

COMMON COUNCIL - SPECIAL MEETING

APRIL 28, 1988

Meeting to be called to order at 8:30 P.M. by the Honorable Joseph H. Sauer, Mayor.

PLEDGE OF ALLEGIANCE

PRAYER

ROLL CALL

✓ Bourne, ✓ Connell, Gallo, Moran, Renz, Esposito, Godfrey, ✓ Flanagan, Zotos, ✓ Cresci, Nimmons, Fazio, Shaw, Cassano, Charles, Butera, Danise, DaSilva, Eriquez, Regan, Bundy.

16

Present

5

Absent

NOTICE OF THE SPECIAL MEETING - To be held on the 28th day of April, 1988 at 8:30 P.M. in the Common Council Chambers in City Hall for the purpose of acting upon the following:

- ✓ 1. COMMUNICATION - Appointment of Planning Director.
- ✓ 2. COMMUNICATION - Agreement between the City of Danbury and Business Systems, Inc.
- ✓ 3. COMMUNICATION - Health Department - Request for Waiver of Bid.
- ✓ 4. RESOLUTION - Funds for the Airport from the State of Connecticut Bureau of Aeronautics.

PUBLIC SPEAKING SESSION

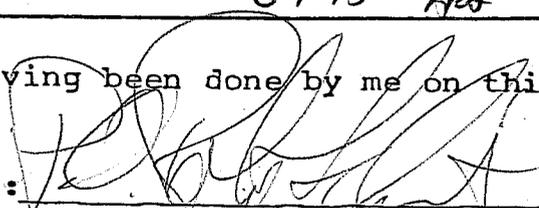
There being no further business to come before the Common Council a motion was made by _____ and seconded by _____ for the meeting to be adjourned at _____ P.M.

RETURN OF SERVICE

By virtue of the within warning, I have served Notice on each of the members of the Common Council of the City of Danbury, of the Special Meeting of said Board, each Notice duly signed by the Mayor and City Clerk, by leaving such written Notice with each of the following members of said Common Council, to-wit:

	<u>NAME</u>	<u>TIME</u>
1.	Paul Moyer	1730 HRS
2.	Raymond [unclear]	1740 HRS.
3.	Diana Gallo	1745 HRS
4.	Mr. P. Janice	1800 HRS.
5.	Bresci	1805 HRS.
6.	Michael [unclear]	1810 HRS.
7.	Joyce L. Managan	1815 HRS.
8.	Marta [unclear]	1825 HRS.
9.	B. [unclear]	1840 HRS
10.	Richard [unclear]	2010 HRS.
11.	John [unclear]	2020 HRS
12.	Chris Repa	2045 HRS
13.	D. Cassano	2100 HRS
14.	Lisa M. Bourne	2105 HRS.
15.	Mrs. Timmons	2115 HRS.
16.	M. J.	2120 HRS
17.	P. Bundy	2125 HRS.
18.	Barbara Shaw	2130 HRS.
19.	Bart Y. Cornell	0815 Hrs
20.	Linda DeSilva	0840 Hrs
21.	Dominic M. Dennis	0915 Hrs

Each Notice so served upon each member, all having been done by me on this date 04/26/08.

Attest: 
Policemen of the City of
Danbury

CITY OF DANBURY

To: Common Council Members

A special meeting of the Common Council _____ of the City of Danbury will be held on the 28th day of April 1988 at 8:30 o'clock p.m., at the City Hall in said Danbury.

For the purpose of

- 1. Appointment of Planning Director.
- 2. Agreement between the City of Danbury and Business Systems, Inc.
- 3. Health Department - Request for Waiver of Bid.
- 4. Funds for the Airport from the State of Connecticut Bureau of Aeronautics.

Dated at Danbury, this 26th day of April 1988.

Joseph H. Saw Mayor

Elyseet Mudginter Clerk

To the sheriff or any policeman of the City of Danbury

You are hereby required to notify the above named member _____ of the Common Council of the City of Danbury of the special meeting of said board by leaving with or at the usual place of abode or place of business of such member not less than 24 hours before the hour specified for said meeting, a notice in form annexed, and to make due return thereof at the time of said meeting.

