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CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DAVID W. ST. HILAIRE
DIRECTOR FINANCE

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M E M O R A N D U M

DATE: 4/21/14
TO: HON. MARK D. BOUGHTON VIA THE CITY COUNCIL
FROM: DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DWS*
RE: RESOLUTION-DOH SHELTER FUNDING

Attached for your review is a resolution that will allow the City of Danbury, Department of Health and Human Services to accept an amendment to existing funding from the State of Connecticut Department of Housing for the emergency shelter.

The State has notified the City's Director of Health that the contract for shelter services that currently expires 6/30/14 will be extended through 6/30/15, with estimated additional funding of \$117,756. This increases the total contract amount to an amount not to exceed \$326,382. There is no local match required.

The City Council is respectfully requested to consider this resolution at its next meeting.

DST/sk

Cc: S. Leroy

15-1



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A.D. 2014

RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

WHEREAS, the State of Connecticut Department of Housing has notified the City of Danbury Health and Human Services Department of an amendment to the existing emergency shelter contract; and

WHEREAS, this contract, previously awarded by the Department of Housing, will be extended by one (1) year to cover the period 7/1/14 - 6/30/15 in the amount of \$117,756; and

WHEREAS, this amendment will increase the current contract amount from \$208,626 to \$326,382 and covers the period 7/1/12 - 6/30/15; and

WHEREAS, shelter operating expenses will be funded through this program with no local match required.

NOW THEREFORE BE IT RESOLVED THAT Mark D. Boughton, Mayor of the City of Danbury, or Scott Leroy, Director of Health, as his designee, is hereby authorized to accept this said funds and to execute all contracts and agreements necessary to effectuate the purposes thereof.



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RECEIVED
FINANCE DEPT.

APR 15 2014

CITY OF DANBURY
HEALTH & HUMAN SERVICES DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health Office
Tel: (203) 797-4625
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April 14, 2014

Social Services Office
Tel: (203) 797-4569
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Mayor Mark Boughton and City Council
City Hall
155 Deer Hill Avenue
Danbury, Connecticut 06810

RE: DOH Emergency Shelter Grant 7/1/14-6/30/15

The City of Danbury relies heavily on the Department of Housing (DOH) Emergency Shelter grant from the State of Connecticut to assist in funding the Emergency Shelter and Day Center operational costs. The amended funds allotted to the City of Danbury for grant period 7/1/14 to 6/30/15 is \$117,756.00. This grant will provide funding for salaries that include a part time shelter aide, shelter night staff and any additional operational expenses in providing assorted support services for the shelter seven (7) days a week, 365 days a year. The support services are provided for our homeless individuals and those who are at risk of becoming homeless.

There are no matching requirements for this fund. The City's Emergency Shelter services would be seriously jeopardized if State funds were not made available. It is important that a Resolution be approved by the City Council to allow the Finance Department to cover expenses incurred by the Emergency Shelter and Day Center. As of today's date, Neil S. Newman, Acting Director of the Department of Housing, Division of Individual and Family Support Programs, has not submitted any documents or contracts for the City of Danbury for funding period of July 1, 2014 through June 30, 2015. The funds for this grant period will be \$117,756.00. The necessary paperwork will be submitted by DOH to the City of Danbury.

Without the City's assistance, our Emergency Shelter, Day Center and its services would be decreased. In the past, the City of Danbury has been supportive of the needs and efforts that the City Shelter provides to those at risk.

In today's continuous difficult economic times, the Emergency Shelter will continue to provide services and assistance to this needed population and will continue to promote and support the Mayor's Ten Year Plan to End Homelessness.

Sincerely,

Scott LeRoy
Director of Health and Human Services