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CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DAVID W. ST. HILAIRE
DIRECTOR OF FINANCE

(203)797-4652
FAX: (203)796-1526

MEMORANDUM

TO: Mayor Mark D. Boughton via the Common Council

FROM: David W. St. Hilaire, Director of Finance *DWH*

DATE: July 22, 2008

CERTIFICATION #1

SUBJECT: Certification of Funds – Registrars of Voters

As per the attached request from the Registrars of Voters, I hereby certify the availability of \$18,705 to be transferred into the following line items for the August 12, 2008 primary:

1060.5040 – Part-time Salaries	\$ 9,720
1060.5315 – Communication Services	2,680
1060.5328 – Outside Services	4,640
1060.5324 – Printing & Binding	1,600
1060.5601 – Supplies	<u>65</u>
Total	\$18,705

The appropriation will come from the City's Contingency Account.

The status of the Contingency Account is as follows:

Budgeted Contingency:	\$500,000
This Request:	<u>(18,705)</u>
Balance in Contingency:	\$481,295

Thank you.

C: Registrars of Voters



12-1

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

REGISTRAR OF VOTERS

(203) 797-4550

DATE: July 10, 2008

TO: The Honorable Mayor Boughton and members of the Common Council

FROM: Marge Gallo, Democratic Registrar of Voters *mg*
MaryAnn Doran, Republican Registrar of Voters *MAD*

RE: Request for expenditures for August 12, 2008 Democratic Primary

We, the undersigned, respectfully request \$18,705 5.00 to cover the cost of the Democratic Primary on August 12th. Our original budget request covered funding for the November 4, 2008 election with a notation that additional funds would be requested if additional elections or primaries were held.

The breakdown for reimbursement is as follows.

1060.5040...Part time salaries

1 Head moderator	\$ 375.00	
8 Moderators @\$335.00	2,680.00	
7 Assistant Registrars @\$285	1,995.00	
14 Table workers @\$85	1,190.00	
14 Ballot clerks @\$85	1,190.00	
14 Machine tenders @\$85	1,190.00	
2 Absentee Ballot clerks @\$50	100.00	
Misc. Staffing – Deputies, etc.	<u>1,000.00</u>	
Total		\$9,720.00

1060.5328...Outside Services

6 Custodians 8 hrs @\$47.17	2,265.00	
Memory Cards for Optical Scan machine	775.00	
IVS Vote by phone programming	100.00	
Move voting equipment to/from polls	<u>1,500.00</u>	
Total		\$4,640.00

1060.5315...Communications

Phone lines for IVS		\$2,680.00
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1060.5324...Printing and Binding

4000 Ballots @\$.35 ea. and Posters		\$1,600.00
Total:		

1060.5601...Supplies 65.00

Grand Total **\$18,705.00**