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**CITY OF DANBURY**  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

**PAUL D. ESTEFAN**  
DIRECTOR CIVIL PREPAREDNESS

(203) 797-4630

August 25, 2008

Mayor Mark D. Boughton  
City of Danbury  
155 Deer Hill Avenue  
Danbury, Connecticut

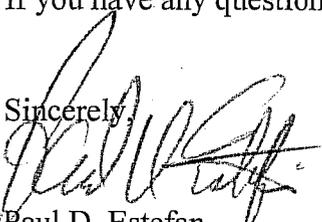
Dear Mayor Boughton,

The State of Connecticut Department of Environmental Protection has announced the availability of Federal Emergency Management Hazard Mitigation Assistance Grant Program.

I am recommending to you that we apply to D.E.P. and F.E.M.A. for a Pre-Disaster Mitigation Planning Grant.

If you have any questions concerning this recommendation please feel free to contact me.

Sincerely,



Paul D. Estefan  
Director of Emergency Management  
City of Danbury

Cc: File Boughton39



August 20, 2008

Dear Municipal Official:

The Department of Environmental Protection (DEP) is pleased to announce the availability of the Federal Emergency Management Agency (FEMA) Hazard Mitigation Assistance Program (HMA) for the 2009 fiscal year (FY 2009). On behalf of FEMA the DEP administers the Pre-Disaster Mitigation (PDM), Repetitive Flood Claims (RFC), and Flood Mitigation Assistance (FMA) grants to states, Indian tribes, communities, regional planning agencies, and other public agencies to develop and implement cost-effective natural hazard mitigation plans and projects. These grant programs fund 75% - 90% of the cost of eligible activities and require up to 25% non-Federal cost share. An overview of each program is attached.

For FY 2009, FEMA has unified the application and program guidance for PDM, RFC, FMA, and other grant programs into one HMA program application cycle. The application period for HMA is now officially open. While the PDM, RFC, and FMA grant programs share the common goal of reducing or eliminating the loss of life and property due to natural hazards, each program has different requirements. The DEP encourages municipalities to carefully read the HMA guidance which is located at the FEMA website library at: <http://www.fema.gov/library/viewRecord.do?id=3309>. To be eligible to apply for project grant funding under the grant programs, all sub-applicants must have a Local Natural Hazard Mitigation Plan approved by FEMA by December 19, 2008.

The DEP is again this year placing a high priority on proposals to acquire properties and demolish structures located in flood hazard areas. Other allowable projects highlighted in FY2009 are local and regional natural hazard mitigation plans, the protection of critical facilities, prevention of future damage to repetitive loss properties, and storm water management activities. Sub-applicants should be aware that the state requires higher standards than FEMA with respect to home elevations. For example, the state minimum home elevation is base flood elevation (BFE) plus 2 feet. This and other important information pertinent to DEP administered pre-disaster mitigation grant programs is contained in the state mitigation grant program guidance and is available upon request to interested potential sub applicants.

**Sub-Application Submissions:** All HMA sub-applications must be submitted by the FEMA eGrants Mitigation Grants system. Information regarding eGrants can be found at: <http://www.fema.gov/government/grant/egrants/shtm>. The FEMA application deadline in eGrants is December 19, 2008. DEP will require time to review and prioritize all local sub-applications before including them in the state application. Therefore, the state deadline for

HMA sub-applications (submitted to the state via eGrants) is **November 21, 2008, 4:00 p.m. eastern standard time.** It is imperative that sub-applicants review and insure their application for completeness. DEP will not consider new information and incomplete applications will not be forwarded to FEMA. Sub-applicants are encouraged to incorporate any new information into applications for future grant cycles.

**National Flood Insurance Program (NFIP) Requirements:** Sub-applicants must continue to meet the requirements of the NFIP in order to qualify for HMA grants. These requirements include participation in the NFIP if communities have been identified as having a Special Flood Hazard Area or if a Flood Hazard Boundary Map has been issued. Sub-applicants must not be on probation, suspended, or withdrawn from the NFIP. Sub-applicants not mapped under the NFIP are eligible to apply for grants.

FEMA has issued the FY2009 HMA program guidance despite the fact that the FEMA Congressional appropriation for FY 2009 is not known at this time. FEMA is operating under a Continuing Resolution and anticipates that they will have an appropriations bill in the last quarter of 2008. However, should the Continuing Resolution go beyond the application deadline, as stated above, FEMA will establish a new deadline and additional direction will be provided. You will be notified immediately if any directive or restriction has been levied upon these funds that affect the HMA guidance.

The state pre-disaster mitigation grant program has charted many successes. This year's combined program guidance and longer application window will help sub-applicants develop stronger eligible sub-applications in preparation for national competition. If you would like to request the state mitigation grant program guidance and instructions, or information on upcoming training opportunities, please forward your email address to Carla Feroni at [Carla.feroni@ct.us](mailto:Carla.feroni@ct.us) or Diane Ifkovic at [Diane.ifkovic@ct.us](mailto:Diane.ifkovic@ct.us). If you have questions about the grant programs, Carla Feroni can be reached at 860 424-3706 or at the above email address. Thank you for your interest in these valuable mitigation programs.

Sincerely,

Arthur P. Christian, II, P.E.  
State Hazard Mitigation Officer

Attachments: FY20009 PDM, FMA, RFC Program Overviews

# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

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RESOLVED by the Common Council of the City of Danbury:



**WHEREAS**, the State of Connecticut, Department of Environmental Protection (DEP), will make grant funds available to municipalities through the FEMA Hazard Mitigation Assistance Program for the 2009 fiscal year; and

**WHEREAS**, the DEP will award these funds to the City of Danbury for a Pre-Disaster Mitigation Planning Grant; and

**WHEREAS**, the DEP will fund up to 75% of the total cost of the grant; and

**WHEREAS**, if awarded, the local cash match in amount up to 25% of the total cost is required.

**NOW THEREFORE, BE IT RESOLVED THAT** Mark D. Boughton, as Mayor of the City of Danbury, or his designee, Paul D. Estefan, as Director of Emergency Management, are hereby authorized to execute and file applications, contracts and agreements on behalf of the City of Danbury with the Commissioner of Environmental Protection for State grants pursuant to the provisions of Sections 22a-475 through 483 of the General Statutes of Connecticut, as amended, and to execute on behalf of the City of Danbury all the applications, instruments, contracts and documents and accept payments and do all other things that may be necessary for state grants and loans.