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**CITY OF DANBURY**  
HEALTH & HUMAN SERVICES DEPARTMENT  
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**DATE:** August 5, 2013  
**TO:** Honorable Mayor Mark Boughton/Members of the City Council  
**FR:** Sue Zaborowski, Secretary of the Danbury Housing Partnership *SZ*  
**THR:** Scott LeRoy, Director of Health and Human Services  
**RE:** Budget for the Danbury Housing Partnership Annual Breakfast

The Danbury Housing Partnership is tasked with coordinating efforts to address homelessness, implementing the Mayor's Ten Year Plan to End Homelessness and encourage the development of affordable and supportive housing in the community to support growth and diversity.

The sixth annual **Danbury Housing Partnership Breakfast** will be held this year on **October 14, 2013**. The Danbury Housing Partnership is requesting permission to utilize Partnership funds to finance this annual event. The proceeds for this event will assist the **Seventh Annual Project Homeless Connect** which will be held at Western Connecticut State University on **December 13, 2013**.

The following items will be needed to facilitate this annual event. Invoices and contracts will be signed as we get closer to the October date:

1. Banquet Hall: Approximately \$4000.00 (200-250 attendees).
2. Shakespeare flowers: Approximately \$550.00 (20-25 tables).
3. Crown Trophy: Approximately \$350.00 (6 award recipients).
4. David Deschenes Video Production: Approximately \$400.00.

The annual breakfast efforts are dedicated to raising financial support for enhancing the lives of individuals and families in our region. The Danbury Housing Partnership strives to provide an increase in public awareness of supportive housing and encourages the creation of permanent affordable housing opportunities, not only in our community, but supports those same efforts of our surrounding municipalities.

We request your approval and acceptance of all funding and acknowledgement of the efforts of these events, and subsequent expenditures.