



8

CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DAVID W. ST. HILAIRE
DIRECTOR FINANCE

(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: 12/19/11
TO: HON. MARK D. BOUGHTON VIA THE CITY COUNCIL
FROM: DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DWS*
RE: PALACE THEATER GRANT - RETURN OF DONATION

In August of 2009, the City Council accepted a generous donation of \$10,000 from Joseph DaSilva, Jr. to supplement a \$45,000 grant the City received from the Connecticut Commission on Culture and Tourism for the Palace Theater Restoration Planning Study.

According to the City's Planning Director, Mr. Dennis Elpern, the study which has been completed cost \$50,000, thus leaving a balance of \$5,000 unspent. Mr. DaSilva's donation is considered 'restricted' and can only be used for its intended purpose. Such funds can be returned when the intended purpose no longer exists upon the request of donor.

The City has received a request from Mr. DaSilva to return the unspent portion of his donation. I recommend to the City Council that \$5,000 be returned to Mr. DaSilva based upon this request.

Please contact me should you require any additional information.

DWS/sk

**JOSEPH DASILVA, JR.
288 MAIN STREET
DANBURY, CONNECTICUT 06810**

8-12
RECEIVED

SEP 29 2011

**PLANNING & ZONING
CITY OF DANBURY**

September 29, 2011

Mr. Dennis Elpern/Ms. Sharon Calitro
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

RE: Palace Restoration Study

Dear Dennis & Sharon,

This letter is in regards to the \$10,000.00 of additional funding I contributed to the "Palace Restoration Study". The study has been completed. At this time, I am requesting that any funds that were not used please be returned to me.

If you have any questions or concerns please feel free to contact me. Thank you.

Sincerely,


Joseph DaSilva, Jr.

Approved
Sharon Calitro
9-29-11

**RECEIVED
FINANCE DEPT.**

OCT 6 3 2011