



CITY OF DANBURY

HEALTH, HOUSING, & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

Mayor Mark D. Boughton
Common Council
155 Deer Hill Avenue
Danbury, CT 06810

April 29, 2008

Re: Department of Health, Housing & Welfare's Monthly Report

Dear Mayor Boughton and Members of the Common Council:

The March 2008 Department of Health & Housing monthly report is provided for your review. Detailed reports are attached for each Division, including the Housing & Food Service, Welfare and Environmental Health which identify specific inspections, tasks and hours provided by our staff. The Department also receives and responds to resident communications through the new *City Line* 311 customer service line and the electronic Q-Alert system. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

Main Topics

The Food Service Inspection summary scores are continuously posted for public information on the City of Danbury web site. Current inspection results are available for public review, these results area added to the web site by City staff.

On March 31, 2008, Mayor Mark Boughton held a press conference to release the details of a new plan that will attend to the long-term housing needs of veterans in our community. "Housing for Heroes" is new plan for veterans is one of the first of its kind at the municipal level. An informal Veterans Housing Workgroup was formed to initiate the process. Headed by the Mayor's Chief of Staff Michael McLachlan, the workgroup includes representatives of the Danbury Housing Partnership, The Housing Authority, the Non-Profit Development Corporation of Danbury, the Danbury Health, Housing & Welfare Department, City of Danbury of Veterans Affairs, VA Connecticut Healthcare System and Catholic Charities. The plan consists of three major elements; the first phase will consist of emergency housing (the City Shelter) and transitional housing. Veterans will have their needs evaluated by an assigned caseworker and they will begin receiving supportive services; phase II consists of transitional housing to provide the environment and on-site supportive services

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Eviction Prevention 797-4565
Information-Referral 797-4569

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Connecticut Services!

Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
Administration 796-1504



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necessary for our veterans to complete the transition to permanent housing in the community; the final crucial element of this comprehensive plan is the creation of a range of permanent housing. Two grant applications were prepared by the Working Group and submitted to the United States Department of Veterans Affairs in April to fund emergency shelter, transitional housing and case management.

Additional Topics

Significant progress has been made to lay the ground work for the City's third school-based health center at the Rogers Park Middle School. Staff recruitment has continued and several qualified candidates are being screened for eligibility. It is anticipated that qualified professionals including an office/medical assistant, nurse practitioner and licensed social worker will be hired mid-May. An Open House and ribbon cutting ceremony will be planned for a date in May when the Danbury Legislative delegation is out of session.

Funds were also secured to expand / provide summer hours and on-site dental care at SBHC sites. This enables staff to assist families enroll in HUSKY, conduct school entry physicals, provide mental health care, provide dental screening, sealants and restorative care utilizing portable dental equipment. These new Dental services are provided through a current partnership with the Danbury Public School Systems' Oral Health Collaborative. If you have any questions feel free to contact Ms. Melanie Bonjour, Health Promotion/School-Based Health Center Coordinator, at the Health, Housing & Welfare Department at 797-4625.

You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Department of Health, Housing & Welfare the opportunity to serve the Citizens of Danbury and feel free to contact the Division Supervisors or myself with any questions you may have.

Sincerely,

Scott T. LeRoy MPH, MS
Director of Health, Housing & Welfare

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HOUSING AND FOOD SERVICE REPORT

March, 2008

INSPECTIONS

NUMBER

	This Month	Last Month	Number Diff.	% Diff.	% YTD	Last YTD	Number Diff.	% Diff.
A.	321	238	83	34	2650	2977	(327)	(11)
B.	51	33	18	54	478	954	(476)	(50)
C.	73	57	16	22	703	1120	(417)	(37)
D.	192	140	52	37	1430	873	557	63
E.	144	137	7	5	1219	1181	38	3
F.	18	21	(3)	(14)	253	275	(22)	(8)

- A. Total Housing Inspections
- B. Total Housing Inspections Common Areas
- C. Total Housing Inspections Dwelling Units
- D. Total Housing Inspections Nuisance
- E. Total Food Service Inspections
- F. Total General Nuisance/Miscellaneous Inspections

Paul Schierloh
Associate Director

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NARRATIVE FOR MONTHLY REPORT

HOUSING AND FOOD PROTECTION PROGRAM

The statistical report reflects field activities conducted in connection with housing, public health and food service functions undertaken by the department. This narrative report is intended to summarize administrative activities and enforcement actions initiated by these sections. The narrative also highlights tasks and initiatives that may be of special interest.

The Office of the Corporation Counsel processed fifteen housing/health code referrals in March. The department made court appearances on two cases. While every effort is made to encourage cooperation to correct violations, non-compliance with department orders leads to court action and possible penalties for contempt of court.

The department continues to participate in systematic and complaint inspections with the UNIT program as needed. Senior Housing Inspector Don Melillo serves as the department's liaison to UNIT and participates in inspections as requested. The department also investigates complaints throughout the city referred through the Mayor's complaint line and from other departments in addition to complaints filed directly with the department. The department also receives complaints and service requests through the 311 system.

The department's lead poisoning prevention efforts for the month included monitoring of laboratory reports regarding blood lead levels in children in cooperation with the Connecticut Department of Public Health. Staff made contacts with clients in need of follow up tests according to State testing protocols. The department also performed functions as a community partner in the LAMPP Program. Participation makes Danbury property owners eligible to apply for grant funds to abate lead paint, replace windows and perform other repairs necessary to make units lead safe. Two applications involving Danbury properties are currently being processed by LAMPP and one new application has recently been submitted. A new child referral was also made to LAMPP for counseling and education.