Joseph H. Saw Mayor



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

April 25, 1988

Honorable Members of the Common Council
City of Danbury
Connecticut

Dear Council Members:

I am appointing Dennis Elpern to fill the vacancy of the City Planning Director.

Sincerely yours,

A handwritten signature in cursive script that reads "Joseph H. Sauer, Jr." with a long horizontal flourish extending to the left.

Joseph H. Sauer, Jr.
Mayor

JHS:cjz



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

April 19, 1988

Dear Common Council Members,

The following information is provided for your information regarding the process which resulted in the selection of Dennis Elpern as the city's new Planning Director.

We advertised nationally for the position and received over seventy-five (75) applications. My Administrative Assistant, Ken Tripp, and the Acting Planning Director at the time, Sue Steiner, reviewed the applications to select the most qualified. Those applicants were presented to me. We further narrowed the list to five finalists, whose names were presented to an independent selection committee.

There were three people on the selection committee: Jonathon Chew, Executive Director of the Housatonic Valley Council of Elected Officials (our regional planning agency); Stephen Sasala, Bridgeport's Chief of Staff and that city's former Planning Director; and Pat Williams, Hartford's Planning Director. It was their unanimous feeling that Mr. Elpern was the most qualified of the three people they interviewed (two of the finalists opted not to appear for their interviews).

I personally met all three finalists and concurred with the decision made by the selection committee.

A copy of Mr. Elpern's resume is attached for your convenience.

Sincerely yours,

Joseph H. Sauer, Jr.
Mayor

DENNIS I. ELPERN

218 Kimport Avenue, Boalsburg, PA 16827
814-466-6406

OBJECTIVE

To secure a challenging position that provides effective comprehensive planning assistance to local communities seeking solutions to current problems and the attainment of realistic goals for the future.

PLANNING EXPERIENCE

Centre Regional Planning Commission, 131 S. Fraser Street, Suite 5,
State College, PA 16801 Ph: 814-231-3050

Director, 1982 to present
Senior Planner, 1974 to 1982

The CRPC is the planning agency for the six municipalities which comprise the Centre Region (66,000), the major growth center of the State College MSA. I have been responsible for all regional planning activities and have provided direct local assistance to three municipalities, including the Borough of State College. Major accomplishments include:

- Planning Administration

Chief executive officer of the CRPC and administrator of the State College Borough planning program; supervision of staff of seven full-time employees; budget preparation; grant administration; inter-agency and inter-governmental coordination; administration of consultant contracts; extensive involvement with planning commissions, elected officials, and citizen groups; numerous public presentations and University lectures.

- Comprehensive Planning

Editor, The Planning Document and Comprehensive Plan, 1976. Organized, edited, and compiled final report. Prepared background studies on land use, natural features, government operations, neighborhood analysis, historic preservation, general development patterns, and implementation strategies. Authored Comprehensive Plan resolution, an extensive policy statement on future community development.

- Land Use

Provide reviews and recommendations on all site plans, zoning, subdivision, and PUD proposals. Prepared Zoning Ordinance for Townships in the Centre Region, 1976, Subdivision and Land Development Ordinance, 1979, and Official Map Ordinance, 1985. Supervised and edited Storm Water Management Ordinance, 1984, and Planned Residential Development Ordinance, 1985.

- Transportation Planning

Secretary to the Centre Region Metropolitan Planning Organization and member of the Technical Committee. Prepare transportation plans and project proposals for highways, bikeways, and pedestrian improvements. Initiated preparation of Comprehensive Bicycle Plan and Transportation Plan update. Prepared Downtown Parking Policy Plan and Program for State College.

- Data Management

Initiated computer applications to the planning program. Collected and analyzed census data related to population, housing, and economy. Developed comprehensive data bank for the Region. Supervised survey research for State College.

