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**CITY OF DANBURY**  
**155 DEER HILL AVENUE**  
**DANBURY, CONNECTICUT 06810**

**DAVID W. ST. HILAIRE**  
**DIRECTOR OF FINANCE**

**(203) 797-4652**  
**FAX: (203) 796-1526**

**MEMORANDUM**

**TO:** Hon. Mark D. Boughton Via the Common Council  
**FROM:** David W. St. Hilaire, Director of Finance *DWS*  
**DATE:** July 28, 2008  
**SUBJECT:** Ambulance Fund Re-appropriation

**CERTIFICATION**

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The Ambulance Fund has one open purchase that is unspent at the end of June 30, 2008 for the EMS Electric Patient Care equipment. In order to re-appropriated and carried over the purchase order to the current fiscal year. The Common Council must take action to approve the re-appropriation of the money so that the equipment can be completed and equipment accepted.

Detail of purchase order:

<u>Account Number</u>	<u>PO#</u>	<u>Supplier</u>	<u>Amount</u>
50000.5330	44001	EMS Charts Inc.	\$26,000.00

Based on a preliminary financial statement that will be issued to our auditors, I hereby certify the availability of \$26,000.00 to be re-appropriated to the Ambulance account.

Please place this item on the agenda for the Common Council's August Meeting. Please feel free to contact me should you require any additional information. Thank you.

cc: Matthew Cassavechia

DWS/sb

Report Name R5843001B  
 Report Version COD0005

# CITY OF DANBURY

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 Time 8:25:37  
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## Open Purchase Orders

Ambulance

Account Number	Order Number	Order Type	Supplier Number	Supplier	Amount Open	Original Amount	Order Date	Fund
50000.5315	46938	OP	125166	AT&T MOBILITY (WAS CINGULAR)	4,511.04	4,511.04	7/18/2008	00005
50000.5315	47033	OP	100604	NORTHWEST CT PUBLIC SAFETY	35,230.00	35,230.00	7/21/2008	00005
50000.5330	44001	OP	125554	EMS CHARTS INC	39,741.04	39,741.04		
50000.5330	46614	OP	115112	SUN TRUST LEASING CORP	26,000.00	26,000.00	11/5/2007	00005
50000.5330	46895	OP	115112	SUN TRUST LEASING CORP	7,245.48	7,245.48	7/3/2008	00005
					7,245.48	7,245.48	7/17/2008	00005
					40,490.96	40,490.96		
					80,232.00	80,232.00		
					80,232.00	80,232.00		

EMS Electric  
 Patient Care

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