



CITY OF DANBURY

HEALTH, HOUSING, & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

Mayor Mark D. Boughton
Common Council
155 Deer Hill Avenue
Danbury, CT 06810

January 29, 2008

Re: Department of Health, Housing & Welfare's Monthly Report

Dear Mayor Boughton and Members of the Common Council:

The December 2007 Department of Health & Housing monthly report is provided for your review. Detailed reports are attached for each Division, including the Housing & Food Service, Welfare and Environmental Health which identify specific inspections, tasks and hours provided by our staff. The Department also receives and responds to resident communications through the new *City Line* 311 customer service line and the electronic Q-Alert system. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

Main Topics

The Food Service Inspection summary scores are continuously posted for public information on the City of Danbury web site. Current inspection results are available for public review, these results area added to the web site by City staff.

The Department, working in conjunction with the Environmental Protection Agency (EPA) as the lead agency, State of Connecticut Department of Health (DPH) and other supporting agencies, continued to help investigate cases of Cutaneous (Skin) Anthrax. The EPA & DPH managed all fumigation efforts and reported DPH laboratory final cultural results which indicate no evidence of viable anthrax spores on the property.

Medical Outreach 797-4567
Eviction Prevention 797-4565
Information-Referral 797-4569

Dial 2-1-1 for all
Connecticut Services!

Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
Administration 796-1504

Additional Topics

The Department of Health, Housing & Welfare supported the efforts of the Continuum of Care and the 10 Year Plan to End Homelessness by offering services at the first Project Homeless Connect in Danbury on December 5, 2007 at the Danbury Elk's Lodge, 346 Main St, Danbury, CT. Project Homeless Connect served 82 individuals that are homeless, 10 housing applications were completed, 54 lunches distributed, 34 primary medical care visits, 46 persons received vision services through the Danbury Lion's Club, 50 winter coats distributed and 50 gift bags were distributed.

The Welfare Division staff collected \$1,017 in donations, with 156 individuals and 43 families receiving holiday dinners and gifts during the Holiday season.

The Department has received a \$500 donation for any cost associated with the operation of the City of Danbury Homeless Shelter by the Connecticut Light & Power Com. Giving Program. A total of \$800 has been donated to the Homeless Shelter Program by Connecticut Light & Power Com. Giving Program over the past year.

You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Department of Health, Housing & Welfare the opportunity to serve the Citizens of Danbury and feel free to contact the Division Supervisors or myself with any questions you may have.

Sincerely,

Scott T. LeRoy MPH, MS
Director of Health, Housing & Welfare



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HOUSING AND FOOD SERVICE REPORT

December, 2007

INSPECTIONS

	NUMBER							
	This Month	Last Month	Number Diff.	% Diff.	YTD	Last YTD	Number Diff.	% Diff.
A.	176	244	(68)	(28)	1774	2050	(276)	(13)
B.	34	44	(10)	(23)	348	761	(413)	(54)
C.	42	73	(31)	(42)	483	808	(325)	(40)
D.	96	122	(26)	(21)	918	463	455	98
E.	121	151	(30)	(20)	799	778	21	3
F.	23	32	(9)	(28)	193	194	(1)	(1)

- A. Total Housing Inspections
- B. Total Housing Inspections Common Areas
- C. Total Housing Inspections Dwelling Units
- D. Total Housing Inspections Nuisance
- E. Total Food Service Inspections
- F. Total General Nuisance/Miscellaneous Inspections

Paul Schierloh
 Associate Director

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NARRATIVE FOR MONTHLY REPORT

HOUSING AND FOOD PROTECTION PROGRAM

Field activities for housing and food service functions conducted during the reporting period are reflected in the statistical summary attached. In addition to the normal administrative, inspection and enforcement activities associated with these functions, the section undertook the initiatives outlined below which are deemed to be of special interest or importance.

The Office of the Corporation Counsel processed fourteen housing/health code referrals in December. The department made court appearances on seven cases. Every effort is made to encourage cooperation in making needed improvements, but non-compliance leads to court action and possible penalties for contempt of court orders.

Four members of the department received lead refresher training during December and were awarded their certificates. Food service staff completed recertification training in November.

The department has been asked to participate in systematic inspections with the UNIT program as needed. Senior Housing Inspector Don Melillo has been designated to be the department's liaison with UNIT and will participate in inspections as requested. The department continues to investigate complaints throughout the city referred through the Mayor's Blight Hotline and from other departments in addition to complaints made directly to the department. The department also receives complaints and service requests through Q-Alert and 311.

The department continued working with the LAMPP Project, the entity sub-contracted by the State to administer lead poisoning prevention and remediation funds awarded to Connecticut by the Federal government. This enables Danbury property owners to apply for funds available to abate lead paint, replace windows, doors and perform other repairs to make units lead safe. The department held a meeting in Danbury with LAMPP program coordinators in December. LAMPP has one active approved application for abatement work on a Danbury property.

The housing section also provides staff support for the Danbury Fair Rent Commission. The part-time fair housing officer received two fair rent inquiries during December. Three new housing discrimination inquiries were also received during the reporting period.