- Community Development

Participated in a wide variety of local and regional planning projects, including: group homes; design of parking lots and garages, pedestrian malls, and other capital improvements; prepared Downtown Street Lighting Plan; revised Noise Ordinance; organized and supervised Neighborhood Preservation Study; responsible for coordinating all downtown planning efforts; prepared Historic Preservation Plan, 1982; Coordinator, Energy Conservation Program, 1980.

EDUCATION

Master of Urban and Regional Planning, 1973
Graduate Program in Regional Planning
The Pennsylvania State University (APA recognized degree); 3.8 GPA

Bachelor of Arts, Government, 1968
School of Government and Public Administration
The American University, Washington, D.C.

OTHER EXPERIENCE

National Accounts Coordinator, Capitol Blue Cross, Harrisburg, PA
1969-1974
Archives Assistant, National Archives, Washington, D.C.
1967-1968 (part-time)
Staff Aide, Congressman Jackson E. Betts, Washington, D.C.
1966-1967 (part-time)
U.S. Army Reserve, SP-5, Personnel Specialist, 1968-1974

PROFESSIONAL ASSOCIATIONS

Charter Member, American Institute of Certified Planners
Member, American Planning Association
Member, Pennsylvania Planning Association

References supplied upon request.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

May 3, 1988

Honorable Mayor Joseph H. Sauer
Danbury, Connecticut 06810

Re: Appointment of Planning Director

Dear Mayor Sauer:

In accordance with Charter Section 6-3, your appointment of Dennis Elpern as Planning Director must be confirmed by the Common Council.

Would you please place this on the May agenda of the Common Council and provide documentation (resume, rationale) for hiring Mr. Elpern so that we may make a decision at May's meeting without sending this item to committee.

Thank you very much.

Sincerely yours,

Lovie D. Bourne
Council Member - First Ward

cc: Gene F. Eriquez, Minority Leader
Michael S. Fazio, Majority Leader



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

April 4, 1988

Hon. Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, Connecticut

Re: Paramedic Service

Dear Members of the Common Council:

Since the spring of 1987, paramedic service has been provided to the public on behalf of the City of Danbury by Business Systems, Inc., an affiliate of Danbury Hospital. The time has now arrived to consider a renewal of our agreement with BSI.

As a result of discussions with personnel representing Danbury Hospital and BSI, it appears that such a renewal is in the best interests of the City of Danbury. A draft of the proposed agreement is attached for your review.

If you conclude that the agreement is acceptable, I request that you authorize me to execute it on behalf of the City of Danbury.

Sincerely yours,

A handwritten signature in cursive script that reads "Joseph H. Sauer, Jr." with a long horizontal flourish extending to the right.

Joseph H. Sauer, Jr.
Mayor

Attachment

2

c. Assure that continued employment of all paramedics shall be contingent upon their acceptable performance as determined by the Emergency/Primary Care Department of The Danbury Hospital. It is agreed, however, that for good cause shown the CITY may require the replacement of any paramedics who fail to perform the services contemplated hereunder in a satisfactory manner.

d. Assure that all paramedics dispatched on advanced life support calls shall assume medical control responsibilities at the scene consistent with their role as the most highly trained EMS providers at the site of the emergency.

e. Furnish to the CITY all data necessary to enable the CITY to bill patients benefiting from the paramedic service, should the CITY wish to do so.

3. The CITY shall:

a. Pay to BSI One Hundred, Ninety-seven Thousand, Two Hundred, Twenty-six Dollars (\$197,226.00) representing the cost of providing said paramedic service as established in the attached Schedule A for a period of fifteen (15) months. Payments hereunder shall be made in fifteen (15) equal monthly payments in advance.

b. Provide accommodations for all paramedics while on duty. Said accommodations shall be at Danbury Fire Department Headquarters or at such other location or locations as may be mutually acceptable.

c. Dispatch paramedics with Danbury Fire Department ambulances.

d. Provide and maintain at least one vehicle and any and all equipment which may be required to provide paramedic service. All such necessary equipment and materials are itemized in the attached Schedule B.

