

**AD HOC REPORT  
Danbury Main Street Partnership**

Honorable Mark D. Boughton  
City Council Members

March 15, 2011

Council member Trombetta called the meeting to order at 6:05pm in the Caucus Room at City Hall. Committee member Visconti was present. Committee member Taylor was absent. Deputy Corporation Counsel Robin Edwards, Andrea Gartner, City Center Director, Dennis Elpern, Director of Planning and Mayor Boughton, petitioner, were also present. Also in attendance were council members Rotello and Chianese ex-officio. David St. Hilaire, Director of Finance, was not present, but was available if needed. Members of the public were also present.

Council member Trombetta stated that the call of the meeting was to discuss creation of the Danbury Main Street Partnership.

Mayor Boughton stated that the purpose and intent is to promote the Downtown Revitalization Zone Overlay Zone. The Partnership would not have the ability to make laws, but could make recommendations. Public meetings would be held, recorded and minutes filed. A line of communication would be established with the Office of the Mayor, City Council making the Partnership similar to other boards and commissions. The Partnership would entertain comments and concerns of the public.

Andrea Gartner explained that the Partnership could assist with securing grants and incentives for downtown development.

Dennis Elpern stated that the Partnership would assist with the implementation of the *Downtown Danbury: Issues and Recommendations 2010* adopted by the Main Street Task Force. He also discussed the 6 measures contained in Section 19C-2 for the duties and boundaries of the Partnership and emphasized the same section included in his written report. The Revitalization zone is not the same as the Downtown District. The Downtown Study Area Map was discussed.

Mayor Boughton advised that the Partnership would be reporting to the City Council in order to foster implementation of the recommendations in the report. In response to Council member Rotello's concern for the appointment of a representative from the Arts Commission to the Partnership, the Mayor suggested adding 'not limited to' into the ordinance.

**Council member Visconti moved to approve and adopt the ordinance under Section 19C-1 for the Danbury Main Street Partnership and send to a public hearing, seconded by Councilman Trombetta. Motion passed by unanimous vote.**

**Council member Visconti moved to adjourn at 6:45pm. Council member Trombetta seconded the motion. Motion approved by unanimous vote.**

Respectfully submitted,

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Charles Trombetta, Chairman

\_\_\_\_\_  
Donald Taylor

\_\_\_\_\_  
Fred Visconti

/ds



# ORDINANCE

22-1

CITY OF DANBURY, STATE OF CONNECTICUT

CITY COUNCIL

\_\_\_\_\_ A.D. 2011

**Be it ordained by the City Council of the City of Danbury:**

That the Code of Ordinances of Danbury, Connecticut, is hereby amended by adding a section to be numbered 19C, which said section read as follows:

## Sec. 19C DANBURY MAIN STREET PARTNERSHIP

Sec. 19C-1. Danbury Main Street Partnership created.

(a) *Creation and Purpose.* The Danbury Main Street Partnership (“partnership”) is hereby created for the purpose of promoting the revitalization of the Downtown Revitalization Zone (“DRZ”) as specified in the City of Danbury Zoning Regulations as the “Downtown Revitalization Overlay Zone.”

(b) *Membership.* The partnership members shall include the Mayor, or his/her designee, and ten (10) additional members to be appointed by the Mayor from among the following categories, with consideration given to candidates with demonstrated experience, leadership, involvement and expertise in downtown business, development, planning and activities:

- (1) representatives of the downtown business community, including, among others, retail sales and services, financial institutions, and professional services;
- (2) downtown property owners and residents;
- (3) design, cultural and historic preservation professionals;
- (4) the Downtown Special Services District;
- (5) the Greater Danbury Chamber of Commerce;
- (6) the City Department of Planning and Zoning; and,
- (7) the City Office of Economic Development.

(c) *Officers and Terms.*

- (1) At its formation, and every two years thereafter, the members of the partnership shall elect from its members a Chair, a Vice-Chair and a Secretary, each of whom shall hold office until his or her successor has been elected. The Vice-Chair shall assume the duties of the Chair in case of his or her absence or inability to serve.
- (2) Of the initial members appointed by the Mayor, four (4) shall be appointed to serve for a term of three (3) years, three (3) shall be appointed to serve for a term of two (2) years, and three (3) shall be appointed to serve for a term of one year. Thereafter, the appointment of all members shall be for a term of three (3) years.

(d) *Quorum and Meetings.* A quorum of the partnership shall consist of six (6) members. Robert's Rules of Order shall govern the conduct of the meetings and the business of the partnership, except as otherwise provided in the Danbury Code of Ordinances. The partnership may adopt by-laws to govern its actions.

Sec. 19C-2. Duties of Danbury Main Street Partnership.

The duties of the partnership shall include the following measures to encourage, coordinate and monitor the revitalization of downtown Danbury within the DRZ in accordance with the vision, objectives and recommendations contained in the “*Downtown Danbury: Issues and Recommendations 2010*” report (the “report”) adopted by the Main Street Renaissance Task Force on December 8, 2010, as may be amended from time to time by the partnership:

- (1) prepare by January of each year an annual program of recommended public and private actions necessary to implement report recommendations;
- (2) meet with downtown property owners and tenants to discuss development proposals;
- (3) consult with public officials on proposed downtown plans, programs, regulations and public improvements for consistency with the report;
- (4) monitor downtown progress, evolving conditions and needs;
- (5) entertain and solicit public opinions, attitudes and concerns; and,
- (6) provide leadership in all other ways to necessary to make the downtown vision contained in the report a reality.

Sec. 19C-3. No conflict with federal or state statutes, rules or regulations.

In the event that any provision of this ordinance is found by a court of competent jurisdiction to conflict with any federal or state statute, rule or regulation, the terms of the federal or state statute, rule or regulation shall control.

Sec. 19C-4. Expenses of the Danbury Main Street Partnership.

No person shall have the right to expend any public funds of the city in carrying out any partnership activities authorized by this article without prior approval by the City Council, nor shall any person have any right to bind the city by contract, agreement or otherwise without prior and specific approval of the City Council or approval of the Board of Awards in accordance with the purchasing provisions of Code Sections 2-145 et seq.

Sec. 19C-5. Partnership to be included in governmental entity review.

The Danbury Main Street Partnership shall be included in the schedule of termination of government entities for the fiscal year 2012-2013 under Code Section 2-176.