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**CITY OF DANBURY**  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

**DAVID W. ST. HILAIRE**  
DIRECTOR OF FINANCE

(203)797-4652  
FAX: (203)796-1526

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**M E M O R A N D U M**

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**DATE:** 6/24/10  
**TO:** HON. MARK D. BOUGHTON VIA THE COMMON COUNCIL  
**FROM:** DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DST*  
**RE:** RESOLUTION-CHRP JUSTICE ASSISTANCE GRANT-POLICE DEPARTMENT

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Attached for your review is a resolution that will allow the City of Danbury Police Department to accept funding from the US Department of Justice, Office of Oriented Policing Services. The City Council approved application in April 2009 for the 2009 COPS program. The purpose of this resolution is to keep our application current for the award period of the 2010 COPS Hiring Recovery Program (CHRP).

This program is intended to create and preserve jobs and increase community policing capacity. The funding will cover current entry-level salaries and benefits packages for the 36 month grant period for newly-hired full-time officers. Requirements for this funding include retention of all sworn officer positions awarded for a period of at least 12-months following the grant period, which would be paid for from operational funding.

The City Council is respectfully requested to consider this resolution at its next meeting.

cc: Chief Baker  
Lt. P. Gantert

DWS/sk



# RESOLUTION

12-1

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A.D. 2010

**RESOLVED** BY THE CITY COUNCIL OF THE CITY OF DANBURY

**WHEREAS** the US Department of Justice, Office of Community Oriented Policing Services has made available to the City of Danbury Police Department a grant opportunity under the COPS Hiring Recovery Program(CHRP); and

**WHEREAS** this funding is to be used to create and preserve jobs and increase community policing and crime prevention efforts; and

**WHEREAS** if awarded, this grant funding would provide current base salary and benefits for newly-hired officer positions over and above the number of positions that would have existed in the absence of this grant, for a grant period of 36 months; and

**WHEREAS** the City of Danbury is required to retain all sworn officer positions funded by this grant for a period of at least 12 months after the 36-month funding period expires.

**NOW, THEREFORE, BE IT RESOLVED** that Mark D. Boughton, Mayor of the City of Danbury, or Alan D. Baker, Chief of Police, as his designee, is hereby authorized to apply for and accept said funding and the Mayor is authorized to sign any contracts/documents in connections therewith to effectuate the purposes of said grant.



12-2

# CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF POLICE  
375 MAIN STREET

ALAN D. BAKER, CHIEF  
TERENCE M. SHANAHAN, DEPUTY CHIEF  
(203) 797-4614

June 17, 2010

## MEMORANDUM

To: Members of the Common Council  
Mayor Mark D. Boughton ✓

From: Alan D. Baker, Chief of Police

Subject: **COPs/CHP 2010 Funding Opportunity – Department of Justice**

The Danbury Police Department received authorization from the members of the Common Council on April 7, 2009 to apply for funding through the COPs/CHP Grant program. Our application has recently been accepted for this fiscal year.

Attached you will find more information regarding this grant funded opportunity.

I would like to thank you in advance for your time and consideration with this matter.

Alan D. Baker  
Chief of Police

ADB:mrl  
Attach.

cc: David St. Hilaire – Finance  
Sue Kaminski – Finance  
Lt. Gantert



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PAPER



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United States Department of Justice  
Office of Community Oriented Policing Services (COPS)

Office of the Director  
1100 Vermont Avenue, N.W.  
Washington, DC 20530

May 25, 2010

\*\*\*\*\*MIXED AADC 20495

Chief Alan Baker  
Danbury Police Department  
Danbury, CT 06810



ORI Number: CT00034

RE: COPS Hiring Program (CHP) Application Update Period

Dear Chief Baker:

Your agency was recently contacted by the COPS Office regarding the 2010 COPS Hiring Program (CHP). Because your agency submitted an application under the 2009 COPS Hiring Recovery Program (CHRP), and either did not receive funding or only received partial funding of your capped request during fiscal year 2009, the COPS Office is now considering your pending application for funding this fiscal year under CHP.

As part of the application review process, the COPS Office is requesting that your agency provide updates to your application so that your request can be evaluated based on current information. The application update period will open at 9:00 a.m. E.D.T. on Wednesday, June 2, 2010, and you will have until 11:59 p.m. E.D.T. on Wednesday, June 16, 2010, to submit your application updates. To compete for 2010 CHP funding, your agency must submit an updated application by the deadline, or it will be eliminated from consideration.

Similar to CHRP, CHP is a competitive grant program that provides funding directly to state, local and tribal law enforcement agencies nationwide to hire and/or rehire full-time sworn officers to increase their community policing capacity and crime prevention efforts. CHP grants will provide 100 percent funding for approved entry-level salaries and fringe benefits for three years (36 months) for newly-hired, full-time sworn officer positions, or for rehired officers who have been laid off or are scheduled to be laid off on a future date as a result of local budget cuts. Up to \$298 million was appropriated and is available for CHP in fiscal year 2010. The COPS Office will select 2010 CHP grantees from the pool of updated applications submitted by the deadline, and expects to make approximately 500 awards with the amount of funding available. We anticipate making these awards by September 30, 2010.

Please be aware that there is a maximum number of officer positions that can be requested under CHP, and that the number of positions available to your agency under CHP may be fewer than the number of positions requested in your original CHRP application. The maximum number of officer positions that your agency may request under CHP in 2010 is noted in Section 5 of your application. In addition, if awarded a CHP grant, your agency may not receive its full current officer request.

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Please carefully review the detailed instructions in the CHP Application Guide before updating your application. The CHP Application Guide is available on the COPS website at <http://www.cops.usdoj.gov/Default.asp?Item=2365> and frequently asked questions can be found at <http://www.cops.usdoj.gov/Default.asp?Item=2364>. Your agency must update information in the following sections of your application:

- Section 1: COPS Program Request
- Section 2: Agency Eligibility Information
- Section 3: Agency Information
- Section 4: Executive Information
- Section 5: COPS Hiring Program Officer Request
- Section 6: Law Enforcement and Community Policing Strategy
- Section 7: Need for Federal Assistance
- Section 8: Continuation of Project After Federal Funding Ends
- Section 14: Budget Detail Worksheets
- Section 15: Assurances and Certifications
- Section 16: Disclosure of Lobbying Activities
- Section 17: Certification of Review and Representation of Compliance with Requirements
- Section 18: COPS Hiring Program Certifications

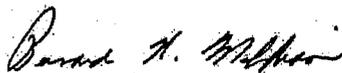
To access your application, please go to the COPS website at [www.cops.usdoj.gov/](http://www.cops.usdoj.gov/) and click on the "Account Access" link in the upper right-hand corner. Please enter your username and password and select "COPS Application."

If you have any questions about updating your application, please contact the COPS Office Response Center at 800-421-6770, or by e-mail at [CHP2010@usdoj.gov](mailto:CHP2010@usdoj.gov). The COPS Office may also contact your agency by e-mail, letter, or telephone for additional information or clarification as necessary.

**As a final reminder, application updates must be submitted online via the COPS website ([www.cops.usdoj.gov/](http://www.cops.usdoj.gov/)) by 11:59 p.m. E.D.T. on Wednesday, June 16, 2010.**

Thank you for your interest in the COPS Office and our programs.

Sincerely,



Bernard K. Melekian  
Director