CITY OF DANBURY

DANBURY, CONNECTICUT 06810

Fire Department
19 New Street

Geoffrey R. Herald, Chief
(203)796-1550
Fax (203) 796-1533

DATE: **MAY 16, 2008**

TO: **MARK D. BOUGHTON, MAYOR**
& COMMON COUNCIL MEMBERS

FROM: **GEOFFREY R. HERALD, FIRE CHIEF**

RE: **FIRE WATCH / TRANSFER OF MONIES**

CC: **DAVID ST. HILAIRE, DIRECTOR OF FINANCE**
OFFICE OF THE COMMON COUNCIL

I am requesting the following monies be transferred into our **Maintain Automotive account #2010.5506:**

1. Boehringer Ingelheim Inc. (Fire Watch invoice #2670 / $1,692.13) coverage includes a total of $500.00 for a Fire Engine assigned to the facility. Please transfer **$500.00** into our Maintain Automotive account. (See attached)

2. Danbury Hospital (Fire Watch invoice #2686 / $5,930.77) coverage includes a total of $500.00 for a Fire Engine assigned to the facility. Please transfer **$500.00** into our Maintain Automotive account. (See attached)

If further information is needed, please contact.

Geoffrey R Herald

Geoffrey R. Herald, Fire Chief

GRH/ft