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# CITY OF DANBURY

OFFICE OF THE MAYOR  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

MARK D. BOUGHTON  
MAYOR

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FAX (203) 796-1666  
m.boughton@ci.danbury.ct.us

February 16, 2011

Honorable Members of the City Council  
City of Danbury

Dear Council Members:

Attached you will find a resolution, acknowledging that The Town of Wilton, representing the Norwalk River Valley Trail Commission of which the City of Danbury is a member, has received a grant in the amount of \$180,000.

The grant is from the State of Connecticut Department of Environmental Protection.

The Town of Wilton is the administrator of this grant which is designed to conduct a routing study for the Norwalk River Valley Trail.

The NRVT Steering Committee will fulfill the conditions and obligations of the grant. It has members from Norwalk, Wilton, Redding, Ridgefield and Danbury. Nearly \$30,000 of the required in-kind \$45,000 contribution has already been accrued and the full in-kind amount expected to be met by July.

I respectfully request that the City Council adopt this resolution.

Sincerely,

Mark D. Boughton  
Mayor

DEPARTMENT OF ENVIRONMENTAL AFFAIRS  
Telephone (203) 563-0180  
Fax (203) 563-0284



TOWN HALL  
238 Danbury Road  
Wilton, Connecticut 06897

February 17, 2011

Wayne Shepperd, Chief of Staff  
Danbury City Hall  
155 Deer Hill Road  
Danbury, CT 06810

RE: Norwalk River Valley Trail – Recreational Trails Grant

Dear Mr. Sheppard,

I understand you have received the letter from Wilton’s corporate council seeking Danbury’s acknowledgement of the grant awarded to the Town of Wilton on behalf of the Norwalk River Valley Trail and the associated obligations to the city. The grant will pay \$180,000 to hire a consultant to produce a routing study, leaving the five municipalities the responsibility of providing matching contributions valued at \$45,000. I want to give you an update on the status of the in-kind match to enable you and the City Council to accurately weigh your financial exposure.

The grant is a matching grant, meaning the state will fund 80% of a project and the contractor (the five municipalities) needs to match that with contributions valued at the 20% balance. As stated in the state’s contract, Appendix A, item 6, the matching contribution can be “...in-kind labor and/or equipment, equipment lease/rental or material purchase or donation...” For our project, in-kind labor is the principle form of matching contribution. In-kind labor from the 18 months preceding the contract and for the 3-year duration of the contract can be used to satisfy the match. To date, we have accumulated nearly \$30,000 in in-kind services. At this rate I would expect us to fully satisfy the matching contribution by the end of the summer.

Please feel free to contact me with any questions.

Sincerely,

Patricia Sesto  
Director of Environmental Affairs  
Chairman, NRVT

cc: Bill Brennan, First Selectman  
Ken Bernard, Town Counsel  
Robin Edwards, Asst. Counsel, City of Danbury



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A.D. 2011

**RESOLVED** BY THE CITY COUNCIL OF THE CITY OF DANBURY

**WHEREAS**, the State of Connecticut, Department of Environmental Protection, has made grant funds available to municipalities through the Recreational Trails Program; and

**WHEREAS**, a grant in the amount of \$180,000.00 has been awarded to the Town of Wilton for the purposes designing a trail, Norwalk River Valley Linear Trail, which will provide an alternate transportation route, as well as recreation opportunities for the municipalities of Wilton, Norwalk, Redding, Ridgefield and Danbury; and

**WHEREAS**, the Norwalk River Valley Linear Trail project is a collaborative effort between the towns of Wilton, Norwalk, Redding, Ridgefield and Danbury; and

**WHEREAS**, the Town of Wilton has agreed to administer the grant; and

**WHEREAS**, the total cost of the project is \$225,000.00, and the State will fund 80% of the total cost of the project, and the five participating municipalities will match that with in-kind services valued at 20% of the total project amount; and

**WHEREAS**, should the in-kind services fail to fully satisfy the grant obligations each participating municipality will be responsible for its proportional part of the short fall and will be obligated to provide the necessary funds.

**NOW THEREFORE, BE IT RESOLVED THAT** Mark D. Boughton, Mayor of the City of Danbury, is hereby authorized to sign any documents necessary to effectuate said grant and to execute on behalf of the City of Danbury all documents, contracts, letters, agreements or amendments, and to take all actions necessary to effectuate the purposes hereof.