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**CITY OF DANBURY**  
**155 DEER HILL AVENUE**  
**DANBURY, CONNECTICUT 06810**

David W. St. Hilaire  
Director of Finance

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**MEMORANDUM**

**TO:** Honorable Mark D. Boughton via the City Council  
**FROM:** David W. St. Hilaire, Director of Finance *DW*  
**DATE:** September 26, 2016

**SUBJECT:** Re-Appropriations

**CERTIFICATION**

Any funds within the General and Enterprise Funds (Water, Sewer, and Ambulance) which are appropriated, encumbered and/or unspent at the end of the fiscal year must be re-appropriated to the current fiscal year. The City Council is requested to approve the re-appropriation so projects can be completed and goods accepted.

Based on a preliminary financial statement that will be issued to our auditors, I hereby certify the availability of the following to be re-appropriated per the attached listing:

General Fund - \$ 337,848.94  
Water Fund - \$ 108,586.44  
Sewer Fund - \$ 103,541.80

**General Fund Capital**

Also attached is a listing of the General Fund Capital Projects with unencumbered balances. The projects have been completed with no activity for more than sixteen months. I am requesting that \$11,735.15 from General Fund Capital projects initiated in prior years be reassigned to the City's fund balance as of June 30, 2016.

Please place this item on the agenda for the October 2016 City Council meeting. Please contact me should you require any additional information. Thank you.

Attachments  
DST/dg

<b>Reserve for Encumbrances</b>		
<b>June 30, 2016</b>		
<b>Department</b>	<b>Account Number</b>	<b>Encumbered Balance</b>
Mayors	002.1010.5300.2035	15,000.00
Registrar of Voters	002.1060.5700.2700	10,460.71
Finance	002.1080.5300.2010	1,625.00
Town Clerk	002.1160.5700.2700	23,109.82
Planning	002.1220-5865.3108	25,000.00
City Hall Building	002.1350.5500.2405	33,495.90
	002.1350.5500.2450	1,500.00
Library Building	002.1360.5500.2405	10,000.00
Police Station Building	002.1371.5500.2405	3,760.00
Old Library Building	002.1390.5500.2405	28,680.00
Police Department	002.2000.5500.2420	2,210.00
Fire Department	002.2010.5500.2405	7,839.50
	002.2010.5500.2415	5,884.92
	002.2010.5600.2535	9,846.32
	002.2010.5700.2740	48,041.27
	002.2010.5700.2755	1,624.88
Highway	002.3001.5500.2430	1,710.00
Highway - State Aid	002.3002.5500.2430	2,023.68
Public Buildings	002.3010.5500.2405	31,924.46
Engineering	002.3040.5300.2010	23,238.28
	002.3040.5500.2431	6,121.20
Construction Management	002.3041.5300.2040	4,480.00
Welfare	002.5001.5870	16,900.00
Recreation	002.7002.5600.2580	2,673.00
Cultural Commission	002.7005.5870	700.00
Union Welfare	002.7005.5870	20,000.00
<b>General Fund Grand Total</b>		<b>337,848.94</b>
Source of Supply	003.9804.5300.2125	108,586.44
<b>Water Fund Grand Total</b>		<b>108,586.44</b>
Sewage Treatment	004.9501.5300.2010	103,541.80
<b>Sewer Fund Grand Total</b>		<b>103,541.80</b>

GENERAL FUND CAPITAL APPROPRIATIONS						
as of 6/30/16						
RESERVE FOR FUTURE APPROPRIATIONS						
Completed/Abandoned						
Project Account	Project	Original Project Budget	Actual Expenditures Life to Date	Budget Balance 6/30/15	Date of Last Activity	FY Established
.0427	New Septic at Airport	70,000.00	64,887.34	5,112.66	Oct-14	2011/2012
.0456	School Facilities Study	100,000.00	93,377.51	6,622.49	May-15	2011/2012
		<b>170,000.00</b>	<b>158,264.85</b>	<b>11,735.15</b>		
<b>Total to be reassigned to Fund Balance</b>				<b>\$ 11,735.15</b>		