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**CITY OF DANBURY**

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DAVID W. ST. HILAIRE**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

**MEMORANDUM**

TO: Mayor Mark D. Boughton via the City Council

FROM: David W. St. Hilaire, Director of Finance *DST*

DATE: November 25, 2013

**CERTIFICATION**

SUBJECT: Certification of Funds – Danbury Housing Partnership

I hereby certify the availability of the following funds to be allocated from the Danbury Housing Partnership account as per the attached request from the Director of Health.

Danbury Housing Partnership bal 11/25/2013	\$11,474
This Request	<u>-320</u>
Available Balance	\$11,154

Should you have any questions, please call me at 797-4652.

DST/sk

Cc: S. Leroy, Director of Health



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## CITY OF DANBURY

HEALTH & HUMAN SERVICES DEPARTMENT  
155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health Office  
Tel: (203) 797-4625  
Fax: (203) 796-1596

Social Services Office  
Tel: (203) 797-4569  
Fax: (203) 797-4566

DATE: November 14, 2013

TO: Mayor Mark Boughton and Members of the City Council

FR: Sue Zaborowski, Secretary of the Danbury Housing Partnership 

THR: Scott LeRoy, Director of Health and Human Services

RE: Additional expenses for the Danbury Housing Partnership Breakfast and Project Homeless Connect

The Danbury Housing Partnership held their annual breakfast on Thursday November 7, 2013 at the Amber Room. More than 200 people attended this very important event that brings a variety of social service providers, local developers, banks and non-profits together and to bring awareness of our homeless population, those at risk of becoming homeless and the need for affordable housing in our community.

Due to the increase number of attendee's at the breakfast and for anticipated participation of service providers for Project Homeless Connect on Friday, December 13, 2013 at Western Connecticut State University, additional and unexpected expenses will need Council approval.

The following additional items are:

1. Merritt Printing: Thank you signs for 4 local banks contributing \$1200 each for the annual breakfast and Project Homeless Connect. Approximate cost: \$120.00
2. Anne's Imagery: Photographer for the annual breakfast. Approximate cost and donated services for the event by the photographer: \$50.00
3. Andrea DeSousa: Singer for the annual breakfast. Cost: Donation of \$50.00
4. 4 Arts Ministry: Will be conducting the entire clothing drive for Project Homeless Connect. Approximate cost: Donation of \$100.00.

The Danbury Housing Partnership continues to strive in providing public awareness of the homeless situation in our community and the essential and critical need for affordable housing and permanent supportive housing.

We request your approval and acceptance of these new requests in support of our annual breakfast and of Project Homeless Connect.

All City Services 311  
Eviction Prevention 203-797-4565  
Information-Referral 203-797-4569

Dial 2-1-1 for all  
Connecticut Services!

Emergency Shelter 203-796-1661  
Emergency Shelter Fax 203-796-1660  
WIC Program 203-797-4638