4. On or before April 30, 1989 the parties hereto shall meet and determine whether or not and upon what terms the provisions hereof shall be renewed.

5. Nothing herein shall prevent BSI or any other affiliate of the Dan-Hosp Corporation from subsequently seeking its own license for the purpose of providing paramedic intercept and/or transport services to other towns within the Catchment Area of Danbury Hospital.

6. Both parties agree to work collaboratively to provide the most rapid, efficient and medically responsive paramedic system possible.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals on the day and year first above written.

CITY OF DANBURY

By: _____
Joseph H. Sauer, Jr.
its Mayor

BUSINESS SYSTEMS, INC.

By: _____
Malcolm D. Crawford
Secretary-Treasurer

OPERATING BUDGET PARAMEDIC INTERCEPT

<u>SALARY EXPENSES:</u>	<u>PARAMEDIC 4.8 FTE</u>	<u>SECRETARY .5 FTE</u>	<u>TOTAL</u>
SALARY	\$131,827	\$11,854	\$143,681
FRINGE (18)	21,903	2,134	24,037
REPLACEMENT (250 HRS/FTE)	14,627	- 0 -	14,627
TOTAL SALARY & FRINGES	168,357	13,988	182,345
 <u>NON-SALARY EXPENSES:</u>			
UNIFORMS	3,800	- 0 -	3,800
ADMINISTRATION	11,081	- 0 -	11,081
TOTAL	\$183,238 =====	\$13,988 =====	\$197,226 =====

ALS EQUIPMENT

SCHEDULE B

(pages 1 - 3)

PROVIDED BY PARAMEDIC UNIT:

- A. Portable, battery operated Monitor-Defibrillator with strip recorder, quick-look feature paddles, and electrodes.
- B. Pediatric size Defibrillator Paddles.
- C. TAM unit
- D. Radio Communication/Portable with Emergency Department.
- E. E.O.A.
- F. Anti-Shock Trousers.
- G. Endotracheal tubes and laryngoscope with straight and curved blades in appropriate sizes.
- H. Trauma Kit and Drug Box
- I. Backboard, straps, sand bags and blanket roll.
- J. Philadelphia Collar Set.
- K. Stethoscope and Blood Pressure Cuffs adult and pediatric sizes.
- L. Pediatric Ambu Bag.
- M. Portable oxygen.
- N. Oxygen masks and cannulas.

ALS EQUIPMENT

SCHEDULE B

ISSUED FROM EMERGENCY DEPARTMENT:

- | | |
|---------------------------------------|-------------------|
| A. 5% Dextrose in water 500cc bags | 10 bags |
| B. Ringers Lactate 1000cc bags | 10 bags |
| C. Micro and Macro Drip Infusion Sets | 10 sets each size |
| D. Jelcos 14 - 22 gauge | 1 box each gauge |
| E. Vacutainer Tubes green top | 12 tubes |
| F. Vacutainer Barrels | 4 barrels |
| G. Vacutainer IV Adaptors | 1 box |
| H. Syringes 3, 5, 10cc | 1 box |
| I. Needles 20, 25, 19 gauge | 1 box each size |
| J. Tubex Syringes | 2 tubexs |

PARAMEDIC DRUG LIST

SCHEDULE B

<u>DRUG</u>	<u>AMOUNT</u>
Aromatic Ammonia	2 Boxes
Aminophyllin 500mg/20ml	4 Vials
Atropine 1mg/10ml Bristojects	5 Bristojects
Bretylium 50mg/1ml 10ml Amps	4 Vials
Calcium Chloride 10% 1Gm/10ml Bristojects	5 Bristojects
Dextrose 50% 25Gm/50ml Bristoject	5 Bristojects
Diazepam 10mg/2ml	4 Vials
Diphenhydramine 50mg/1ml	5 Tubex's
Dopamine 200mg/5ml	6 Vials
Epi Pen .3mg & .15 mg	3 Pens each size
Epinephrine 1:10,000 1mg/10ml Bristoject	5 Bristojects
Furosemide 20mg/2ml	4 Vials
Isoproterenol 1mg/5ml	4 Vials
Lidocaine 20% 2Gm Bristojects 200mg/ml	4 Ampules
Lidocaine 50mg/5ml Bristojects	5 Bristojects
Morphine Sulfate 4mg/1ml	10 Tubex's
Nalaxone 2mg/2ml	6 Vials
Nitroglycerin 1/150, 25 tabs/bottle	1 Bottle
Sodium Bicarbonate 50mEq/50ml Bristoject	5 Bristojects
Syrup of Ipecac 15ml unit box	6 doses

