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CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DAVID W. ST. HILAIRE
DIRECTOR OF FINANCE

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MEMORANDUM

TO: Mayor Mark D. Boughton via the Common Council

FROM: David W. St. Hilaire, Director of Finance *DWS*

DATE: January 30, 2008

CERTIFICATION #6

SUBJECT: Certification of Funds – Public Works

As per the attached memo from Director of Public Works, Antonio Iadarola, I hereby certify the availability of \$300,000 to be transferred from the City's Contingency account to the following line items:

Snow & Ice Removal - 3003.5260 – Storm Meals	\$ 2,000
Snow & Ice Removal - 3003.5630 – Ice Control Materials	50,000
Park Maintenance - 3005.5030 – Overtime Salaries	125,000
Equipment Maintenance - 3020.5334 – Outside Services	4,000
Equipment Maintenance - 3020.5506 – Maintain Automotive Equipment	86,000
Equipment Maintenance - 3020.5621 – Lubrication Materials	8,000
Equipment Maintenance - 3020.5622 – Tires	<u>25,000</u>
Total	\$300,000

The status of the Contingency Account is as follows:

Budgeted Contingency:	\$1,300,000
Appropriations to Date:	675,025
This Request:	<u>(300,000)</u>
Balance in Contingency:	\$ 375,025

Thank you.

C: Antonio Iadarola

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CITY OF DANBURY
DEPARTMENT OF PUBLIC WORKS



MAYOR
Honorable Mark D. Boughton

PUBLIC WORKS DIRECTOR
Antonio Iadarola, P.E.

MEMORANDUM

Date: January 29, 2008

To: Members of the Danbury Common Council
Mayor Mark D. Boughton
David St. Hilaire, Director of Finance

From: Antonio Iadarola, P.E., Director of Public Works



Re: Additional Appropriation for Snow and Ice Removal
And Vehicle Maintenance

The Public Works Department Budget has been impacted severely, early in the season, by the number of storms that we have had to respond to.

As you know, snow removal and ice control is an incredible team effort that includes the Vehicle Maintenance Division, Highway Division, Park Maintenance Division, Building Maintenance Division and sometimes the Public Utilities Division. We maintain approximately 240 miles of roads, all of the 34 public school parking lots and all of the high school sidewalks, all of the 18 public building parking lots, parking garage sidewalks and the train station sidewalks. We also maintain some state roads including Main Street, North Main Street, the upper portion of South Street and all of the crosswalks on these state roads.

This year we have had 8 storms in one month with most of them occurring on Sundays and to date, a total of 10 storms. Sunday work is a double time day. Last year, the first storm was not until January 18, 2007 and we had a total of 12 storms for the entire season with no storms occurring on a Sunday or a holiday. At this point, we have completely depleted our overtime account for snow and ice removal and are critically low on our snow and ice control materials.

Reg. No. 08-001

We are therefore requesting an additional appropriation of \$177,000 in the following line items:

- 3003.5030 Overtime Salaries- an additional \$125,000
- 3003.5630 Ice Control Materials- an additional \$50,000
- 3003.5260 Storm Meals- There are 15 Parks & Rec. employees who use the meal book and with four (4) months remaining in our snow season, We would need approximately \$2,000.

Our vehicle maintenance accounts have also reached a critical low. The Equipment Maintenance Division, which is responsible for providing the manpower and funds to repair the entire City fleet of equipment and vehicles, needs \$123,000. This will allow us to finish the fiscal year and complete the fleet repairs required to start the vast number of programs that the Public Works Department performs in the spring and to keep our fleet ready for snow and ice control.

Due to the large number of winter storms, which is abnormally high for this time of year, tremendous repairs and maintenance were required. The fleet's snowplows and frames took a beating and were under constant repairs or rebuilding. Increases in lubrication material costs have also only allowed us to purchase a portion of what typically need for the year.

In addition, the Equipment Maintenance Division continues to provide maintenance for the entire police fleet. This work continues to have a tremendous impact on our budget.

The Equipment Maintenance Division has completely depleted their inventory of tires due to the fact that tire prices continue to increase extensively, and allocated funds have only allowed us to purchase a portion of what we typically need for one year. Since our fleet and the police vehicles are operating in poor weather conditions, good tires are a critical safety item that must be closely monitored.

The \$123,000 total request is required in the following line items:

- 3020.5506- Maintain Automotive Equipment requires and additional \$86,000
- 3020.5622- Tires requires an additional \$25,000
- 3020.5621- Lubrication requires an additional \$8,000
- 3020.5334- Outside Services (Towing) requires and additional \$4,000

Thank you for your consideration in this matter.

Should you have any questions, please do not hesitate to call me.

Cc: Duke Hart, Superintendent of Public Services