



CITY OF DANBURY

HEALTH, HOUSING, & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

Mayor Mark D. Boughton
Common Council
155 Deer Hill Avenue
Danbury, CT 06810

September 30, 2008

Re: Department of Health, Housing & Welfare's Monthly Report

Dear Mayor Boughton and Members of the Common Council:

The August 2008 Department of Health & Housing monthly report is provided for your review. Detailed reports are attached for each Division, including the Housing & Food Service, Welfare and Environmental Health which identify specific inspections, tasks and hours provided by our staff. The Department also receives and responds to resident communications through the new *City Line* 311 customer service line and the electronic Q-Alert system. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

Main Topics

The Food Service Inspection summary scores are continuously posted for public information on the City of Danbury web site. Current inspection results are available for public review, these results area added to the web site by City staff.

The City's third school-based health center at the Rogers Park Middle School is ready to open and provide services in September. A public Open House and Ribbon cutting is now anticipated to be scheduled in September. If you have any questions feel free to contact Ms. Melanie Bonjour, Health Promotion/School-Based Health Center Coordinator, at the Health, Housing & Welfare Department at 797-4625.

Medical Outreach 797-4567
Eviction Prevention 797-4565
Information-Referral 797-4569

Dial 2-1-1 for all
Connecticut Services!

Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
Administration 796-1504



CITY OF DANBURY

HEALTH, HOUSING, & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

Additional Topics

A Regional Pandemic Flu Drill & Flu Clinic has been organized by the Danbury Health, Housing, and Welfare Department in collaboration with the Danbury Visiting Nurse Association and Danbury Hospital. Many of our Community Partners and volunteers will help exercise their roles and gain valuable experience in the event of a real time Pandemic Flu event. Some volunteers will also act as ill patients as part of this landmark Influenza Drive-Through Clinic & Point of Dispensing (POD) Exercise. This Drive Through Flu Clinic / Emergency Drill is an innovative way to deliver vaccination services in the event of an Influenza Pandemic or other infectious disease outbreak. The Drill is an added part of the regularly scheduled DVNA drive-through flu clinic, held each year. In addition to exercising our emergency plans, everyone is encouraged to receive their seasonal flu shot as part of the Danbury VNA's Flu Prevention Services.

The DVNA Flu Clinic & Regional Drill location, date and time is scheduled for: Rogers Park Middle School, 21 Memorial Drive, Danbury, CT, Saturday, October 11th, 2008, from 10:00 AM – 12:00pm.

You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Department of Health, Housing & Welfare the opportunity to serve the Citizens of Danbury and feel free to contact the Division Supervisors or myself with any questions you may have.

Sincerely,

Scott T. LeRoy MPH, MS
Director of Health, Housing & Welfare

Medical Outreach 797-4567
Eviction Prevention 797-4565
Information-Referral 797-4569

Dial 2-1-1 for all
Connecticut Services!

Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
Administration 796-1504



CITY OF DANBURY

HEALTH, HOUSING, & WELFARE DEPARTMENT

155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health & Housing Office

203 - 797-4625

Fax 796-1596

Central Welfare Office

203 - 797-4569

Fax 797-4566

HOUSING AND FOOD SERVICE REPORT

August 2008

INSPECTIONS NUMBER

	This Month	Last Month	Num. Diff.	% Diff.	Last YTD	Number YTD	% Diff.	Diff.
A.	406	438	(32)	(7)	844	815	29	3
B.	47	62	(15)	(24)	109	144	(35)	(24)
C.	85	116	(31)	(27)	201	208	(7)	(3)
D.	273	257	16	6	530	452	78	17
E.	102	121	(19)	(16)	223	231	(8)	(3)
F.	52	43	9	21	95	83	12	14

- A. Total Housing Inspections
- B. Total Housing Inspections Common Areas
- C. Total Housing Inspections Dwelling Units
- D. Total Housing Inspections Nuisance
- E. Total Food Service Inspections
- F. Total General Nuisance/Miscellaneous Inspections

Paul Schierloh
Associate Director

(1)

Medical Outreach 797-4567
Eviction Prevention 797-4565
Information-Referral 797-4569

Dial 2-1-1 for all
Connecticut Services!

Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
Administration 796-1504



CITY OF DANBURY

HEALTH, HOUSING, & WELFARE DEPARTMENT

155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health & Housing Office

203 - 797-4625

Fax 796-1596

Central Welfare Office

203 - 797-4569

Fax 797-4566

NARRATIVE FOR MONTHLY REPORT HOUSING AND FOOD PROTECTION PROGRAM

The statistical report reflects field activities conducted in connection with housing, public health and food service functions undertaken by the department. This narrative report is intended to summarize administrative activities and enforcement actions initiated by these sections. The narrative also highlights tasks and initiatives that may be of special interest.

The Office of the Corporation Counsel processed twelve housing/health code referrals in August. The department made court appearances on two cases. While every effort is made to encourage cooperation to correct violations, non-compliance with department orders leads to court action and possible penalties for contempt of court.

The department continues to participate in systematic and complaint inspections with the UNIT program as needed. Senior Housing Inspector Don Melillo serves as the department's liaison to UNIT and participates in inspections as requested. The department also investigates complaints throughout the city referred through the Mayor's complaint line and from other departments in addition to complaints filed directly with the department. The department also receives complaints and service requests through the 311 system.

The department's lead poisoning prevention efforts for the month included monitoring of laboratory reports regarding blood lead levels in children in cooperation with the Connecticut Department of Public Health. Staff made contacts with clients in need of follow up tests according to State testing protocols. The department also performed functions as a community partner in the LAMPP Program. Participation makes Danbury property owners eligible to apply for grant funds to abate lead paint, replace windows and perform other repairs necessary to make units lead safe. Abatement work on another LAMPP Project in Danbury involving two units was completed in August. One other application involving a Danbury property is currently being processed by LAMPP.

The housing section also provides staff support for the Danbury Fair Rent Commission. The part-time fair housing officer received two fair rent inquiries during August and processed one formal complaint.

The department is nearing completion of the re-licensure process for the almost 600 permanent and itinerant food service establishments in Danbury. The department began enforcement hearings in August for establishments that had not complied with licensing requirements. As of August 31, 2008, all but 17 permanent establishments had been re-licensed. Of the remaining 17 establishments, six have not complied with application or fee requirements, five have not complied with the State's Qualified Food Operator requirement, one has not paid outstanding reinspection fees, one has not complied with the designated alternate person in charge requirement and three have outstanding violations of the Connecticut Public Health Code. Enforcement hearings are scheduled in September for these establishments. Closure orders are issued following the enforcement hearings to any establishment that does not comply with licensing requirements.

(2)

Medical Outreach 797-4567
Eviction Prevention 797-4565
Information-Referral 797-4569

Dial 2-1-1 for all
Connecticut Services!

Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
Administration 796-1504



CITY OF DANBURY

HEALTH, HOUSING, & WELFARE DEPARTMENT

155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health & Housing Office

203 - 797-4625

Fax 796-1596

Central Welfare Office

203 - 797-4569

Fax 797-4566

September 18, 2008

TO : Danbury Common Council

FROM: Daniel Baroody, Senior Inspector, Environmental Health Division

RE: Monthly Status Report - Environmental Health Division
August, 2008

Key Indicators	This Month	Last Month	# Difference	% Difference	YTD
<i>Hazardous Materials Management & Public Health Preparedness (hours)</i>	98	97	1	1	915
<i>Wetlands / Water Resources Management (hours)</i>	141	112	29	26	928
<i>Program Administration (hours)</i>	42	53	(11)	(21)	336
<i>Subsurface Disposal Evaluations (Septic Systems and Wells) (# of site visits)</i>	90	108	(18)	(16)	729

Medical Outreach 797-4567
Eviction Prevention 797-4565
Information-Referral 797-4569

Dial 2-1-1 for all
Connecticut Services!

Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
Administration 796-1504



CITY OF DANBURY

HEALTH, HOUSING, & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

August 2008

page 2

Narrative: The status of major project and program activities of the Environmental Health Division (EHD) for August, 2008 can be summarized as follows.

Wetlands / Water Resource Management: The EHD continued to provide technical support staff to the Environmental Impact Commission (EIC). EHD staff has conducted review of permit documentation and site plans, site inspection of on going construction of EIC Permitted Projects, attended EIC Meeting and discussed environmental issues related to future projects by organizing pre-application meetings with developers and their consultants.

The EHD continued its management of water resource projects, including Tarrywile Lake.

The EHD continued to provide staff support and liaison to the Environmental Impact Commission. (EIC), conducting oversight, environmental monitoring and inspection of public and private construction projects:

The EHD conducted site investigations of complaints and construction activities along the shore front of Candlewood Lake in cooperation with The Candlewood Lake Authority (CLA),

The EHD receives and processes complaints, service requests and inquiries through the 311 “City Line” and Q-Alert systems.

