

16-A

**GENERAL GOVERNMENT I BUDGET
CAUCUS ROOM, 3RD FLOOR, CITY HALL
13-APRIL-2-11**

Chairman Gregg Seabury called the meeting to order at 7:47pm.

PRESENT WERE COMMITTEE MEMBERS: Gregg Seabury, Chairman, Joseph Cavo, Donald Taylor, Duane Perkins, and Tom Saadi.
Ex Officio Members: Mary Teicholz, Phil Curran, Nancy Deep Damici and Paul T. Rotello.

ALSO IN PRESENT: Mark Boughton, Mayor; David St. Hilaire, Director of Finance; Bob Yamin and Les Pinter, Corporate Counsel; Wayne Sheppard, Chief of Staff; Lori Kaback, Town Clerk; Sean Hearty, Zoning Enforcement Officer and Director of Permit Coordination; Jean Natale City Clerk and Legislative Assistant; Paul Estefan, Airport Administrator; Mark Hasskarl, Library Director; and interested members of the public.

Chairman Seabury began the meeting with introductions and then asked Mr. St. Hilaire to review each budget item. Mr. St. Hilaire reviewed the budget items as follows:

Town Clerk

The Town Clerk budget is decreasing from about \$364,000 to \$342,000 due to a transfer from the historical documents area. A short discussion of the Town Clerk's Budget took place.

Permits Center

The Permits Center total budget remains the same as 2010. There are some minor changes within the line items.

City Council

Mr. St. Hilaire noted and corrected a typographical error in the office supplies line. The total City Council budget is decreasing from \$24,900 to \$23,600. A brief discussion of the City Council's budget occurred.

Mayor's Office

This budget was reduced by \$1000. A brief discussion regarding the Mayor's Office budget took place.

Annual Report

There is no change in this budget.

Mayor's Discretionary Fund

There is no change in this budget.

City Membership

These items remain flat. However, there are a few organizations that have not verified that their dues will not increase.

Legislative Assistant

The Mayor is proposing a slight decrease due to a reduction in office supplies.

Probate Court

There is a slight decrease based on the history of actual expenditures.

Registrars & Elections

This budget is decreasing due to the voting cycle, the number of elections to be held. Mr. St. Hilaire noted for the Committee that there may be additional costs pushed down from the state that are unknown at this time. There was a short discussion of this area.

Corporate Counsel

This budget is being reduced by \$1000. Mr. St. Hilaire noted for the committee that Corporate Counsel has from year to year managed their costs well, but that any special litigation is not predictable. If such a case or cases should occur there would be a need to make a special request to the City Council for funding. Chairman Seabury expressed his gratitude to Mr. Pinter and the Corporate Counsel staff for a job well done.

Planning

This budget will decrease \$2000 from last year.

Economic Development

This area will increase from about \$64,000 to \$81,000 as this vacant position will be filled for what is anticipated as three-fourths of the year.

Conservation Commission

This budget is being decreased by \$5000 based on the Commissions requests.

Fair Rent

This budget is reduced based on Commissions request and history. There is a need to maintain a sufficient budget to handle issues as needed.

Lake Authority

This is the City's share for the Lake and remains flat.

Public Library

Mr. St. Hilaire noted a typographical error and discussed the changes in this budget which included moving a salary to another department and not funding vacant positions. The total budget is decreasing from last year. A brief discussion of the Library's budget occurred.

Long Ridge Library

This budget remains flat at \$4800.

Airport

The airport budget is decreasing by \$1000. A short discussion ensued.

HART

This budget is flat. Mayor Boughton noted that there will be some changes in routing of the trolley and they are investigating reducing the capacity to gain improvements in mileage. Mr. Taylor stated that he is concerned with the HART bus utilization versus costs.

President Cavo made a motion to recommend to the City Council the adoption of the Mayors budget as reviewed for the committee. This motion was seconded by Donald Taylor. Mr. Saadi stated that he will be withholding an affirmative vote until after the Public Hearing and he has done more research. Voting in favor were Gregg Seabury, Joseph Cavo, Don Taylor, and Duane Perkins. Voting against was Tom Saadi.

As there was not further business on the agenda Donald Taylor moved to adjourn the meeting. The motion was seconded by Joseph Cavo. Vote, all in favor, motion unanimously approved. The meeting adjourned at 8:55 pm.

Respectfully Submitted,

Gregg Seabury, Chairman

Joseph M. Cavo, City Council President

Donald Taylor

Tom Saadi

Duane Perkins