ADVERTISER'S PRODUCTION BUREAU, INC.

PRINT-PRODUCTION SPECIFICATIONS

ITEM DESCRIPTION: POSTERS (10) 14 x 17 NO BLEEDS

QUANTITY: 500 EACH

PRICE: \$7800.00 PRINTING
\$2000.00 TYPE & MECH.

This is an addition to printing co.

STOCK: 100# COATED TEXT

LITHO

PREPARATION: 4 - MAXIMUM SEPERATIONS PLUS BALANCE CRM ALL LINE

PROOFS: MATCHPRINT OR BLUES

PRESSWORK

AND COLORS: 4 posters 4/0, 6 posters 1/0

BINDING/FINISHING: NONE SHIP FLAT TO SIZE

DIST./DROP SHIPMENTS: NONE

CONTROL: JRM8843

DATE: 3/22/88



WESTMAIL PRESS

Westchester Mailing Service, Inc. 39 Westmoreland Ave., White Plains, N.Y. 10608 • 914 948-1116

APRIL 7, 1988

MR. NORMAN LEONARD
A.P.B.
541 WOLCOTT RD.
WATERBURY, CT 06705

We are pleased to submit our Proposal as follows:

Job Description

10 DIFFERENT POSTERS

Quantity 500 EACH Trim Size 14 X 17 Paper 100% COATED TEXT

No. of Colors 6 PRINT 1/0, 4 PRINT 4/0

Artwork CUSTOMER TO PROVIDE CAMERA READY MECHANICALS WITH ALL ART IN PLACE

Additional information

QUOTATION PROVIDES FOR 4 - 10 X 15 SEPARATIONS FROM REFLECTIVE ART

NO BLEEDS

Price: \$9,200.00

Accepted by: _____


ROBERT MCLEOD
SALES MANAGER

Title: _____

Date: _____

note: this price does not include bid for mechanics + type.



Headquarters:
640 Knowlton Street
Bridgeport, Connecticut 06608
(203) 366-4000

Danbury Plant:
5 Shelter Rock Road
Danbury, CT 06810
(203) 798-0654

APB

Norman Leonard

We are pleased to submit our proposal as follows:

Quantity: 500/8

Job Description: AIDS Posters

Trim Size: ~~19x25~~ (14x17)

Paper: 80# c/2/s Text

No. of Colors: 2 @ 1/c

Artwork: 6 @ 1/c

Camera Ready supplied by Client

Binding and finishing:

Additional Information:

Price F.O.B. GP:

\$ 7895⁰⁰

Note!

This price does not include
type + mechanics
which will also be needed
for the project to be completed

Accepted by:

By _____

Its _____, duly authorized
(title)

Date _____

Robert L Deboer



CITY OF DANBURY

DANBURY, CONNECTICUT 06810

(203) 797-4625

HEALTH AND HOUSING DEPARTMENT
20 WEST STREET

April 25, 1988

TO: Joseph H. Sauer, Mayor
Common Council Members

FROM: William P. Quinn
Director of Health

REF: Request Wavier of Bid

We were informed by the State Department of Health Services that any monies that were not spent by April 30, 1988 from our AIDS Testing and Counseling grant would have to be returned to the Federal Government. Based on this information and the fact that we had a considerable amount of money left in the grant due to hiring an AIDS Education Coordinator about half way through the grant period we decided to use the money for an AIDS Community Education Program. One of the corner stones of this effort was to embark on a massive poster campaign geared toward all members of the Danbury community. As part of this poster campaign Ginger Zazueta, our new AIDS Education Coordinator, solicited three bids for the printing of the posters. Due to the time constraints attached to the formal bidding process a contract could not be signed before the April 30th deadline. The amount of money as you can see by the bids is almost \$10,000.00.

