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CITY OF DANBURY
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DANBURY, CONNECTICUT 06810

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DIRECTOR FINANCE

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M E M O R A N D U M

DATE: 4/23/12
TO: HON. MARK D. BOUGHTON VIA THE CITY COUNCIL
FROM: DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DWS*
RE: RESOLUTION-2011 FEMA FIRE PREVENTION AND SAFETY GRANT

Attached for your review is a resolution that will allow the City of Danbury Fire Department to apply for and accept funding from the Federal Emergency Management Agency (FEMA) through its 'Fire Prevention and Safety' grant program.

This Fire Department plans use awarded funds to assist the Community Risk Reduction Division in education and safety enhancement activities.

The maximum funding for this grant program will not exceed \$200,000. FEMA funds 80% of the total grant award (\$160,000) and the City will be responsible for funding 20% (\$40,000).

If awarded, required City funding will be available in the FY12/13 and FY13/14 departmental budget.

The City Council is respectfully requested to consider this resolution at its next meeting. Please contact me should you require any additional information.

DWS/sk

Cc: Chief Herald



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A.D. 2012

RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

WHEREAS the Federal Emergency Management Agency (FEMA) has made a funding opportunity available to the City of Danbury Fire Department through its 2011 Fire Prevention and Safety grant program; and

WHEREAS if awarded, this funding will be used by the City of Danbury Fire Department to assist the Community Risk Reduction division in education and safety enhancements within the community; and

WHEREAS the maximum allowable grant request is \$200,000, with FEMA funding 80% of this amount, or \$160,000; and

WHEREAS the required City match is 20%, or a maximum of \$40,000, which will be funded through the Fire Department's FY12/13 and FY13/14 budgets.

NOW, THEREFORE BE IT RESOLVED THAT Mark D. Boughton, Mayor of the City of Danbury, or Geoff Herald, Fire Chief of the City of Danbury, is authorized to apply for and accept this funding from FEMA and to do all things necessary to effectuate the purposes thereof.



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CITY OF DANBURY
FIRE DEPARTMENT
19 NEW STREET
DANBURY, CONNECTICUT 06810

GEOFFREY HERALD, CFO
FIRE DEPARTMENT

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23 April 2012

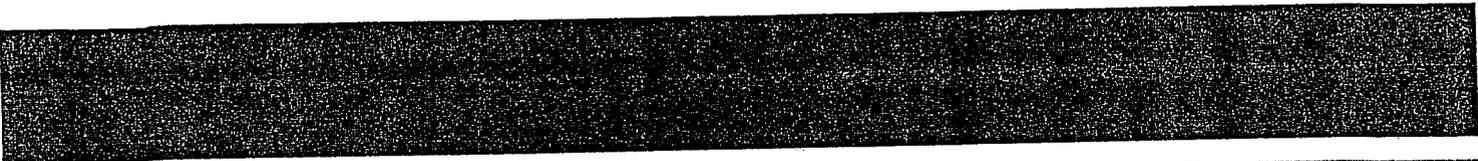
Mayor Boughton

City Council

I request that the fire department be allowed to apply for a FEMA sponsored grant through the Fire Prevention and Safety Grant program. The grant will be written to assist the department and the Community Risk Reduction division in educating and presenting safety enhancements to our community. The grant amounts will not exceed two hundred thousand dollars. There will be a co-pay amount of 20% of the total for which the city will be responsible. These funds will be found in the departments' budget.

Respectfully,

Geoffrey Herald



PART I.

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FUNDING OPPORTUNITY DESCRIPTION

A. Introduction

The Department of Homeland Security (DHS) Federal Emergency Management Agency's (FEMA) Grant Programs Directorate is responsible for the implementation and administration of the Assistance to Firefighters Grant (AFG) Program. The purpose of the AFG Program is to enhance the safety of the public and firefighters with respect to fire and fire-related hazards. The Grant Programs Directorate administers the Fire Prevention and Safety (FP&S) grants as part of the AFG Program.

