Program:

The on-site sewage disposal and well permitting program staff continued to perform plan review, site soil suitability testing and inspection.

Land Use:

The EHD continued administration of the Grading Permit Program, conducting permit application review, site inspection and enforcement.

Hazardous Materials Management & Public Health Preparedness:

The Environmental Health Division (EHD) continues in planning, training and preparedness activities for all hazard events as well as completion of annual contract deliverables required by the Connecticut Department of Public Health (DPH) Public Health Emergency Preparedness and Pandemic Influenza Grants.

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To: City of Danbury Common Council
From: Caitlin Reese, M.S.W., Director of Welfare

Re: September 2008 Monthly Report

The following are the highlights of the division's activities:

- Our Medical Caseworker and Clerk Typist collected 129 lbs. of powdered milk and crackers and distributed the food to local pantries.
- Our Housing Caseworker managed 70 active cases with 22 new requests for service in September.
- The Day Center Caseworker managed 129 unduplicated active cases at our Emergency Shelter for the month of September with 40 new cases added. 263 total units of service were provided at our Day Center. The Day Center had a total of 450 visits from homeless individuals.
- 35 individuals were assessed for social service needs at the AmeriCares Free Clinic, 138 Indignant Drug Program applications were completed and processed as well as 52 individuals on the Wellness on Wheels van received services from our Medical Caseworker.
- Our Emergency Shelter provided 4 new homeless individuals with services and had 302 stays from homeless individuals.
- 20 homeless individuals were successful in finding employment and 13 were assisted in completing job searches.
- 10 homeless individuals were placed in permanent housing and 5 were placed in transitional housing.

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City of Danbury-Welfare Division

September 2008 Report

Service Activity Category	This Month	Last Month	% Difference
Medical Case Management	225	230	-2.17
Housing Case Management	70	70	-12
<i>Total # of requests for service</i>	22	25	
Emergency Prescriptions	7	4	75
Food Assistance	129	285	-54.74
Back rent assistance	1 <ul style="list-style-type: none"> • 0 granted • 1 denied • 0 pending • 0 referred 	7 <ul style="list-style-type: none"> • 2 granted • 2 denied • 0 pending • 3 referred 	-85.71
Housing search assistance	12	10	20
Housing retention services	3	5	-40
Assistance with admission appointments and/or lease signings	0	2	-100
Other housing assistance	7	2	250
Home Visits	1	2	-50
Indigent Prescription applications	138	132	4.55
Medical assessments for WOW and Americares	87	98	-11.22
Education/Employment	2	3	-33.33

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Emergency Shelter

Day Center			
	This Month	Last Month	% Difference
Unduplicated active cases	129	113	14.16
Initial assessments were completed	14	25	-44
Persons found housing or were placed in housing programs	15	6	150
Mental health referrals	22	26	-15.38
Persons found employment	20	14	42.86
Substance abuse referrals	34	36	-5.56
Clothing vouchers	11	14	-21.43
Meals served (average # of breakfast & lunch meals served)	990	990	0
Total # of different services provided during this month	263	295	-10.85
Total # of clients served at the day center	450	400	12.5

Night Shelter			
	This Month	Last Month	% difference
Total # of unduplicated persons receiving services	4	8	-50
People were turned away for reasons other than lack of bed space	2	6	-66.67
Persons turned away for lack of beds	0	0	0
Total # of clients served at the night shelter	302	313	-3.51

Shelter utilization (day+night)	This Month
Utilization (total # people for the month)	752