I hereby request that the council waive the bidding process and allow us to choose from one of the three bids that are enclosed.


William P. Quinn, M.P.H.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

ROBERT T. RESHA
CORPORATION COUNSEL

ERIC L. GOTTSCHALK
LASZLO L. PINTER
JOHN JOWDY
GEORGE S. SAKELLARES
ASSISTANT CORPORATION
COUNSEL

PLEASE REPLY TO:

April 27, 1988

DANBURY, CT 06810

Hon. Joseph H. Sauer, Jr.
Hon. Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, Connecticut 06810

Re: Airport Improvement Project Agreements
FAA / State of Connecticut / City of Danbury
FAA No. 3-09-0006-10 / State Project No. 34-223

Dear Mayor and Council Members:

Enclosed is a resolution which grants authority to Mayor Joseph H. Sauer, Jr. to execute all agreements regarding the Taxiway Delta project referenced in the second paragraph of the resolution.

A previous Common Council had, by resolution, authorized former Mayor James E. Dyer to execute funding agreements for this project. The State of Connecticut has requested that this Council, by formal resolution, authorize Joseph H. Sauer, Jr. as present Mayor of the City of Danbury to act on behalf of the City of Danbury for purposes of these agreements.

Your acceptance of this communication and approval of the attached resolution will serve to appropriately respond to the Department's request.

Should you have any further questions on this, please do not hesitate to contact me.

Very truly yours,

Laszlo L. Pinter
Laszlo L. Pinter
Assistant Corporation Counsel

LLP:dms
Attachment

c: Paul D. Estefan
Airport Administrator with attachment



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DANBURY MUNICIPAL AIRPORT
P. O. BOX 2299
WIBLING ROAD

AIRPORT ADMINISTRATOR
PAUL D. ESTEFAN
(203) 797-4624

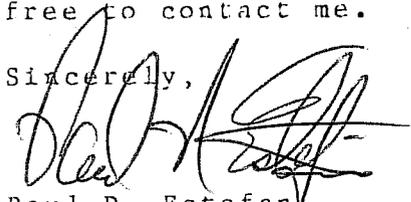
April 19, 1988

Mayor Joseph H. Sauer, Jr.
City of Danbury
City Hall
155 Deer Hill Avenue
Danbury, Connecticut

Dear Mayor Sauer:

The State of Connecticut Bureau of Aeronautics is requesting that the enclosed Resolution dated September 24, 1987 bearing the name of the former Mayor James E. Dyer be changed to reflect the current Administration of Mayor Joseph H. Sauer, Jr.. The reason that they are requesting this change is that they will not participate is their share of the grant which is \$67,050.00 unless your Name appears on the documents. If you have any questions concerning this request please feel free to contact me.

Sincerely,



Paul D. Estefan
Airport Administrator

Disk #5/Sauer419



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Federal Aviation Administration of the United States Department of Transportation and the Bureau of Aeronautics of the Connecticut Department of Transportation make funds available through the Airport Improvement Act of 1982; and

WHEREAS, the City of Danbury intends to extend Taxiway Delta to relieve aircraft taxiing congestion to the active runways, and the project will improve the safety and efficiency of airport operations; and

WHEREAS, the City of Danbury will make application for a federal and state grant in an amount not to exceed \$894,000.00 with a local match of two and one-half (2 1/2%) percent equaling an amount not to exceed \$22,350.00;

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor of the City of Danbury, Joseph H. Sauer, Jr. is hereby authorized to make application for said grant, and that any and all additional acts necessary to effectuate said program be and hereby are authorized.