FP&S grants are offered to support projects in two activities:

1. Activities designed to reach high-risk target groups and mitigate the incidence of death and injuries caused by fire and fire-related hazards ("Fire Prevention and Safety Activity")
2. Projects aimed at improving firefighter safety, health and wellness through research and development that reduces firefighter fatalities and injuries ("Firefighter Safety Research and Development Activity")

This Guidance document provides potential applicants with the details of requirements, processing, and evaluation of an application for financial assistance for both of these activity areas.

The authority of the AFG Program is derived from the Federal Fire Protection and Control Act of 1974 (15 U.S.C. § 2229 *et seq.*), as amended.

In FY 2011, Congress appropriated a total of \$405 million under the Department of Defense and Full Year Continuing Appropriations Act, 2011 (Public Law 112-10) to carry out the activities of the AFG Program.

Pursuant to the Federal Fire Protection and Control Act of 1974 (15 U.S.C. § 2229 *et seq.*) no less than 5 percent of the funds appropriated for the AFG Program must support fire prevention and safety activities. Therefore, no less than \$20.2 million of the FY 2011 appropriation must be awarded for fire prevention and safety activities. This, however, is the minimum required under the statute.

FEMA, recognizing the importance of fire prevention and safety projects has reserved \$35 million for the FP&S grant initiative.

The grants under FP&S will be awarded on a competitive basis. The appropriated funds are available for obligation by FEMA until September 30, 2012.



Assistance to Firefighters Grant Program Fire Prevention and Safety (FP&S) Grants

Guidance and Application Kit Section I Application and Review Information

February 2012

Fiscal Year 2011



B. Criteria Development Process

Each year, FEMA convenes a panel of fire service professionals to develop the funding priorities for AFG grant opportunities in the coming year. The nine major fire service organizations represented on the panel include the following:

- International Association of Fire Chiefs
- International Association of Fire Fighters
- National Volunteer Fire Council
- National Fire Protection Association
- National Association of State Fire Marshals
- International Association of Arson Investigators
- International Society of Fire Service Instructors
- North American Fire Training Directors
- Congressional Fire Service Institute

The panel is charged with making recommendations to FEMA regarding the creation and/or modification of previously established funding priorities as well as developing criteria for awarding grants. The content of this Program Guidance for the Fire Prevention and Safety grants incorporates much of the criteria development panel's recommendations with respect to the priorities, direction, and criteria for awards. In consulting the recommendations provided by the criteria development panel as well as the recommendations provided by FEMA leadership, funding priority will be given to applications that effectively address the evaluation elements as outlined in *Part V.* of this document.

C. Funding Priorities – FP&S Activity

The following two sections describe categories and specific types of eligible projects that might be proposed as a Fire Prevention and Safety Activity (FP&S Activity) or as a Research and Development Activity (R&D Activities).

Example projects are described within categories as additional information to help better define the category. Proposed projects outside of the listed categories will be considered as long as the project addresses the overall goals of the FP&S Grants Program.

Fire Prevention and Safety Activity (FP&S Activity)

FEMA desires to provide flexibility to applicants to design innovative strategies or unique proposals that reach for a higher level of safety for the public with respect to fire and fire-related hazards.

Accordingly, the categories eligible for funding include:

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- General Education/Awareness
- Code Enforcement/Awareness
- Fire & Arson Investigation
- National/State/Regional Programs and Studies

The following are examples of eligible projects. This list is not intended to be an all-inclusive list of projects that will be considered. Applicants should develop projects based on their determined risks. Original, creative, and/or new approaches to enhance the safety of the public and firefighters are welcome. Applications should only consist of FP&S projects that can be completed within the one-year grant performance period.

General Education/Awareness Priority

According to data available to FEMA and the United States Fire Administration, working smoke alarms greatly reduce the risk of fire casualties for the Nation's residents.

Therefore, **priority** will be given to programs that target a specific population to conduct both door-to-door smoke alarm installations and provide home safety inspections (including sprinkler awareness).

Further, additional consideration will be given to applicants who incorporate provisions for deaf/hard-of-hearing alarm installations as part of their comprehensive installation and education effort (hardwiring of deaf/hard-of-hearing smoke alarms is eligible).

FEMA, through its FP&S grants, promotes the use of long-life alarms/batteries and dual sensor (photoelectric/ionization) smoke alarms.