The housing section also provides staff support for the Danbury Fair Rent Commission. The part-time fair housing officer received three fair rent inquiries and processed one formal complaint during March. One new housing discrimination inquiry was also received during the reporting period. The officer attended a housing training session in New Haven and assisted the Fair Housing Association of Connecticut with planning for the annual State conference to be held on April 10.

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April 22, 2008

TO : Danbury Common Council

FROM: Daniel Baroody, Senior Inspector, Environmental Health Division

RE: Monthly Status Report - Environmental Health Division
March, 2008

Key Indicators	This Month	Last Month	# Difference	% Difference	YTD
<i>Hazardous Materials Management & Public Health Preparedness (hours)</i>	172	165	7	4	358
<i>Wetlands / Water Resources Management (hours)</i>	143	128	15	12	417
<i>Program Administration (hours)</i>	46	45	1	2	141
<i>Subsurface Disposal Evaluations (Septic Systems and Wells) (# of site visits)</i>	137	110	27	25	316

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Program Status Report

Narrative

The status of major project and program activities of the Environmental Health Division (EHD) for March, 2008 can be summarized as follows.

Wetlands / Water Resource Management: The EHD continued to provide technical support staff to the Environmental Impact Commission (EIC). EHD staff has conducted review of permit documentation and site plans, site inspection of on going construction of EIC Permitted Projects, attended EIC Meeting and discussed environmental issues related to future projects by organizing pre-application meetings with developers and their consultants.

The EHD continued its management of water resource projects, including Tarrywile Lake.

The EHD continued to provide staff support and liaison to the Environmental Impact Commission. (EIC), conducting oversight, environmental monitoring and inspection of public and private construction projects:

The EHD conducted site investigations of complaints and construction activities along the shore front of Candlewood Lake in cooperation with The Candlewood Lake Authority (CLA),

The EHD receives and processes complaints, service requests and inquiries through the 311 “City Line” and Q-Alert systems.

Program Planning and Administration: The Director of Health (DOH) and Senior Inspector continued to coordinate various environmental programs

Subsurface Sewage Disposal & Private Water Supply Wells Compliance Program: The on-site sewage disposal and well permitting program staff continued to perform plan review, site soil suitability testing and inspection.

Land Use: The EHD continued administration of the Grading Permit Program, conducting permit application review, site inspection and enforcement.

Hazardous Materials Management & Public Health Preparedness: The Environmental Health Division (EHD) continues in planning, training and preparedness activities for all hazard events required by the Connecticut Department of Public Health (DPH) Bioterrorism and Pandemic Influenza Grants.

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To: City of Danbury Common Council
From: Caitlin Radano, M.S.W., Director of Welfare
Re: March 2008 Monthly Report

The following are the highlights of the division's activities:

- The attached report and data tables have been modified to include the previous month's statistics in addition to consolidating some of the information into a tabular format. The information also includes utilization, duplicated clients and unduplicated clients.
- Our division collected 319 lbs. of pasta sauce and distributed the food to local pantries.
- Our housing caseworker managed 69 active cases with 22 new requests for services in March.
- The Day Center's caseworker managed 117 active cases at our Emergency Shelter for the month of March with 23 new cases added. 215 total units of service were provided at our Day Center.
- 33 individuals were assessed for social service needs at the AmeriCares Free Clinic, 142 Indignant Drug Program applications were completed and processed as well as 34 individuals on the Wellness on Wheels van received services from our medical caseworker.
- Our Emergency Shelter provided 12 new homeless individuals with services and 373 homeless individuals used our Day Center services in March.



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City of Danbury
 Division of Welfare and Social Services

March 2008 Report

Service Activities:

Service Activity Category	This Month	Last Month	% Difference
Medical Case Management	209	197	6.09%
Housing Case Management	69	67	
<i>Total new cases</i>	22	25	-12%
Energy Assistance	0	0	0%
Emergency Prescriptions	1	3	-66.67%
Evictions that occurred	2	0	Infinity
Food Assistance	319	203	57.14%
Housing	22	25	-12%
<i>Back rent assistance</i>	4 <ul style="list-style-type: none"> • 2 granted • 2 denied • 0 pending • 0 referred 	4 <ul style="list-style-type: none"> • 2 granted • 1 denied • 0 pending • 1 referred 	0%
<i>Housing search assistance</i>	7	6	-40%
<i>Housing retention services</i>	10	11	16.67%
<i>Assistance with admission appointments and/or lease signings</i>	1	0	Infinity
<i>Other housing assistance</i>	5	1	400%
Home Visits	4	3	33.33%
Indigent Prescription applications	142	133	6.77%
Medical assessments for WOW and Americares	67	21	219.05%
State DSS	67	21	219.05%
Other	4	3	33.33%

City's Emergency Shelter

Day Center			
	This Month	Last Month	% Difference
Cases homeless people were active during the month	117	103	13.59%
Initial assessments were completed	23	24	-4.17%
Persons found housing or were placed in housing programs	5	6	-16.67%
Mental Health Referrals	13	28	-53.57%
Persons found employment	5	13	-61.54%
Substance Abuse Referrals	17	31	-45.16%
A total of different services were provided during this month	215	238	-9.66%
Total # of clients served at the day center	373	382	-2.36%
Total # of unduplicated persons receiving services	23	24	4.17%

Night Shelter			
	This Month	Last Month	% difference
Different people utilized the night shelter	12	21	-42.86%
People were turned away for reasons other than lack of bed space	3	10	-70%
Persons turned away for lack of beds	0	5	-100%
# of beds occupied (bednights=sum of nights each bed was used)	530	465	13.98%
Total # of clients served at the night shelter	530	465	13.98%

Please note that the information from the DSS demographic report is now included in the above table.

Shelter utilization (day+night)	This Month
Utilization (total # people for the month)	903
Average # clients per day	15
Average # clients per night	17