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To: City of Danbury Common Council
From: Caitlin Radano, M.S.W., Director of Welfare
Re: December 2007 Monthly Report

The following are the highlights of the division's activities:

- The attached report and data tables have been modified to include the previous month's statistics in addition to consolidating some of the information into a tabular format. The information also includes utilization, duplicated clients and unduplicated clients.
- Our department collected holiday gifts for our clients. City, state and non-profit employees along with members of the public donated gift cards totaling \$1,017.
- Through the hard work and dedication of our staff, we successfully ran our holiday assistance program this year. We distributed holiday dinners and gifts to 156 individuals and 43 families.
- Project Homeless Connect generated many referrals to our medical caseworker. There are 31 individuals receiving eye examinations.
- Our housing caseworker successfully attained a section 8 voucher for one of our clients and helped admit one of our elderly clients into an assisted living facility.
- The Day Center's caseworker managed 120 active cases at our Emergency Shelter for the month of December.
- 46 individuals were assessed for social service needs at the AmeriCares Free Clinic, 132 Indignant Drug Program applications were completed and processed and 18 individuals on the Wellness on Wheels van received services from our department.

City of Danbury

Division of Welfare and Social Services

December 2007 Report

Service Activities:

Service Activity Category	This Month	Last Month	% Difference	YTD
Medical Case Management	196	241	-18.67%	1324
Housing Case Management	64	60		
Total new cases	18	23	-21.74%	126
Energy Assistance	0	0	0	9
Emergency Prescriptions	1	2	-50%	8
Evictions that occurred	0	2	-100%	9
Food Assistance	199	200	-.5%	702
Housing	18	23	-21.74%	126
<i>Back rent assistance</i>	3 • 0 granted • 2 denied • 0 pending • 1 referred	5 • 0 granted • 2 denied • 1 pending • 2 referred	-40%	35
<i>Housing search assistance</i>	7	10	-30%	38
<i>Housing retention services</i>	6	3	100%	22
<i>Assistance with admission appointments and/or lease signings</i>	2	0	Infinity	12
<i>Other housing assistance</i>	2	3	-33.33%	33
Home Visits	5	6	-16.67%	23
Indigent Prescription applications	132	161	-18.01%	879
Medical assessments for WOW and Americares	64	80	-20%	447
State DSS	64	80	-20%	447
Other	4	0	Infinity	9

City of Danbury

Division of Welfare and Social Services

December 2007 Report

City's Emergency Shelter

Day Center			
	This Month	Last Month	% Difference
Cases homeless people were active during the month	120	100	20%
Initial assessments were completed	20	31	-35.48%
Persons found housing or were placed in housing programs	4	4	0%
Mental Health Referrals	14	9	55.56%
Persons found employment	24	19	26.32%
Substance Abuse Referrals	18	16	12.5%
A total of different services were provided during this month	197	201	-1.99%
<i>Total # of clients served at the day center</i>	<i>351</i>	<i>307</i>	<i>14.33%</i>
<i>Total # of unduplicated persons receiving services</i>	<i>20</i>	<i>31</i>	<i>-35.48%</i>

Night Shelter			
	This Month	Last Month	% difference
different people utilized the night shelter	10	10	0%
people were turned away for reasons other than lack of bed space	2	6	-66.67%
persons turned away for lack of beds	0	0	N/A
# of beds occupied (bednights=sum of nights each bed was used)	416	475	-12.42%
<i>Total # of clients served at the night shelter</i>	<i>416</i>	<i>475</i>	<i>-12.42%</i>

Please note that the information from the DSS demographic report is now included in the above table.

Shelter utilization (day+night)	This Month
Utilization (total # people for the month)	767
Average # clients per day	15
Average # clients per night	15



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January 17, 2008

TO : Danbury Common Council

FROM: Daniel Baroody, Senior Inspector, Environmental Health Division 

RE: Monthly Status Report - Environmental Health Division
December, 2007

Key Indicators	This Month	Last Month	# Difference	% Difference	YTD
<i>Hazardous Materials Management & Public Health Preparedness (hours)</i>	139	169	(30)	(18)	2159
<i>Wetlands / Water Resources Management (hours)</i>	127	122	5	4	1,592
<i>Program Administration (hours)</i>	47	46	1	2	554
<i>Subsurface Disposal Evaluations (Septic Systems and Wells) (# of site visits)</i>	180	120	60	5	1,378

December 2007

Program Status Report

Narrative

The status of major project and program activities of the Environmental Health Division (EHD) for December, 2007 can be summarized as follows.

Wetlands / Water Resource Management: The EHD continued to provide technical support staff to the Environmental Impact Commission (EIC). EHD staff has conducted review of permit documentation and site plans, site inspection of on going construction of EIC Permitted Projects, attended EIC Meeting and discussed environmental issues related to future projects by organizing pre-application meetings with developers and their consultants.

The EHD continued its management of water resource projects, including Tarrywile Lake.

The EHD continued to provide staff support and liaison to the Environmental Impact Commission. (EIC), conducting oversight, environmental monitoring and inspection of public and private construction projects:

The EHD conducted site investigations of complaints and construction activities along the shore front of Candlewood Lake in cooperation with The Candlewood Lake Authority (CLA),

The EHD receives and processes complaints, service requests and inquiries through the 311 "City Line" and Q-Alert systems.

Program Planning and Administration: The Director of Health (DOH) and Senior Inspector continued to coordinate various environmental programs

Subsurface Sewage Disposal & Private Water Supply Wells Compliance Program: The on-site sewage disposal and well permitting program staff continued to perform plan review, site soil suitability testing and inspection.

Land Use: The EHD continued administration of the Grading Permit Program, conducting permit application review, site inspection and enforcement.

Hazardous Materials Management & Public Health Preparedness: The Environmental Health Division through the Director of Health continued to assist the United States Environmental Protection Agency (USEPA) as lead agency and Connecticut Department of Public Health (DPH) in completion of field activities regarding the cutaneous anthrax incident. The EHD continues in planning, training and preparedness activities for all hazard events required by the Connecticut Department of Public Health (DPH) Bioterrorism and Pandemic Influenza Grants.