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CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DAVID W. ST. HILAIRE
DIRECTOR OF FINANCE

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MEMORANDUM

TO: MARK D BOUGHTON VIA THE COMMON COUNCIL
FROM: DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DST*
SUBJECT: RESOLUTION-VAN GRANT-ELDERLY SERVICES
DATE: 1/28/2008

Attached for your review is a resolution that will allow the City of Danbury Department of Elderly Services to apply for and accept funding from the State of Connecticut Department of Transportation. This funding, not to exceed \$40,000, will be used to purchase a wheelchair accessible van to provide transportation to the elderly and disabled populations. The City is required to fund 20% of the total cost of the van. Funds for the required match are available through CDBG funding.

The Common Council is respectfully requested to consider this resolution at its next meeting. If you have any questions or require any additional information, please contact my office at 203-797-4652.

cc: S. Tomanio

18-1

RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT



_____ A. D., 200__

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Federal Transit Administration will make grant funds available to the City of Danbury Department of Elderly Services through the State of Connecticut Department of Transportation; and

WHEREAS, this funding, not to exceed \$40,000, will be used to purchase a wheelchair accessible vehicle for transporting elderly persons and persons with disabilities; and

WHEREAS, the City of Danbury has a local share, and is responsible for 20% of the total van cost.

NOW THEREFORE BE IT RESOLVED that Mark D. Boughton, Mayor of the City of Danbury, is hereby authorized to make application for said funding and to sign any documents necessary to effectuate purposes of said grant.



November 14, 2007

Hon. Mark Boughton
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Boughton:

On behalf of the Housatonic Valley Council of Elected Officials (HVCEO) and the Connecticut Department of Transportation (ConnDOT), the Housatonic Area Regional Transit District (HART) is soliciting applications for funding under the Federal Transit Administration's Section 5310 van grant program. This program provides cash grants to assist in the purchase of wheelchair accessible vehicles for transportation of seniors and persons with disabilities.

All applicants must demonstrate that they are private, non-profit organizations or eligible local public bodies, and have the required funds to offset any costs in excess of the grant received. As defined by the Federal Transit Administration, an eligible public body is "one approved by the State to coordinate services for elderly persons and persons with disabilities or which certifies to the Governor that no non-profit corporations or associations are readily available in an area to provide the service." Further, each applicant organization must demonstrate that it has sufficient funds to operate the vehicles proposed to be purchased.

The necessary grant application forms are enclosed. Each form must be filled out completely. **Two** copies of the completed application must be submitted to HART, 62 Federal Road, Danbury, Connecticut, 06810, and **one** copy to Ellen Lawrence, Office of Transit and Ridesharing, ConnDOT, P.O. Box 317546, Newington, CT 06131-7546 **no later than March 28, 2008. Applications received after this date will not be considered.**

There are a large number of applicants across the state and funding is limited. HART will develop a prioritized list of applicants from the Housatonic Valley and submit it to HVCEO for approval. Upon approval by HVCEO, the prioritized list of applicants will be sent to ConnDOT for statewide ranking. Thereafter, the highest ranking proposals will be submitted by ConnDOT to the Federal Transit Administration for final approval. HART and ConnDOT will evaluate applications based on the following criteria: