



CITY OF DANBURY PARKS AND RECREATION DEPARTMENT

HATTERS COMMUNITY PARK
7 EAST HAYESTOWN ROAD
DANBURY, CONNECTICUT 06811

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September 18, 2008

Mayor Mark D. Boughton
Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury CT 06810

Re: Transfer of Funds from Revenue Account to Recreation Budget

Dear Mayor Boughton and Council Members:

The Recreation Department established a new program this summer called Jump for Joy. This is a creative music and movement class for children ages 2-5 years old. Between the summer and fall sessions a total of \$2580.00 in fees were collected and deposited into the Recreation Department's revenue account.

I am requesting additional funding in the amount of \$1500.00 as an offset from the revenue account into the department's professional services account. This is required to pay the course instructor for services rendered. This was not a budgeted item on the original 2008/2009 budget.

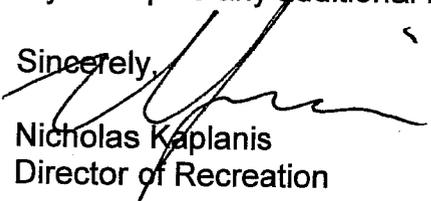
The requested budget amendment will increase the following accounts:

- 1000.4654 (Revenue – Recreation)
- 7002.5311 (Expense – Professional Services)

I am requesting this transfer with the expectation of adding this program as a line item on the 2009/2010 budget.

If you require any additional information please do not hesitate to contact me.

Sincerely,


Nicholas Kaplanis
Director of Recreation

Cc: Director of Finance