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**CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810**

**DAVID W. ST. HILAIRE
DIRECTOR FINANCE**

**(203) 797-4652
FAX: (203) 796-1526**

M E M O R A N D U M

DATE: 3/22/12
TO: HON. MARK D. BOUGHTON VIA THE CITY COUNCIL
FROM: DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DWS*
RE: RESOLUTION-NORTHWEST REGIONAL WORKFORCE FUNDING

The Northwest Regional Workforce Investment Board (NRWIB) is giving the City of Danbury the opportunity to accept an increase in existing funding for the 2011-2012 School-Year Youth Employment program.

Initiated by the Mayor's Office, funding for this program is passed-through the City to Danbury Youth Services to enable them to enroll approximately 15 qualifying Danbury students in this work-experience program. DYS handles all administration of this program and has done an outstanding job.

The existing funding of \$36,000 will be increased by \$5,000 for a total award amount of \$41,000, with no City match required. This program concludes June 30, 2012.

The City Council is respectfully requested to consider this resolution at its next meeting.

Attach.

DWS/sk



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A.D. 2012

RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

WHEREAS, the Northwest Regional Workforce Investment Board has notified the City of Danbury of an increase in current grant funding through the State of Connecticut Department of Labor for a Youth Employment Program; and

WHEREAS, this funding has allowed the City of Danbury to employ up to 15 student participants for employment during the 2011-2012 school year; and

WHEREAS, current funding in the amount of \$36,000 will be increased by \$5,000 for a total amount not to exceed \$41,000; and

WHEREAS, the program runs through June 30, 2012 and requires no City match.

NOW, THEREFORE, BE IT RESOLVED THAT Mark D. Boughton, Mayor of the City of Danbury, is hereby authorized to apply for and accept said funding and to sign any contracts or documents in connection therewith to effectuate the purposes of said grant.

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**CONNECTICUT YOUTH EMPLOYMENT PROGRAM
BUDGET: CITY OF DANBURY
PROGRAM YEAR 2011 - 2012**

Agency: Danbury Youth Services
 Contract Number: CYEP 11-008 Amended
 Funds: \$ 41,000

CYEP Expenses	Line Item Narrative	Revised
1. Participant Wages		
a. Wages	15 youth x 23 weeks x 8 hours x 8.25	\$22770
b. Fringes Rate 11%		\$2573
c. Worker's Comp		
d. Incentives/Stipends		
Sub-Total		
2. Program Costs		
a. Tuitions		
b. Support Services		
c. Other (specify below):		
Materials and Supplies	supplies	\$300
Sub-Total		25643.02
3. Administrative Costs		
a. Wages	Supervision	\$1334.58
	Operations Director (Fiscal Officer)	\$783.00
	Program Coordinator (SYEP) \$21.00 x 10 hours x 26 weeks	\$7560
	Summer Recruit - \$21.00 x 10 hours x 10 weeks	
b. FICA (7.65%)		\$740.33
c. CT Unemployment Ins.		\$660.63
d. Worker's Comp		\$367.75
e. Fringe Benefits		
f. Supplies		
g. Other (specify below):	Mileage - 30 mi/wk x 26 weeks x \$.51	\$449.00
	Summer Recruit - 10 mi/wk x 10 weeks x \$.51	
Payroll		
Administrative	Miscellaneous - Technology/ Facility/Maintenance	\$2613.53
Contingency	Misc Funds	\$848.16
Sub-Total		
GRAND TOTAL		\$41000