



CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DAVID W. ST. HILAIRE
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

TO: Mayor Mark D. Boughton via the City Council

FROM: David W. St. Hilaire, Director of Finance *DWS*

DATE: July 26, 2012

CERTIFICATION #1

SUBJECT: Certification of Funds – August 14, 2012 Primary

As per the attached request from the Registrars of Voters, I hereby certify the availability of \$26,825 to be transferred from Contingency account to the Registrar's line items as listed below:

Part-time Salaries	1060.5040	\$18,800
Communication Services	1060.5315	1,400
Printing & Binding	1060.5324	2,294
Outside Services	1060.5334	4,131
Office Supplies	1060.5601	200
Total		\$26,825

The status of the Contingency account is as follows:

Budgeted Amount:	\$450,524
Less this request:	<u>-26,825</u>
Balance:	\$423,699

Please feel free to contact me should you require any additional information.

DWS/jg

Attach.



CITY OF DANBURY
155 DEER HILL AVENUE
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REGISTRARS OF VOTERS
(203) 797-4550

Memorandum

To: Mayor Mark D. Boughton
Members of the City Council

From: Mary Ann Doran, Republican Registrar of Voters
Margaret Gallo, Democratic Registrar of Voters

Date: July 25, 2012

Subject: Request Additional Funding Appropriations
August 14, 2012 Primary

We are hereby requesting \$26,825 (\$18,800 to line item 1060.5040; \$2,294 to line item 1060.5324; \$4,131 to line item 1060.5334; \$1,400 to line item 1060.5315 and \$200 to line item 1060.5601) be transferred to the Registrar's Office for the Republican Presidential Primary to be held on August 14, 2012.

We have attached a copy of the cost break down.

Thank you for your consideration.

August 14, 2012 Primary		BUDGET	
<i>Positions</i>	<i>Numbers</i>	<i>Cost</i>	<i>Totals</i>
Head Moderator	1		
Assistant Head Moderator	1		
Absentees	8		
Absentee Checkers	4		
Ballot Counters - 107th	2		
Moderator	7		
Assistants	14		
Table	30		
Tabulator Tenders	14		
Ballot Clerk	30		
Staffing Total	111		
Money			
Head Moderator	1	450	
Assistant Head Moderator	1	400	
Moderators	7	2800	
Assistants	14	4900	
Tableworker	30	3000	
Tabulator Tender	14	1400	
Ballot Clerk	30	3000	
Ballot Counters - 107th	2	150	
Absentees Clerks	8	600	
Absentee Checkers	4	300	
Misc. Staffing - Deputies, etc		1800	
		18800	18800
1st Ward - Notification		1128	
Ballots - Democrat	3000	1000	
Ballots - Republican	3000	1000	
Sample Ballots (\$5 each)	42	210	
Instructions (\$6 each)	14	84	
LHS - Program Tabulators	14	913	
Program IVS Machine	2	200	
IVS Phone Lines	7	1400	
Supplies		200	
School Custodian Fees	6	1890	
		8025	8025
		TOTAL	26825