

7



**CITY OF DANBURY  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810**

**DAVID W. ST. HILAIRE  
DIRECTOR OF FINANCE**

**(203) 797-4652  
FAX: (203) 796-1526**

**MEMORANDUM**

**TO:** Hon. Mark D. Boughton via the City Council  
**FROM:** David W. St Hilaire, Director of Finance *DWS*  
**DATE:** May 22, 2014  
**SUBJECT:** Appropriation to the Ambulance Fund

**CERTIFICATION**

I respectfully request that the 2013-2014 Ambulance budget to be amended to pay for the volume driven expenditures which are due to the increase in the total number of responses. Consequently, revenues are expected to also increase by an amount in excess of the \$80,000.

Please approve an additional appropriation of \$ 80,000 to the Ambulance Fund budget accordingly as follows:

<u>Account number</u>	<u>Amount</u>	<u>Explanation</u>
005.2011-5300.2195 Purchase Services-Misc.	\$80,000	To cover increased in volume driven expenditures.
005-3020 Fund Bal Appropriated	(\$80,000)	Reduction to Fund Equity

I hereby certify the availability of funds from the increased revenue generated from ambulance user fees. Please feel free to contact me should you require any additional information. Thank you.



**CITY OF DANBURY**  
EMERGENCY MEDICAL SERVICES

7-1  
**WESTERN CONNECTICUT  
HEALTH NETWORK**

DANBURY HOSPITAL EMERGENCY MEDICAL SERVICES



Matthew Cassavechia, EMT-P  
Director, Emergency Medical Services

May 16, 2014

David St Hilaire, Director of Finance  
City of Danbury  
155 Deer Hill Avenue  
Danbury, Connecticut 06810

**Ambulance Appropriation Request**

Dear Mr. St Hilaire:

As we conclude the fiscal year, analysis of call volume responses and transport activity has once again exceeded prior year activity. Please reference the attached graphic that depicts **increased transports of 628** as of April month end and we have two full months remaining in the fiscal year. While too early to fully assess the impact of the additional staff that was added to our budget January 2014, we can only hypothesize that this coverage has captured transports while enhancing our public safety coverage model.

As you know, increases in both transport and response activity directly impacts our operating budget and is categorized as volume driven expenses which by the terms of our Agreement are subject to reimbursement by the City. Analysis of the volume driven expenses suggest that the request for reimbursement for this fiscal year end is \$80,000.

Thank you for your consideration of the ambulance appropriation of \$80,000 and please contact me directly should you have any questions.

Sincerely,

Matthew Cassavechia  
Director, Emergency Medical Services

Attachment