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CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DAVID W. ST. HILAIRE
DIRECTOR FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

DATE: 2/21/2013
TO: MAYOR MARK D. BOUGHTON VIA THE CITY COUNCIL
FROM: DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DWS*
RE: RESOLUTION - SBHC EXPANSION RFP

Attached for your review is a resolution that will allow the City of Danbury Health and Human Services Department to submit a 'request for proposal' (RFP) to the State of CT, Department of Public Health. This RFP will be submitted to request funding to expand services at the existing School-Based Health Centers at the high school and two middle schools, as well as to initiate services at the Ellsworth Avenue Elementary School.

The maximum funding request is \$562,930 which will be allocated from May 1, 2013-June 30, 2016. If awarded, funding from May 1, 2013-June 30, 2013 will be \$90,676, with maximum allocations of \$131,978 for each of the following three years. There is no City Match required.

The City Council is respectfully requested to consider this resolution at its next meeting.

Attach.

DWS/sk

Cc: S. LeRoy



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A.D. 2013

RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

WHEREAS, the State of Connecticut Department of Health Services has notified the City of Danbury Health and Human Services Department of its eligibility to submit a request for proposal for funding to expand the City's School-Based Health Services; and

WHEREAS, this proposal period, May 1, 2013 through June 30, 2016, will allow the City to fund a new SBHC site at the Ellsworth Avenue Elementary School and to expand existing services at the current sites at Rogers Park and Broadview Middle Schools and Danbury High School; and

WHEREAS, the maximum funding request will be \$562,930 allocated as follows: May 1, 2013-June 30, 2013 for \$90,676; July 1, 2013-June 30, 2014 for \$131,978; July 1, 2014-June 30, 2015 for \$131,978; and July 1, 2015-June 30, 2016 for \$131,978.

NOW, THEREFORE, BE IT RESOLVED THAT Mark D. Boughton, Mayor of the City of Danbury or Scott T. Leroy, Director of Health, as his designee, is hereby authorized to apply for and accept said grant funds and to take all actions necessary to effectuate the purposes hereof.

IMPACT STATEMENT

Department of Public Health Request for Proposal (RFP) # 2013-0904 Alliance District Schools Funding School-Based Health Center Expansion

Total Funding Available: \$822,831

- Awards will not exceed \$61,901 per site for first year and \$123,803 per site for subsequent years
- Awards will not exceed \$61,901 per year per existing DPH-funded SBHC seeking to expand services
- Awards will not exceed \$123,803 per year for new sites

Contract Period: May 1, 2013 to June 30, 2016

Program Impact

This grant will enable the City of Danbury to serve unmet health needs of the community's adolescent population through the provision of quality medical and mental health services. The primary beneficiaries of these services will be students enrolled in the Danbury Public School system.

Further benefits will be achieved through the removal of potential barriers to education, namely unmet health problems, which can interfere or hinder a child's capacity to learn.

This impact will be primarily achieved through the maintenance of an established State licensed outpatient clinic located on the grounds of Ellsworth Avenue Elementary School. Professional medical and mental health care services will be easily accessible to students, conducted in a confidential manner, and provided at no out of pocket cost to students or their family. Outreach to the student population, which will include health promotion and disease prevention strategies, will be carried out by program staff.

Fiscal Impact

This grant is available through the Connecticut State Department of Public Health. All schools proposed as part of the project must be within Alliance Districts as identified by the State Department of Education. A twenty-five percent (25%) in-kind local match is required.

This grant provides funding for part-time staff positions including nurse practitioner, licensed social workers, and medical assistant. Relevant fringe benefit costs for salaried positions charged to this grant are also included in this budget. A 3% Administration Fee and 3% Audit Fee are budgeted under this grant.

Anticipated Grant Lifetime

This is a new funding application, therefore, there are no services currently operating under this funding opportunity. The proposed contract covers a three-year funding cycle, May 1, 2013 through June 30, 2016, and is renewable based on compliance with contract guidelines and availability of funding in the State Department of Public Health budget.

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Sue Kaminski <s.kaminski@danbury-ct.gov>

Impact Statement-SBHC grant

Melanie Bonjour <m.bonjour@danbury-ct.gov>
To: Sue Kaminski <s.kaminski@danbury-ct.gov>

Wed, Feb 20, 2013 at 9:24 AM

At minimum, I will be apply up to maximum amount for a new site at Ellsworth:

- May 1, 2013 to June 30, 2013: \$61,901
- July 1, 2013-June 30, 2014: \$123,803
- July 1, 2014-June 30, 2015: \$123,803
- July 1, 2015-June 30, 2016: \$123,803

Total Request for the new site (Ellsworth) will be up to but not exceed \$433,310 for the full contract period

If allowable, I will be adding hours (4 hours summer coverage) to the existing three sites:

DHS (for K. London only)

- July 1, 2013-June 30, 2014: \$4,251
- July 1, 2014-June 30, 2015: \$4,251
- July 1, 2015-June 30, 2016: \$4,251

BMS (all staff)

- July 1, 2013-June 30, 2014: \$12,962
- July 1, 2014-June 30, 2015: \$12,962
- July 1, 2015-June 30, 2016: \$12,962

RPMS (all staff)

- July 1, 2013-June 30, 2014: \$12,962
- July 1, 2014-June 30, 2015: \$12,962
- July 1, 2015-June 30, 2016: \$12,962

Total Request for expansion at existing three sites for will be up to but not to exceed \$129,620

Impact Statement can read up to but not to exceed \$562,930.

Considering this is a highly competitive proposal, so it's a fair chance we will only get Ellsworth, if even that.

[Quoted text hidden]

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Melanie Bonjour
Health Promotion/School Based Health Center Clinic Administrator
City of Danbury
Health & Human Services Department

11-4.

PROCUREMENT NOTICE

Department of Public Health
Public Health Initiatives Branch
Family Health Section
School Based Health Centers Program

LEGAL NOTICE

Request for Proposal (RFP)
RFP # 2013-0904 - School Based Health Centers

The State of Connecticut, Department of Public Health (DPH or the Department), is seeking proposals to provide coordinated, culturally sensitive, developmentally appropriate, school based health center (SBHC) services that include: outreach, primary care, mental/behavioral health, dental health care and health promotion/education at twenty schools within Alliance Districts. Services are expected to begin on or before May 1, 2013. Proposals may include establishment of new clinical sites or significant expansion of services in existing sites. A total of up to \$822,831 in state funding is expected to be available to support this project. Funding will be for a three and a half year period beginning approximately May 1, 2013 through June 30, 2016, **subject to the availability of funds** and satisfactory program performance.

The intent of the request is to establish SBHC services at twenty sites located in schools within Alliance Districts as defined by the State Department of Education. Proposals may also significantly expand services within existing sites that are located within Alliance School Districts. Proposals are to include up to two sites within a single district. Priority will be given to schools within districts where there is not an existing state funded SBHC, schools within Reform Districts, and the lowest performing schools.

The Request for Proposals is available in electronic format on the State Contracting Portal at http://www.das.state.ct.us/Purchase/Portal/Portal_Home.asp or from the Department's Official Contact:

Gary St. Amand
Department of Public Health, Family Health Section
410 Capitol Avenue, MS#11MAT, P.O. Box 340308
Hartford, CT 06134-0308
Phone: (860) 509-8134 Fax: (860) 509-7853
E-mail: gary.stamand@ct.gov

The RFP is also available on the Department's website at <http://www.ct.gov/dph/rfp> (Request for Proposals). A printed copy of the RFP can be obtained from the Official Contact upon request.

Deadline for submission of proposals is March 18, 2013.