Applicants who do not plan on using long-life alarms/batteries should address the rationale for using alternatives.

Other General Education/Awareness Eligible Projects (Note: these projects will not receive a priority rating)

Smoke Alarms: Applicants who are unable to meet the above stated funding priority (door-to-door installations and home safety inspections) for this category are still eligible to apply for smoke alarms, but will not receive a priority rating. This includes projects that promote the installation of smoke alarms and/or checks to assure that previously installed smoke alarms are operational. Applicants who will not perform

Public Education: National or local projects that promote the reduction of injury due to fire or other safety hazards are eligible under this activity. Projects may include burn prevention, media/public relations campaigns, injury prevention, or other community hazards that could be justified in the narrative. Educational props (educational tools) must be part of a comprehensive and detailed public safety

installation of the alarms should discuss in their application narrative the methodology for ensuring that the alarms will be properly installed. FP&S grants promote the use of long-life alarms/batteries and dual sensor (photoelectric/ionization) smoke alarms. Applicants that do not plan on using long-life alarms/batteries should address the rationale for using alternatives.

education campaign. Eligible items include escape planning, model homes, safety trailers, or curriculum delivery tools. Projects that will deliver training to the public in the area of automatic external defibrillators (AED), Cardio-Pulmonary Resuscitation (CPR), or age-appropriate fire extinguisher training will be considered. However, if the projects are for fire department operational staff, these projects should be requested under the AFG Grants.

Sprinkler Awareness: Projects that affect the entire community such as educating the public about residential sprinklers, promoting residential sprinklers, and demonstrating working models of residential sprinklers are eligible. Installation of sprinkler systems is only eligible if proposed as part of a sprinkler educational effort.

Wildland Fire Prevention Programs: Education and awareness programs that protect lives, property, and natural resources from fire in wildland/urban interface including Community Wildfire Protection Plans (CWPP) or Firewise programs should be applied for in this activity. Fuel reduction demonstrations as part of an awareness and education effort are considered. Prescribed burns and fuel reduction equipment are not eligible.

Training: Local or regional projects to educate or train personnel in the area of public education are eligible under this activity.

Risk Assessments: Applicants may request assistance to conduct formal or informal risk assessments of their target audience(s) vulnerabilities with respect to fire. **Note:** *Applications that request a risk assessment are precluded from applying for additional projects.*

Code Enforcement/Awareness Priority

Priority is given to projects that focus on first time code adoption and code enforcement.

Code Enforcement/Awareness Eligible Projects

- Assistance for the adoption or awareness of building codes.
- Promotion of code enforcement to improve engineering, and/or enacting fire-related ordinances for new construction.
- Support for conducting inspections (including personnel costs, equipment, and/or training assistance).

Fire & Arson Investigation Priority

Priority will be given to projects that aim aggressively to investigate every fire.

Fire & Arson Investigation Eligible Projects

- Costs for arson investigation trailers
- Equipment
- Arson investigator training
- Arson prevention training
- Arson-related surveillance equipment
- Personnel costs
- Educational materials
- Media equipment

National/State/Regional Programs and Studies

Priority is given to projects that focus on residential fire issues and/or firefighter safety projects or strategies that are designed to measurably change firefighter behavior and decision-making. Fire departments that wish to carry out internal, local firefighter safety projects are encouraged to apply for this activity under the Assistance to Firefighters Grant Program.

D. Funding Priorities – Firefighter Safety and Research and Development (R&D) Activity

The goal of the R&D grants is to reduce firefighter fatalities and injuries and improve firefighter safety, health, and wellness.

To identify and address the most important elements of firefighter safety, FEMA looked to the fire service for its input and recommendations. In June 2005, the National Fallen Firefighters' Foundation (NFFF) hosted a working group to facilitate the development of an agenda for the nation's fire-service, and in particular for firefighter safety. In May, 2011, the NFFF again hosted a working group to update the agenda with current priorities. A copy of the research agenda is available on the NFFF Web site at: <http://www.everyonegoeshome.com/symposium.html>

Projects that meet the intent of this research and development agenda with respect to firefighter health and safety, as identified by this working group, will be given consideration. However, the applicant is not limited to these specific projects. All proposed projects, regardless of whether they