Program Planning and Administration: The Director of Health (DOH) and Senior Inspector continued to coordinate various environmental programs

Subsurface Sewage Disposal & Private Water Supply Wells Compliance Program:

The on-site sewage disposal and well permitting program staff continued to perform plan review, site soil suitability testing and inspection.

Land Use:

The EHD continued administration of the Grading Permit Program, conducting permit application review, site inspection and enforcement.

Hazardous Materials Management & Public Health Preparedness:

The Environmental Health Division (EHD) continues in planning, training and preparedness activities for all hazard events as well as completion of annual contract deliverables required by the Connecticut Department of Public Health (DPH) Public Health Emergency Preparedness and Pandemic Influenza Grants.

Medical Outreach 797-4567
Eviction Prevention 797-4565
Information-Referral 797-4569

Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
Administration 796-1504



CITY OF DANBURY

HEALTH, HOUSING, & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

To: City of Danbury Common Council
From: Caitlin Reese, M.S.W., Director of Welfare

Re: August 2008 Monthly Report

The following are the highlights of the division's activities:

- Our division collected 285 lbs. of peanut butter and jelly and distributed the food to local pantries.
- Our housing caseworker managed 70 active cases with 25 new requests for service in August.
- The Day Center's caseworker managed 113 unduplicated active cases at our Emergency Shelter for the month of August with 25 new cases added. 295 total units of service were provided at our Day Center. The Day Center had a total of 400 visits from homeless individuals.
- 32 individuals were assessed for social service needs at the AmeriCares Free Clinic, 132 Indignant Drug Program applications were completed and processed as well as 66 individuals on the Wellness on Wheels van received services from our medical caseworker.
- Our Emergency Shelter provided 8 new homeless individuals with services and had 313 stays from homeless individuals.
- 14 homeless individuals were assisted in finding employment and 15 were assisted in completing job searches.
- 4 homeless individuals were placed in permanent housing and 2 were placed in transitional housing.

Medical Outreach 797-4567
Eviction Prevention 797-4565
Information-Referral 797-4569

Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
Administration 796-1504



CITY OF DANBURY

HEALTH, HOUSING, & WELFARE DEPARTMENT
 155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health & Housing Office
 203 - 797-4625
 Fax 796-1596

Central Welfare Office
 203 - 797-4569
 Fax 797-4566

City of Danbury-Welfare Division

August 2008 Report

Service Activity Category	This Month	Last Month	% Difference
Medical Case Management	230	231	-.43
Housing Case Management	70	70	
<i>Total new cases</i>	25	32	-21.88
Emergency Prescriptions	4	3	33.33
Food Assistance	285	360	-20.83
Back rent assistance	7 <ul style="list-style-type: none"> • 2 granted • 2 denied • 0 pending • 3 referred 	10 <ul style="list-style-type: none"> • 1 granted • 3 denied • 1 pending • 5 referred 	-30
Housing search assistance	10	7	42.86
Housing retention services	5	5	0
Assistance with admission appointments and/or lease signings	2	0	Infinity
Other housing assistance	2	7	-71.43
Home Visits	2	2	0
Indigent Prescription applications	132	173	-23.7
Medical assessments for WOW and Americares	98	58	68.97
Education/Employment	3	2	50

Medical Outreach 797-4567
 Eviction Prevention 797-4565
 Information-Referral 797-4569

Emergency Shelter 796-1661
 Em. Shelter Fax 796-1660
 Administration 796-1504

Emergency Shelter

Day Center			
	This Month	Last Month	% Difference
Unduplicated active cases	113	104	8.65
Initial assessments were completed	25	19	31.58
Persons found housing or were placed in housing programs	6	2	200
Mental health referrals	26	24	8.33
Persons found employment	14	13	7.69
Substance abuse referrals	36	32	12.5
Clothing vouchers	14	14	0
Meals served (average # of breakfast & lunch meals served)	990	990	0
Total # of different services provided during this month	295	271	8.86
Total # of clients served at the day center	400	365	9.59

Night Shelter			
	This Month	Last Month	% difference
Total # of unduplicated persons receiving services	8	7	14.29
People were turned away for reasons other than lack of bed space	6	6	0
Persons turned away for lack of beds	0	0	0
Total # of clients served at the night shelter	313	338	-7.4

Shelter utilization (day+night)	This Month
Utilization (total # people for the month)	713